

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk
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Members of the Council are summoned and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on **Monday 5th December 2016 at 7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** - *to receive and accept apologies for absence*
2. **Declarations of interest or lobbying** - *Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously*
3. **Minutes of Previous Meeting** - *to agree and sign the minutes of the meeting on 14-11-16*
4. **Questions from the Public** – *to receive questions from the public in attendance*
5. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
 - c) **Sailing Club Road** – *repairs & concerns over bike theft*
 - d) **Open spaces tender** – *Review of tender document & proposal to amend tender process*
 - e) **Chevening Churchyard gates** – *quote received for new gates and replacement posts*
 - f) **Trees on Chipstead recreation Ground** – *lifting the crowns if the trees adjacent to the motorway for the Amblers*
 - g) **Flood prevention**
 - h) **Update of Graveyard inspection and topple test**
6. **Highway Matters**
 - a) **Update on 20 mph through the village**
7. **Correspondence Received and General Issues**
 - a) **VAT** – *Treatment of VAT for the Recreation Ground*
 - b) **Defibrillators** – *encouraging local pubs to have defibrillators – Cllr Dalton*
 - c) **War Memorial** – *does the War Memorial need any restorative work for which grants could be applied for – prior to next Centenary commemorations in 2018*
8. **General Information and proposals for Future Agenda Items**
9. **Finance**
 - a) **Income Received and Cheques Payable** – *to approve the payments for December & payments and receipts for November*
 - b) **Budget for 2017/8**
 - c) **To resolve the Council's Financial Regulations for 2016/7**
 - d) **To resolve the Council's Statement of Internal Control for the year end 31-3-2017**
 - e) **To resolve Burial Ground Fees for 2017**
10. **Planning Applications**
 - a) Applications Granted or Refused, and Notices received – *Chairman to report*

The following meeting of the Council will be held on Monday 9th January 2017, 7.30pm, at the same venue.