

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk
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Members of the Council are summoned and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on **Monday 9th May 2016** at **7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Appointment of Responsible Financial Officer**
4. **Election of Working Parties, Representatives and Other Posts**
5. **Exclusion of Press & Public** – to resolve to make these exclusions when considering Item 17 (c)
6. **Apologies and Absences** - *to receive and accept apologies for absence*
7. **Declarations of interest or lobbying** - *Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously*
8. **Minutes of Previous Meeting** - *to agree and sign the minutes of the meeting on 11/04/16*
9. **Questions from the Public** – *to receive questions from the public in attendance*
10. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
 - c) **Football Club** – *Alan Black to discuss drainage, next steps with Bourne & costs of playing at Chipstead*
 - d) **Repairs to Burial Ground road and new Gate.** *To resolve to repair road and replace gate.*
 - e) **Sailing Club Road and Chipstead Lane eyebrow.** *Quotes to repair the verge and tidy the area around the eyebrow*
11. **Footpath Matters** – *to review allocation of Rights of Way and resolve to walk and report to Council twice a year*
12. **Highway Matters**
 - a) **Highways spreadsheet**
13. **Correspondence Received and General Issues**
 - a) **Review of Annual Assembly**
 - b) **Kent County Playing Fields Association** – *Subscription Due*
 - c) **Burial Ground** – *request for plot from Mrs D Davies*
 - d) **Speedwatch Equipment** – *to resolve whether to upgrade Speedwatch equipment*
14. **General Information and proposals for Future Agenda Items**
15. **Finance**
 - a) **Income Received and Cheques Payable** – *to approve the payments, circulated*
 - b) **Year-end Financials**
 - c) **CIL Money.**
 - a) *To resolve to use the Co-op account to separately account for CIL money.*
 - b) *To resolve to spend CIL money on Burial Ground gate, new bench at playground & to replace bench in Chesterfield Drive*
16. **Planning Applications**
 - a) **Applications Granted or Refused, and Notices received** – *Chairman to report*
 - b) **Appeals and Applications for Consideration by the Council** – *Responses to be agreed*
17. **Chipstead Lake**
 - a) **Update from CLA**
 - b) **Relocating footpath on North Shore.** *To resolve to pursue changing the right of way*
 - c) **Update - Chairman**

The following meeting of the Council will be held on Monday 12th June 2016, 7.30pm, at the same venue.