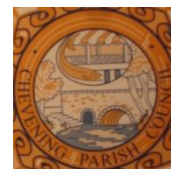


## CHEVENING PARISH COUNCIL

Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 10<sup>th</sup> October 2016  
at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA



Present:	Mr A Clark	Chairman
	Mr J Branton	Vice Chairman
	Mrs T Dalton	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mr R Surrey	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	Sevenoaks District Council
	No Members of the Public	
Apologies	Mrs L Weavers	

### Action

- 109. Apologies and Absences** – Cllr Weavers
- 110. Declarations of interest or lobbying** – None
- 111. Minutes of Previous Meeting** – The minutes were resolved unanimously and signed by the Chairman
- 112. Questions from the Public** – None
- 113. Open Spaces**
- a) **Open Spaces Inspection** – Nothing to report
  - b) **Playground** – Chairman has repaired the entrance to the playground. Cllr Dalton confirmed the success of the Fun day (despite the rain) and has paid £82.15 back into the accounts (contributions for tea and cake) from the Playground Opening Party and the Fun day
  - c) **Chipstead Common trees - Lifting Crowns**– The Council confirmed a petition signed by 75% of impacted neighbours (all of Barnfield Road plus houses on Chipstead Lane (all Riverhead PC)) is required together with what financial contribution the neighbours would be willing to make **Clerk**
  - d) **Sailing Club Road** – the current maintenance contract covers cutting the hedges between the parking bays. Clerk to contact MDH. Photos of the side of the road where the cars park to be circulated before the next meeting **Clerk**
  - e) **Recreation Ground and Pavilion** – Cllr Branton expressed concern that the payment from Bourne for topping up drain runs was not value for money. The Council resolved that any spend from the agreed £2500 annual maintenance must come to the Council before any spend is made. Cllr Branton agreed to review any further documentation from the Football Club before it is presented to the Council. Chevening News rented the Pavilion recently & the sofas and the bench inside the Pavilion meant the space was very limited. The Council requested the Amblers re-site the bench outside and the Football Club remove the sofas.
  - f) **Fencing off open space in Chesterfield Drive** – It was resolved that a petition needs to be raised by the residents of Chesterfield Drive to confirm agreement to the proposal as negative responses have been received since the proposal was first raised.
  - g) **Open spaces tender** – new contract period is due from 1-4-2017. The Council

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confirmed satisfaction with the work MDH were doing, but due to the value of the contract a tender process must be undergone. Each open space area has been adopted by a Councillor to review the requirements for maintenance (Appendix 3)

**114. Highway Matters**

**Clark**

- a) **Highways** The Chairman has written to Sunrise concerning parking but has had no response. A recent Parish newsletter highlighted a notification from KCC that work was starting to install a roundabout on the A21/A25 junction in May 2017. Clerk to contact KCC for more information

- 115. Footpaths** – Graham Birch has walked all the footpaths in the Parish and reports no issues.

- 116. Recreation Ground** – The Council was very supportive of a pop up café at the Recreation Ground. The Council would prefer utilising the Pavilion for this service, but otherwise a portable coffee van would be acceptable. No separate permanent building would be agreed.

**Cllr Dalton**

- 117. Proposed Change to Standing Orders** – It was resolved that any “Future Agenda Item” could be discussed at a meeting but no resolution made. A separate meeting with a quorum should be called if required.

**118. Correspondence Received and General Issues**

- a) **Grants Policy** – Cllr Ide presented the proposed wording. The Council resolved small amendments to the wording in terms of the Application Procedure
- b) **Chipstead Lake** – Cllr Dilley confirmed that momentum concerning the purchase of the Lake had switched from the Council to the CLA. The CLA were still optimistic of raising sufficient funds. The opportunity to register the Lake as a Community Asset again will start from February 2017

**Cllr Ide**

**119. General Information and proposals for Future Agenda Items**

- a) **Riverhead Post Office** – The Council would be consulted if there was a threat of the loss of an amenity in an adjoining Parish.

**120. Finance**

- a) Income Received and Cheques Payable for September – Resolved – Appendix 1
- b) SDC have confirmed CIL money can be used for repairs to Sailing Club Road and new fences/gates – described as infrastructure – but not for new benches.

**121. Planning Applications**

- a) Applications Granted or Refused, and Notices received - Appendix 2
- b) Appeals and Applications for Consideration by the Council – None

The meeting closed at 21.15

## Payments to be made – October 2016

Santander Payments					
91	MDH Horticultural	Monthly Maintenance	£1,092.56	218.51	£1,311.07
92	HMRC	J Hayton Tax & NI	£147.97		£147.97
93	J Hayton	Monthly Salary & Expenses	£1,038.52		£1,038.52
94	MDH Horticultural	Gang mowing	£257.50	£51.50	£309.00
95	J Hayton	Phone expenses	£12.53		£12.53
96	R Marchant & Sons	Repairs to Chevening Burial Ground Road	£362.50	£72.50	£435.00
97	DRM Trees	Remove broken branch of oak tree at Rec	£80.00		£80.00
98	SDC	Emptying Dog Bins	£396.50	£79.30	£475.80
99	PKF Littlejohn	Annual Return Fees	£400.00	£80.00	£480.00
100	Glasdon UK	New dog waste bin - Chesterfield Drive	£221.45	£44.29	£265.74
101	SDC	Empty Additional litter bin on Chipstead Common	£78.00	£15.60	£93.60
102	Peter Woodruff	New keys for outside store	£55.60		£55.60
<del>103</del>	<del>Bourne Amenity</del>	<del>Top up Drain runs</del>	<del>£990.00</del>	<del>£198.00</del>	<del>£1,188.00</del>
104	SE Water	Chipstead Common Hut Water Bill	£44.40		£44.40
			£5,177.53	£759.70	£5,937.23

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							Appendix 2
Reference	Site	Development	Date Recv'd	Date Due	PC Decision	Cllr	
No items to be discussed at the meeting							
SDC Decisions on Previous Applications							
Reference	Site	Development	Date Recv'd	Date Due	PC Decision	Cllr	SDC Decision
SE/16/0178 6/FUL	Bushes Farm Bowzell Green Sevenoaks Weald TN14 6ND	Change of use of a redundant Oast complex including attached stables into a single 4 bedroom residential unit. Internal and external alterations. Rebuild lean-to. Removal of one bay of barn	15-07-16	02-08-16	No comment	Richard	<b>Withdrawn</b>
SE/16/0209 5/HOUSE	Southernwood, Chipstead Lane, Sevenoaks TN13 2RF	Single storey rear extension and front porch extension	02-08-16	22-08-16	No comment	Andy	<b>Granted</b>
SE/16/0084 1/FUL	Dunbrik Waste Transfer Station, 2 Main Road, Sundridge TN14 6EP	Proposed change of use of land to a car park and the associated provision of hardstanding	26-08-16	15-09-16	Vehicles are often parked in the access road to Dunbrick causing congestion - probably refuse disposal operatives (dustmen) who have nowhere else to park. There is no impact on the residences on the main road which have long gardens higher than the proposed site which is screened by a substantial fence. The land is currently unused and making it into a car park should be to the general good.	Allan	<b>Granted</b>

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SE/16/0246 1/FUL	Froghole Farm, Chevening Road Chipstead Kent TN13 2SA	Demolition of existing commercial buildings, construction of two new detached homes and implementation and ecology enhancements	06-09-16	23-09-16	No objection providing the following concerns are addressed:- There is a boundary dispute with one neighbour. It is not clear from the plans if the development is less than 1m from the boundary.. There is concern about flooding and proper soakaways must be installed The storm water stream (the Chevening stream) overflows it's banks in heavy rain and floods the gardens at 101-109 Chevening Road. The flooding is particularly severe at 101. Any water run offs from the development should therefore be diverted AWAY from the storm water stream.	Trish	<b>Refused</b>
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**Chevening Parish Council**  
**Open Spaces Ground Maintenance Contract**  
**Schedule of Works**

**A LOCATIONS AND GENERAL DESCRIPTION OF WORK**

<b>1. Chevening Churchyard</b>	<b>Clr de Turbeville</b>
<b>2. Chevening Burial Ground</b>	<b>Clr de Turbeville</b>
<b>3. Chipstead Recreation Ground</b>	<b>Chairman</b>
<b>4. Chipstead Green (including area leading to River Darent)</b>	<b>Chairman</b>
<b>5. Sailing Club Road Chipstead</b>	<b>Clr Dilley</b>
<b>6. Chipstead Common</b>	<b>Clr Ide</b>
<b>7. Bessels Green</b>	<b>Clr Surrey</b>
<b>8. Lakeside (Chesterfield Drive) - 2 locations</b>	<b>Clr Eastwood</b>
<b>9. Bullfinch Green</b>	<b>Clr Dalton</b>