



CHEVENING PARISH COUNCIL

Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 10th July 2017 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr A Clark	Chairman
	Mr J Branton	Vice Chairman
	Ms R Burgess	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mrs B Ide	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	Sevenoaks District Council
	Members of the Public	5
Apologies	Mrs T Dalton	Councillor
	Mr J Eastwood	Councillor

76. Apologies and Absences – Cllr Dalton & Cllr Eastwood

77. Declarations of interest or lobbying – None declared

78. Minutes of Previous Meeting - The minutes of the meeting on 12-6-17 were agreed and signed by the Chairman

79. Questions from the Public

- a) The painting of the kerb by the school was raised. A price is awaited from Marchants to provide a tin of paint
- b) The state of Chevening Road surface and also the state of the verges was raised as a concern. As these are issues dealt with by KCC these should be directed towards our KCC Councillor Nick Chard.

80. Open Spaces

- a) **Open Space Inspection**
- b) **Playground Inspection**
- c) **Renovation of benches** – report from Chairman & Cllr Branton
- d) **Bike Rack at Sailing Club Road.** The Chairman is still awaiting a response from SDC as to whether this requires planning permission. Cllr Ide does not believe planning permission is required under Local Development legislation but the Council felt it was best to obtain formal agreement from SDC. Cllr London offered his support if there were issues with gaining a response. The Council debated the options for planters beside the bike racks and whether to spend an additional £400 having substantial planters made from railway sleepers which could not easily be damaged by cars. It was resolved 4/3 to spend £1110 on installation which includes the more substantial planters. Clerk to investigate whether it would be possible to use CIL money for this. **Chairman**
- e) **Holmesdale Anglers** - Chris Becker, Chairman of the Anglers addressed the Council with his request for an Annual grant of £4000 in return for Social membership of the Club for all Parishioners. The Council was unclear as to precisely what benefit would be derived from this membership, including the **Clerk**

scope of the footpaths behind the Sailing Club and whether membership would grant permission to walk the North shore. Mr Becker will produce a plan confirming exactly which footpaths and which lakes are covered under the proposal and suggest dates to the Clerk for a working party of Councillors to walk the area and see what areas would be included and therefore the benefit to the Parish

**Chris Becker
/Clerk**

- f) **Dog mess on the paths around the Lake** Cllr Dalton raised concerns over the amount of mess which has worsened in recent weeks. It was resolved to purchase warning signs (including potential fine) to be put up on the metal railing around the weir and near the playground

Clerk

81. Providing cycle safety training for local Children – The Chairman reported he was unable to get any availability from KCC who organise the cycle training. He has provided the school with details of training taking place over the summer in Tonbridge

82. Parish Survey. Cllr Burgess volunteered to lead the work on updating feedback from the community as to what they wanted from the Council. Cllr Burgess confirm she was not looking to maildrop every house as was undertaken in the Parish Plan, but to use other media to achieve the same ends. It was resolved to update as part of the 2017 Annual Report to the Parish.

83. PC flood subcommittee – Mick Ryan addressed the Council with the concerns of the Flood Committee and the lack of response from KCC. The amount of work undertaken by KCC clearing the streams at Brasted/Sundridge will mean that as a result the water from there will flow much more quickly into Chipstead. There is extensive email evidence of the issue being raised with KCC should flooding occur but in addition Mick Ryan to ensure Nick Chard is made aware of the issues

84. Chevening Mailer – The Council debated whether the Chevening Email Newsletter should remain independent or whether it should be covered under the Parish Council's insurance and therefore "supported" by the PC. The Council was clear it did not want editorial review of the newsletter and was unanimous in the support of the newsletter and the work it does. The Council voted 5:2 to have the Mailer being independent with Cllrs Dilley and Weavers voting against.

85. Highways – The 20 mph limit has a confirmed installation date of 31st July. KCC will be going out beforehand to ensure the signs are in the correct place. Clerk will let the Speedwatch team know the date when this is happening. The A21/A25/Homedean Road junction is one of the top 5 accident sites in Kent. The design work is booked for this summer although it may not go ahead if funds for the actual work cannot be found.

86. Correspondence Received and General Issues

- a) **Request for a playground in Bessels Green.** The Council resolved that it would not be safe to build a play park on Bessels Green. If a park was built on Chipstead Common the neighbours most affected would be in Riverhead Parish. Chairman to write to Chair of Riverhead PC to gauge their views.
- b) **Football on Chipstead Common** Chipstead FC are taking over from Riverhead Angels the use of Chipstead Common. They additionally wished to use the

ground for training on a Tuesday night. The council resolved that for the first year Chipstead should take the ground on the same terms and payment as Riverhead Angels, i.e. for Sunday matches only.

- c) **Lifting tree crowns on Chipstead Common** A quote has been obtained as indication of the costs involved. The Council resolved to commission the work, together with clearing the overgrowth round the Football Hut for a maximum spend of £650.

Clerk

87. General Information and proposals for Future Agenda Items

- a) **Bus services** The issue of the cancelled bus service was debated. Where bus services are provided initially by KCC once the subsidy money ends the Bus Companies remove the service. There are also examples of more than one company operating the same routes at the same time when subsidised. The District Council is pursuing the removal of bus services but there has not been any significant reaction from Parishioners at the loss of the service
- b) **Youth Services Provision** – KCC will be running 2 workshops at Chipstead Recreation Ground on 29th August. This will be free to young people and will be a drama workshop in the morning and circus skills in the afternoon
- c) **Arts & Crafts Fair** – it was resolved that the Council would not rent it's green spaces for an Arts & Crafts Fair in 2018
- d) **Open Spaces Tender** – 4 companies (including MDH) have been approached and expressed interest in tendering for the Open Spaces maintenance business

88. Finance

- a) **Income Received and Cheques Payable** –the payments for July were resolved and signed by the Chairman and Vice Chairman & the payments and receipts for June were reviewed – Appendix 1.
- b) **The income and expenditure for quarter ended 30-6-17 was reviewed**
- c) **It was resolved to pay any outstanding invoices for August** (payments due from July 2017) by email circulation of the details and formal resolution at September meeting

89. Planning Applications

- a) Notices received – the responses are contained in Appendix 2
- b) Applications Granted or Refused

The meeting closed at 10.20 pm

Payments Ratified at the meeting Appendix 1

Santander Payments					
195	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,130.80	226.16	£1,356.96
196	HMRC	Tax & NI	£138.26		£138.26
197	J Hayton	Salary	£1,047.68		£1,047.68
198	MDH Horticultural Services	Monthly Gang Mowing	£233.33	£46.67	£280.00
199	J Hayton	Expenses - mobile phone, printer ink, laminating pouches & copier paper	£77.94		£77.94
200	Sevenoaks District Council	Dog Waste Bins	£520.00	£104.00	£624.00
201	BSP Skips Kent County Playing Field	Skip Hire for Burial Ground	£200.00	£40.00	£240.00
202	Association	Annual Subscription	£20.00		£20.00
203	Musketeer Service	Water Testing at the Pavilion	£148.00	£29.60	£177.60
			£3,516.01	£446.43	£3,962.44

Signed as a true record _____ 11th September 2017

Payments and Receipts for June 2017 Appendix 1

Opening Balance		£77,044.71
06/06/2017	CHEQUE PAID IN AT SEVENOAKS HS	£550.00
15/06/2017	CHEQUE PAID IN AT SEVENOAKS HS	£966.74
16/06/2017	CHEQUE PAID IN AT SEVENOAKS HS	£670.00
19/06/2017	FASTER PAYMENTS RECEIPT REF.RAFC RATES JUN2017 FROM R.A.F.C	£84.24
19/06/2017	FASTER PAYMENTS RECEIPT REF.RAFC ELEC APR 2017 FROM R.A.F.C	£194.88
20/06/2017	FASTER PAYMENTS RECEIPT REF.CHIPSTEAD2016/17 FROM Chip fc	£1,867.00
22/06/2017	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£6.10
27/06/2017	CHEQUE PAID IN AT SEVENOAKS HS	£371.82
29/06/2017	FASTER PAYMENTS RECEIPT REF.WELHAM JONES FROM WELH JON LTD	£860.00
06/06/2017	CHARGES FROM 2017-04-22 TO 2017-05-21	£7.50
13/06/2017	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE EXPENSES	£5.08
13/06/2017	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS DISTRICT COUNCIL REFERENCE 2046711	£42.00
13/06/2017	TRANSFER VIA FASTER PAYMENT TO S WILSON REFERENCE CHEVENING	£45.00
13/06/2017	TRANSFER VIA FASTER PAYMENT TO TRISH DALTON ANDERSON REFERENCE PICNIC	£52.90
13/06/2017	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£138.06
13/06/2017	TRANSFER VIA FASTER PAYMENT TO RIALTAS BUSINESS SOLUTIONS REFERENCE SM17827	£139.20
13/06/2017	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 673 109 647 889	£194.88
13/06/2017	TRANSFER VIA FASTER PAYMENT TO UNIPAR SERVICES LLP REFERENCE 23460	£264.00
13/06/2017	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL REFERENCE 1046	£280.00
13/06/2017	TRANSFER VIA FASTER PAYMENT TO CHIPSREAD PAVILION MANAGEMENT REFERENCE PAVILION HIRE	£498.21
13/06/2017	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE SALARY MAY	£1,047.88
13/06/2017	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL REFERENCE 1044	£1,402.85
13/06/2017	TRANSFER VIA FASTER PAYMENT TO BOURNE AMENITY REFERENCE 52162	£5,240.40
13/06/2017	TRANSFER VIA FASTER PAYMENT TO CHEVENING PARISH COUNCIL REFERENCE CIL PAYMENT	£10,890.63
16/06/2017	DIRECT DEBIT PAYMENT TO E.ON REF 013977153500A, MANDATE NO 0001	£355.88
Closing Balance		£62,011.02

Planning Items discussed at meeting Appendix 2

SE/17/02021/HOUSE	57 Chipstead Lane Sevenoaks TN13 2AJ	Erection of a two storey side and rear extension	25/07/2017	No comment	Barbara
SE/17/02115/HOUSE	1 Woodfields Chipstead TN13 2RA	Erection of a single storey rear extension, single storey side extension with part garage conversion with new roof over with an increased ridge height. Erection of a front porch	26/07/2017	Object. The proposal is for a building too big for the site. It will also stop light getting into the neighbour's garden	John B

SDC Decisions

SE/17/01144/HOUSE	10 The Old Garden Chipstead TN13 2RJ	Erection of a detached garage	09/05/2017	No comment	Andy	Granted
SE/17/01541/HOUSE	2 Moat Close Chipstead TN13 2HZ	Single Storey Rear Porch	06/06/2017	No Comment	Howard	Granted
SE/17/01407/HOUSE	Star Cottage, Star Hill Rd Dunton Green TN14 6HA	Increase the size of dormers and new roof over utility	06/06/2017	No Comment	Trish	Granted
SE/17/01662/HOUSE	Highbanks 1B Cold Arbor Road Sevenoaks TN13 2PP	Erection of a loft conversion creating 2 front dormers; raising the roof and the chimney with a new flue.	26/06/2017	No comment	Howard	Withdrawn
SE/17/01490/HOUSE	Burns Cottage, 27 Westerham Road Bessels Green TN13 2PX	Demolition of front porch, erection of single story front extension and part single storey and part two storey rear extension	05/06/2017	No comment	Allan	Granted
SE/17/00940/LDCEX	9 Westerham Road Bessels Green TN13 2PX	Completion of a two storey extension	05/06/2017	No Comment	Barbara	Refused
SE/17/01141/FUL	Turvins Farm, Sundridge Road, Dunton Green TN14 6HB	Change of use on two redundant agricultural buildings to B1 Light Industrial	14/06/2017	Whilst the Parish Council is content with the concept of the development, it is obliged to object to the proposals because it has significant road safety concerns over the proposed location for the main entrance, which is close to the bend at Turvins Farm, in a location with poor visibility to the West, especially.	Lela	Refused