



CHEVENING PARISH COUNCIL

Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 12th March 2018 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr A Clark	Chairman
	Mr J Branton	Vice Chairman
	Ms R Burgess	Councillor
	Mr N Clark	Councillor (from item 33)
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Members of the Public	3
Apologies	Mr A de Turberville	Councillor
	Mr J London	Sevenoaks District Council

32. Apologies and Absences – Cllr de Turberville and Mr London from SDC sent their apologies

33. Nick Clarke was co-opted onto the Council to fill the current vacancy

34. Declarations of interest or lobbying – No declarations were received

35. Minutes of Previous Meeting - the minutes of the meeting on 12-2-18 were agreed and signed by the Chairman

36. Questions from the Public – the members of the public were there to make representation concerning agenda item 37d.

37. Open Spaces

a) **Open Space Inspection** Nothing to report

b) **Playground Inspection** Nothing to report

c) **Requests from Chipstead Football Club** –

Chipstead Fc requested the PC add the insurance of the storage containers to the PC Insurance. The Council felt that in principal this was something which could be investigated. The first question would be whether the Council's insurance would cover property which does not belong to the council. It was agreed the Clerk should ask this "hypothetical" question of Came & Co before going any further. Cllr Dilley raised that although the additional cover costs would be easy to identify initially, these would not be so easy to calculate in time, especially if we have to claim on the insurance for break ins to the Containers. If the containers are on the PC insurance then the claim history of those will remain on the PC's insurance record, even if we decline to continue with the arrangement, which is another factor to take into consideration

Clerk to obtain costs from MDH to pay for additional grass cutting at Chipstead Rec in March/April and October/November.

d) **Chipstead Rec – Access from Brickfield Lane**

The members of the Public present had raised concerns at the meeting in February. Their concerns are children coming through to the Rec from the lane and causing problems by putting debris in the stream and blocking the grating.

The main concern of the Council was that if the access is fenced off, children will try and climb round and therefore potentially put themselves in more danger than exists at the moment. If access from the lane is block off they may well break through the fence further up the lane (which becomes a stream in very wet conditions.

A meeting to be arranged with Peter Woodruff and Peter Williams to discuss the best way forward.

38. Annual Letter to Parishioners The Chairman's letter and Annual Report were circulated. There was a concern that the 20mph zone may receive adverse comment at the Annual Assembly in terms of the starting point on Bullfinch Lane/Witches Lane crossroads.

39. Data Protection – The Clerk shared the data review undertaken so far. Cllr Burgess confirmed that although no-one wanted this to become a huge data processing exercise, it is a legal requirement. Cllr Burgess plans to run training for the Council before the May deadline

40. First World War Commemorations & War Memorial – it was resolved to order a Beacon of Light for the Commemorations for the end of WW1 and site it on Chipstead Green. Nearer the time we need to ensure we involve local schools, clubs etc to take part in the Commemoration. The War Memorial renovation quotes are still being received by Cllr de Turberville

41. Correspondence Received and General Issues

a) **Tree in Burial Ground** There is a tree in the Burial Ground (a Canadian Maple) planted by Parishioners. It's roots are encroaching into a neighbouring grave. The tree will be pruned and measures put in place to restrict the root growth into the neighbouring grave at the Parishioner's expense.

b) **Street Party/Picnic for the Royal Wedding** It was resolved to organise a street party to co-incide with the Royal Wedding as KCC have granted a County wide permission to hold such events on 19th May. There will not be a Parish picnic this year

42. General Information and proposals for Future Agenda Items None raised

43. Finance

a) **Income Received and Cheques Payable** – The payments for March were resolved and Payments and Receipts for February reviewed. It was resolve the Clerk circulates an additional payment schedule for March to cover the Tree Inspection and to ensure it is taken from the 2017/8 budget

44. Planning Applications

a) Although no notices had been received the Chairman agreed to share details from a Parishioner of their detailed protest on the proposal to build at 59 High St Chipstead. The Council resolved it's objection to the proposal

- b) It was resolved that the Objection to 6 Martin Shaw (proximity to neighbouring property) should be taken to planning committee. Chair and Vice Chair are unable to attend but Cllr de Turbeville is attending on behalf of the Council
- c) Applications Granted or Refused – Circulated for information and Chairman to report

Payments and Receipts for February 2018

	Opening Balance			£41,130.70
08/02/2018	FASTER PAYMENTS RECEIPT REF.Magee inv 2016 FROM MAGEE EJ	£217.50		
08/02/2018	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC FROM Chip fc	£150.00		
22/02/2018	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£3.37		
27/02/2018	BANK GIRO CREDIT REF HMRC BARCLAYS BACS, 772740	£1,715.97		
06/02/2018	CHARGES FROM 2017-12-22 TO 2018-01-21		£7.50	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO EDF ENEFRGY REFERENCE 276		£49.43	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 275		£926.10	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO NEWLANDS NURSERY REFERENCE 274		£240.00	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO SAMARITANS REFERENCE 273		£100.00	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL REFERENCE 272		£288.41	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE 271		£6.00	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE 270		£1,047.68	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 269		£79.82	
13/02/2018	TRANSFER VIA FASTER PAYMENT TO MIDH HORTICULTURAL REFERENCE 268		£1,404.44	
15/02/2018	DIRECT DEBIT PAYMENT TO E.ON REF 013977153500A, MANDATE NO 0001		£358.62	
21/02/2018	DIRECT DEBIT PAYMENT TO CAMPAIGN TO PROTEC REF 017255, MANDATE NO 0003		£36.00	
	Closing Balance			£38,681.04

Signed as a true record..... 9th April 2018

Payments for March 2018

Santander Payments					
277	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,170.37	234.07	£1,404.44
278	HMRC	Tax & NI	£79.62		£79.62
279	J Hayton	Salary	£1,047.68		£1,047.68
280	MDH Horticultural Services	Monthly Gang Mowing	£240.33	£48.07	£288.40
281	J Hayton	Expenses	£14.00		£14.00
282	VC Handyman	Repair of 2 noticeboards	£60.00		£60.00
283	VC Handyman	Repair of bench at Chesterfield Drive	£150.00		£150.00
284	Sevenoaks Volunteer Transport	Donation	£100.00		£100.00
285	Sreetlights	Repairs Homedean Rd & Woodfields	£162.75	£32.55	£195.30
			£3,024.75	£314.69	£3,339.44

Signed as a true record..... 9th April 2018

There are no planning applications for consideration

SDC Decisions

SE/17/03999/HOUSE	10 Springshaw Close, Chipstead, Sevenoaks, TN13 2QE	Erection of a single storey extension to the rear with a roof light	04/01/2018	24/01/2018	Support	John B	Granted
SE/17/03951/FUL	4 Witches Lane Riverhead Kent TN13 2AU	Demolition of existing bungalow and construction of a pair of semi detached dwellings	05/01/2018	24/01/2018	we OBJECT to this proposal on the grounds that the concerns raised previously have not been resolved with the new proposal. Specifically, the proposal would change the character of the neighbourhood, appearing too cramped, contribute to traffic problems and still represent an over-development of the plot.	Robbie	Refused

Signed as a true record..... 9th April 2018