

CHEVENING PARISH COUNCIL

Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 13th March 2017 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr A Clark	Chairman
	Mrs T Dalton	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr James London	Sevenoaks District Council (from 8 pm)
	PCSO Tim Darling	Until 9 p.m.
	Members of the Public	2
Apologies	Mr J Branton	Vice Chairman
	Mr R Surrey	Councillor

Action

26. **Apologies and Absences** – Cllr Branton and Cllr Surrey
27. **Declarations of interest or lobbying** - None
28. **Minutes of Previous Meeting** - the minutes of the meeting on 13-2-17 were resolved and signed by the Chairman
29. **Questions from the Public** The Council were asked whether they were keeping up to speed with the Fort Halstead developments. As there has been no further progress the comments were duly noted.
30. **Open Spaces**
- a) **Open Space Inspection** –
- The swing on PC ground on Sailing Club Road has been removed by Cllr Dilley and given to the Clerk. The Council expressed disappointment that the swing had had to be removed because of the Insurance Company's response.
 - A new seat has been installed around the "Chipstead" sign. The seat was paid for by the relatives of 2 late residents and Andy Hogg paid for painting and the base to be laid.
- b) **Playground Inspection** - Nothing to report
- c) **Recreation Ground Storage** The Football Club requested they replace one of their existing storage containers with one exactly the same size but with double doors. The Council resolved this with the conditions
- the containers are "swapped" new for old, there is no overlap of time to empty one and fill the new one.
 - All costs are borne by the Football Club.
 - The new container must be painted green within 1 month.
31. **Welcome Pack.** Cllr Dalton has obtained other welcome packs from neighbouring Parishes. She is looking at options and will circulate prices/options by email
32. **Annual Report** – The Final draft was agreed & resolution to spend up to £200 for refreshments.

Cllr
Dalton

- 33. Freedom of Information documents** – It was resolved to add that paper copies were available at a min. cost of £1 (copying, envelope postage). The Complaints Policy will be reviewed and circulated **Clerk**
- 34. Correspondence Received and General Issues**
- a) It was resolved to grant £100 to Kent Surrey and Sussex Air Ambulance **Clerk**
- b) Members of the Public attending PC meetings – a member of the Public reported feeling unwelcome when she attended a meeting concerning her planning application. The Council felt this was not the case and we went out of our way to welcome Members of the Public to our meetings. We are also reviewing our Complaints policy (Item 33) to make sure it is fit for purpose.
- 35. General Information and proposals for Future Agenda Items**
- a) PCSO Tim Darling attended the meeting to introduce himself and his role within the Community Safety Unit. The Chairman offered to cycle round the Parish with PCSO Darling to highlight key areas.
- b) There is a final bill for the drainage installation which was resolved to be paid at the next meeting. The Football Club rent will be increased to mitigate a portion of the cost.
- c) Bus Service. The 452 Bus Service will no longer serve Bessels Green and Chipstead. As Aviva are 3 years into a 4 year agreement to provide the service and there has been no consultation on withdrawing the service the Council is very unhappy on behalf of Parishioners. Chairman to write to KCC (Richard Parry) and Aviva **Chairman**
- d) Yew Tree in the Churchyard. Cllr de Turbeville reported that a Yew tree in the Churchyard is causing concern as some of the branches look unstable. Clerk to obtain a review from Richard Arnold (Trecraft) who undertook the original tree work to gauge his opinion on the safety of the tree.
- 36. Finance**
- a) **Income Received and Cheques Payable** –the payments for March were resolved & payments and receipts for February reviewed
- b) **2nd Bank Account** It was resolved to have a 2nd Bank Account with Nat West. Clerk to provide Council with the details required from them to get the account open **Clerk**
- 37. Planning.**
- a) The Council responded to 4 planning applications see Appendix 2

The meeting closed at 9.45 pm

Payments and Receipts for February 2017

Opening Balance		£84,424.47	
09/02/2017	CHGS	£7.50	Santander
09/02/2017	DD	£355.68	E.ON
09/02/2017	129	£1,311.07	MDH Horticultural Contractors
09/02/2017	130	£147.97	HMRC
09/02/2017	131	£1,038.52	Judith Hayton
09/02/2017	132	£5.08	Judith Hayton
09/02/2017	133	£309.00	MDH Horticultural Contractors
09/02/2017	134	£257.99	Wybone Ltd
09/02/2017	135	£686.26	Streetlights
09/02/2017	136	£90.00	S Wilson
09/02/2017	137	£100.00	Samaritans
09/02/2017	138	£100.00	Sevenoaks Volunteer Transport
22/02/2017	DD	£36.00	Campaign to Protect Rural Engl
Total		£4,445.07	

Receipts

09/02/2017		£1,882.92	VAT Refund Q4 2016
22/02/2017		£220.00	Burial Ground Fees - Stanford & Stevens
22/02/2017		£255.00	Burial Ground Fees - Steven
22/02/2017		£382.50	Burial Ground Fees - Kotting
22/02/2017		£7.14	Bank Interest.
Total		£2,747.56	

Balance Carried Forward **£82,726.96**

Payments to be made – March 2017

Cheque No	Payee	Reason	Net	VAT	Total
200530	CPC	CIL payment for repairs to Sailing Club Road	£2,798.49		£2,798.49
					£0.00
		Santander Payments			£0.00
139	MDH Horticultural	Monthly Maintenance	£1,092.56	218.51	£1,311.07
140	HMRC	J Hayton Tax & NI	£147.97		£147.97
141	J Hayton	Monthly Salary & Expenses	£1,038.52		£1,038.52
142	J Hayton	Expenses	£5.08		£5.08
143	MDH Horticultural	Gang mowing	£141.50	£28.30	£169.80
144	Newlands Nurseries	Permanent Christmas tree	£41.66	£8.34	£50.00
145	Streetlights	Repair of light - Chipstead Park	£81.50	£16.30	£97.80
146	Marchants	Patching - Sailing Club Road	£1,560.00	£312.00	£1,872.00
147	Marchants	Reinforced verges - Sailing Club Road	£5,100.00	£1,020.00	£6,120.00
					£0.00
					£0.00
					£0.00
					£0.00
			£12,007.28	£1,603.45	£13,610.73

Signed as a true record Date 10th April 2017

Planning Applications for discussion

Reference	Site	Development	Date Recv'd	Date Due	PC Decision	Cllr
SE/17/00429/HOUSE	3 Sandilands Sevenoaks Kent TN13 2SP	Demolition of Garage. Erection of a side and rear single storey extension. Alterations to fenestration	01/03/2017	21/03/2017	No comment	John E
SE/17/00520/FUL	Apps Hollow Wheatsheaf Hill Ide Hill Kent TN14 6HX	Demolition of existing two storey dwelling, ridge shed and wood store. Construction of a replacement single storey dwelling	06/03/2017	22/03/2017	Support. This is a modest increase in size and creating a sustainable home. No one can see it from the road	Lela
SE/17/00550/HOUSE	Horsley Packhorse Road Bessels Green TN13 2QP	Removal of pergola and erection of single storey extension	06/03/2017	23/03/2017	No comment	Barbara
SE/17/00578/HOUSE	57 Chipstead Lane Sevenoaks TN13 2AJ	Erection of a first floor side and rear extension and alterations to fenestration	07/03/2017	27/03/2017	No comment	Howard

Planning Decisions

Reference	Site	Development	Cllr	PC Comment	SDC Decision
SE/16/03394/HOUSE	20 Sandilands Sevenoaks Kent TN13 2SP	Side and rear extension and loft conversion amended	Howard	Object, as before, on the grounds that this proposed extension is too near the neighbouring property	Granted
SE/16/03655/MMA	10 The Old Garden Chipstead Kent TN13 2RJ	Minor material amendment to SE/14/01933/FUL for the erection of two storey two bedroom dwelling to allow construction of dormer to give access to roofspace	Barbara	No Comment	Granted

Signed as a true record Date 10th April 2017

Reference	Site	Development	Cllr	PC Comment	SDC Decision
SE/16/03720/FUL	Froghole Farm, Chevening Road Chipstead Kent TN13 2SA	Demolition of existing commercial buildings, construction of one detached home, alteration to equine access, alteration and reduction in area of site access, implementation of landscape scheme and implementation of ecology enhancements.	Trish	There is a boundary dispute with one neighbour. It is not clear from the plans if the development is less than 1m from the boundary.. There is concern about flooding and proper soakaways must be installed The storm water stream (the Chevening stream) overflows it's banks in heavy rain and floods the gardens at 101-109 Chevening Road. The flooding is particularly severe at 101. Any water run offs from the development should therefore be diverted AWAY from the storm water stream. A planning condition should be added to retain all trees at the rear of the property as a barrier to noise and pollution from the bypass and motorway behind it that affects all of the local properties.	Refused