

CHEVENING PARISH COUNCIL

Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 14th November 2016
at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA



Present:	Mr A Clark	Chairman
	Mr J Branton	Vice Chairman
	Mrs T Dalton	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	Sevenoaks District Council
	4 Members of the Public for Planning Matters	
Apologies	Mr R Surrey	

Action

122. **Apologies and Absences – Cllr Surrey**

123. **Declarations of interest or lobbying – None**

124. **Minutes of Previous Meeting** – The minutes were resolved unanimously and signed by the Chairman

125. **Questions from the Public – None**

126. Open Spaces

- a) **Open Spaces Inspection** – It was agreed a working party of the Chairman, Cllrs Dilley, de Turberville & Weavers would carry out “topple testing” at the Churchyard and Burial Ground **Cllr Dilley**
- b) **Playground** – Nothing to report
- c) **Sailing Club Road** – The Chairman confirmed Andy Hogg would donate £2000 towards the repairs. It was resolved to engage Marchants to repair the river side of Sailing Club Road (Option 2 (c) and for the Council to use their CIL money for their contribution. In addition Marchants will be asked to complete the patching of potholes and additional repairs (Their Estimate 2) – costs of those repairs should be shared between Sailing Club, Cheshire Home, Anglers and Parish. Repairs to be undertaken asap. Cllr Weavers asked whether we should consider removing the shrubs between the parking bays on the lake side. It was resolved to investigate that as a separate project as it may require planning permission **Clerk**
- d) **Fencing off open space in Chesterfield Drive** – The Council confirmed it’s position that fencing the open area in Chesterfield Drive was not a good use of resources. There are other open spaces in the Parish which may be a greater risk from an Unauthorised encampment
- e) **Football Club & Drainage** Cllr Branton expressed concern over the dips in the pitch. The Council resolved to express it’s concerns about the danger posed by the ruts in the pitch to the Football Club to ensure the referee passes the pitch as safe to play before each match. Cllr Branton confirmed the drainage appears to be working and the foul language heard at some matches was much improved. The Council resolved **Clerk**

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- the spend of £416 for worm treatment and fertilizer for the Recreation Ground leaving a balance of £154 of agreed maintenance spend for 2016/7
- f) **Chipstead Common** – The Council resolved that there was no objection to the goalkeeping training as it is only three hours once a week. Clerk to investigate whether they need to make a payment Clerk
 - g) **Open spaces tender** – The review of tender document was deferred until December meeting
 - h) **Circular bench on Chipstead Green** – Chairman identified a metal circular bench to go round the Chipstead sign on the Green which Andy Hogg has said he would pay for. The Council resolved that the family of Esme Witton & Donald Calvert (who want to put a memorial bench on the green) and Andy Hogg should get together to investigate funding a wooden (oak) bench. Clerk
 - i) **Chevening Churchyard gates** - a revised quote for the Churchyard gates and replacing 1 post for the single gate to the garages will be presented to the December meeting Clerk

127. Highway Matters

- a) Response from KCC concerning the “Roundabout” – The article referred to in the Parish newsletter is from Roadworks.org website. It is a forward planning notice to ensure we can book the road space if the scheme is progressed. No detailed planning or funding has been undertaken
- b) Update on 20 mph through the village. Total cost of the scheme will be £5,509.68. The Council resolved to proceed with the implementation of the limit

128. Correspondence Received and General Issues

- a) Baptist Church Banner on Bessels Green. The Council resolved that matters concerning promotional material on open spaces should be decided by the clerk and in place for a maximum of two weeks (with advice to the Council for information)
- b) Clearing river bank at “Two Rivers” – the owner will be siting a skip near Stairfoot Lane (not on the road) whilst he clears he river bank
- c) Alan Black – The Council resolved their congratulations to Alan on his FA Award. The Chairman will write to Alan to congratulate him on behalf of the Council

129. General Information and proposals for Future Agenda Items

- a) **Light up a Life** – Ceremony starts at 7.00pm prior to next meeting
- b) **Website** – Councillors to provide Clerk with photos for the website
- c) **Defibrillator** – Cllr Dalton attended training at the Pavilion (9th November). The Council welcomed the idea of writing to the pubs in the Parish to request they consider having a defibrillator Cllr Dalton

130. Finance

- a) Income Received and Cheques Payable for October – Resolved – Appendix 1

131. Planning Applications

- a) Applications Granted or Refused, and Notices received - Appendix 2
- b) Appeals and Applications for Consideration by the Council

The meeting closed at 21.45

Agenda Item 9 a

October 2016 - Receipts and Payments

		Opening Balance	£	63,285.47
04/10/2016	Francis Chappell & Sons	Ayres N7	£	202.50
04/10/2016	3rd Sevenoaks Scout Group	Hire of Common for Carnival	£	75.00
15/10/2016	Chipstead Football Club Senior	Chipstead Football Club Senior	£	616.32
15/10/2016	Chipstead Football Club Junior	2016/7 Season Juniors	£	782.63
15/10/2016	Riverhead Angels Football Club	Water Rates Summer 2016	£	44.40
21/10/2016	Repayment for FunDay	Donations tea & cake - Fun Day	£	82.15
21/10/2016	Amherst School	Q3 rental Chip Common	£	371.82
21/10/2016	Welham Jones	Boakes - 340	£	100.00
21/10/2016	Santander	Interest Paid	£	12.79
			£	2,287.61
07/10/2016	Santander	Bank Charges	£	7.50
07/10/2016	E.ON	Street lighting - September	£	344.21
07/10/2016	MDH Horticultural Contractors	Monthly maintenance	£	1,311.07
07/10/2016	HMRC	J Hayton Tax & NI	£	147.97
07/10/2016	Judith Hayton	Salary September	£	1,038.52
07/10/2016	Judith Hayton	Phone expenses Sept 2016	£	12.53
07/10/2016	MDH Horticultural Contractors	Gang Mowing	£	309.00
07/10/2016	R Marchant & Sons Ltd	Repairs to Churchyard Road	£	435.00
07/10/2016	David Matthews	Chipstead Rec Oak Tree	£	80.00
07/10/2016	Sevenoaks District Council	Empty dog bins July-Sept 16	£	475.80
07/10/2016	PKF Littlejohn	Annual Return 2015-6	£	480.00
07/10/2016	Glasdon Manufacturing Limited	New dog waste bin	£	265.74
07/10/2016	Sevenoaks District Council	Litter bin - Chipstead Common	£	93.60
07/10/2016	Peter Woodruff	Keys for outside store	£	55.60
07/10/2016	South East Water Ltd	Chipstead Common Hut	£	44.40
			£	5,100.94
		Closing Balance	£	60,472.14

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Payments to be ratified – November 2016

Cheque No	Payee	Reason	Net	VAT	Total
22126	Royal British Legion	Chairman's wreath	£20.00		£20.00
					£0.00
		Santander Payments			£0.00
105	MDH Horticultural	Monthly Maintenance	£1,092.56	218.51	£1,311.07
106	HMRC	J Hayton Tax & NI	£147.97		£147.97
107	J Hayton	Monthly Salary & Expenses	£1,038.52		£1,038.52
108	J Hayton	Expenses	£5.08		£5.08
109	MDH Horticultural	Gang mowing	£257.50	£51.50	£309.00
110	Streetlights	Quarterly Maintenance Contract	£571.88	£114.38	£686.26
111	Spectulise	Website & email account	£154.00		£154.00
112	JGC Sportsturf	Repairs to Cricket Square	£1,157.00	£190.85	£1,347.85
113					£0.00
103	Bourne Amenity	Top up Drain runs	£990.00	£198.00	£1,188.00
					£0.00
					£0.00
					£0.00
			£5,434.51	£773.24	£6,207.75

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Appendix 2						
Reference	Site	Development	Date Recv'd	Date Due	PC Decision	Cllr
SE/16/02461/FUL	Froghole Farm, Chevening Road Chipstead Kent TN13 2SA	To confirm the site has been lawfully used as a Builders yard for the storage and distribution of plant, machinery and materials in connection with the leaseholders construction business for more than 10 years	29/10/2016	17/11/2016	The Council cannot evidence the owner has demonstrated use as a Builders Yard and we have evidence from Parishioners that it has been used for purposes other than this during the period	Trish
SE/16/02037/HOUSE	170 Chesterfield Drive Riverhead TN13 2EH	Convert the garage to living accomodation, erect a first floor side/roof extension, alterations to fenestration and additional parking space to the front of the property. Amendment from white plastic UPVC windows to Grey Aluminium	04/11/2016	21/11/2016	No Comment	Lela
SE/16/02066/HOUSE	15 Westerham Road Bessels Green TN13 2PX	Erection of a two storey side extension and extension to existing rooms in the roof, a single storey rear extension and a new front porch	29/10/2016	17/11/2016	We object based on the impact on the neighbour on the East side due to the overbearing size of the extension. There is insufficient information concerning the effect on the neighbour's garage and how that will be dealt with	Allan

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SDC Decisions on Previous Applications							
Reference	Site	Development	Date Recv'd	Date Due	PC Decision	Cllr	SDC Decision
SE/15/03933/LBCALT	Hatchlands Farm Bailey's Hill	change the use of some redundant dairy buildings into four B1(a) office unit. Part of Weald Parish but 100 yds outside our parish boundary Site layout amended to show 28 parking spaces		04/02/2016	"Object" on the grounds that the road is not suitable for such an increase in traffic. The road is quite unsuitable for anything above the most modest traffic, with a steep hill and high hedgerows it would be dangerous.	Howard	Granted
SE/16/02614/HOUSE	55 Chipstead Lane, Sevenoaks TN13 2AJ	Proposed single storey extension and rear 2 storey extension	10/09/2016	30/09/2016	No comment	John E	Granted
SE/16/01998/LDCEX	22 Nursery Place Chipstead TN13 2RH	Erection on a single storey rear extension	19/09/2016	05/10/2016	No comment	Richard	Granted
SE/16/02807/HOUSE	23-25 High St Chipstead TN13 2RN	External and internal alterations to the entrance hall, games room, roof over guest room to have new tiles to replace broken ones. Erection of a detached single storey art studio.	13/10/2016	01/11/2016	No Comment	Allan	Granted

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