

# CHEVENING PARISH COUNCIL

Judith Hayton - Clerk  
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**Members of the Council are summoned and members of the Public are invited** to attend the Annual Meeting of the Parish Council on **Monday 8<sup>th</sup> May 2017** at **7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

## AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Appointment of Responsible Financial Officer**
4. **Co-option onto the Council of Roberta Burgess**
5. **Election of Working Parties, Representatives and Other Posts**
6. **Apologies and Absences** - *to receive and accept apologies for absence*
7. **Declarations of interest or lobbying** - *Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously*
8. **Minutes of Previous Meeting** - *to agree and sign the minutes of the meeting on 10/04/17*
9. **Questions from the Public** – *to receive questions from the public in attendance*
10. **Open Spaces**
  - a) **Open Space Inspection**
  - b) **Playground Inspection** – *possible alternative inspection companies*
  - c) **Additional skip for clearing Burial Ground**
  - d) **Bike Rack at Sailing Club Road.** To resolve to pay for the installation of a bike rack - Chairman
11. **Footpath Matters** – *review of Rights of Way and issues – Graham Birch*
12. **Correspondence Received and General Issues**
  - a) **Review of Annual Assembly**
  - b) **Dragon Boat Festival** – to confirm the Council will donate the First Aid costs to the Dragon Boat Festival
  - c) **Disabled people crossing Chevening Road**
  - d) **Parking opposite the Old Carriageway**
  - e) **Britain in Bloom**
13. **General Information and proposals for Future Agenda Items**
  - a) **Parish Council Reserves**
14. **Finance**
  - a) **Income Received and Cheques Payable** – *to approve the payments, circulated including the emergency spend to down fallen tree in Recreation Ground*
  - b) **Confirm Insurance Renewal (3 year fixed) for payment 11<sup>th</sup> June**
  - c) **Year-end Financials for the External Audit Report**
15. **Planning Applications**
  - a) **Addition of “clauses” to Planning Comments**
  - b) **Applications Granted or Refused, and Notices received** – *Chairman to report*
  - c) **Appeals and Applications for Consideration by the Council** – *Responses to be agreed*

*The following meeting of the Council will be held on Monday 12<sup>th</sup> June 2016, 7.30pm, at the same venue.*

30 April 2017

Clerk to the Council