



Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 12<sup>th</sup> October 2015 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr H Dilley	Chairman
	Mr A Clark	Vice Chairman
	Mr J Branton	Councillor
	Mrs T Dalton	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mr R Surrey	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mr J London	Sevenoaks District Council
	Mrs J Hayton	Clerk
	Members of the Public	1

- Action**
- 254. Declarations of interest or lobbying – None were declared**
- 255. Minutes of Previous Meeting - The minutes of the meeting on 14/09/15 were agreed and signed by the Chairman**
- 256. Questions from the Public – The Kissing Gate at the entrance to the footpath behind the Parish Hall may need to be re-sited to allow wheelchair access to the footpath. Member of Public to prepare a proposal for the Council to debate before approaching landowners for permission**
- 257. Open Spaces**
- a) **Open Space Inspection –**  
*As part of budget process we need to have a policy on how much the Council is looking to spend to resolve the various “non-native” plant issues  
It was resolved that there was no need for Open Spaces tours prior to the budgets being set.*
- b) **Playground Inspection – RoSPA Report – Play & Leisure are in contact with RoSPA and are preparing a response** Clerk
- c) **Pitch Drainage – Completed**
- d) **Maintenance of Recreation Ground – The Council resolved that raising the rent to the Football Club and paying for all maintenance is the correct way forward. We need to ensure this does not compromise the Football Club accounting in terms of it's agreements with the FA and funding received.** Clerk
- 258. Footpath Matters**
- a) **New Dog Waste Bin – there has been a request for a new dog waste bin for the footpath being the Parish Hall. This was resolved subject to permission from the Landowners.** Clerk
- 259. Highway Matters**
- a) **Bessels Green – Park Place – going ahead with public consultation at JTB.**
- b) **20mph speed limit in the Village – Chairman to write to Richard Parry. This was resolved as a reasonable aspiration for the Council to have.** Chairman/lerk
- c) **“Quiet” tarmac on the A21 – Highways have confirmed the resurfacing will take place between 2016-9 in quiet tarmac**
- d) **M26/M25 Junction – it was resolved to raise this again with KCC** Clerk
- 260. Correspondence Received and General Issues**
- a) **Sevenoaks Volunteer Transport - Letter of thanks received for donation**



**261. General Information and proposals for Future Agenda Items**

- b) **FSCS** – Clerk confirmed that Parish Councils are now covered under Financial Services Compensation Scheme up to £75,000
- c) **Good Councillor Guide** – Cllr Ide offered copies to any new councillors wishing to read.
- d) **SDC Property Portfolio** – Cllr London confirmed Property Portfolio was being purchased from reserves of around £20m

**262. Finance**

- a) Income Received and Cheques Payable – Resolved – Appendix 1 attached
- b) Budget numbers for H1 2015-6 were distributed and resolved

**263. Planning Applications**

Parish policy on responses to Planning Applications – Cllr Clark will draw up a set of guidance notes for responses to planning applications put in the form of a resolution the Council can consider and vote on.

**Cllr Clark**

Applications Granted or Refused, and Notices received – Appendix 2 attached

Appeals and Applications for Consideration by the Council – Appendix 2 attached

**264. Chipstead Lake**

- a) The Council resolved the completion of the application for a Loan from PWLB
- b) Chairman will continue to be primary negotiator with the vendor.

**Clerk**

**Chairman**

**Receipts - September 2015**

24/09/2015	Welham Jones	£620.00	Cunningham burial fees
24/09/2015	Welham Jones	£310.00	Burial fees Stanford 373
11/10/2015	3rd Sevenoaks Scout Group	£75.00	Payment for Riverhead
11/10/2015	GVA	£100.00	Rental of mobile phone mast
<b>Total Receipts</b>		<b>£1,105.00</b>	

**Payments September 2015**

24/09/2015	Complete Weed Control	£353.40	Weed control Chipstead Rec
24/09/2015	St John Ambulance	£158.40	Dragon Boat Festival
24/09/2015	Sevenoaks District Council	£421.20	Emptying Dog Bins Q3 2015
24/09/2015	Santander	£7.50	Charges August 2015
24/09/2015	Public Works Loan Board	£2,549.93	Loan repayment for September
25/09/2015	MDH Horticultural Contractors	£1,304.54	Maintenance September 2015
01/10/2015	PKF Littlejohn	£396.00	Audit review of annual return
01/10/2015	Judith Hayton	£564.90	September pay
01/10/2015	HMRC	£528.77	September tax & NI
01/10/2015	Memorial Benches UK	£484.95	Bench for Bessels Green
11/10/2015	Coolings Nurseries	£29.97	Bulbs for Chipstead Green
11/10/2015	Streetlights	£686.26	Q3 Maintenance Contract
11/10/2015	Judith Hayton	£29.44	Expenses - September 2015
11/10/2015	E.ON	£344.10	Street Lighting September
<b>Total Payments</b>		<b>£7,859.36</b>	

Reference	Site	Development	PC Decision	Cllr	SDC Decision
SE/15/0281 0/HOUSE	20 Larkfield Road Bessels Green TN13 2QJ	Erection of a single/two storey rear extension and single storey front extension	No comment	Lela Weavers	
SE/15/0277 0/HOUSE	Scotton House Baden Powell Road Riverhead TN13 2EE	Erection of a new entrance porch and cloakroom	No comment	John Eastwood	
SE/15/0293 8/LBCALT	Whitley Cottage Wheatsheaf Hill Goathurst Common Ide Hill TN14 6BU	Front porch alterations including resiting the front door	No comment	Howard Dilley	
SE/15/0293 1/HOUSE	27 Chevening Road Chipstead TN13 2RZ	Proposed loft conversion with 2 rooflights to front and dormer window to rear	Objection:- The proposed changes are not in keeping with the road. It does not preserve the character of the conservation area and the street scene.	Andy Clark	
Reference	Site	Development	PC Decision	Cllr	SDC Decision
SE/15/0219 2/HOUSE	45 Chevening Road, Chipstead Kent TN13 2RZ	Erection of a single storey rear extension	No comment	Barbara Ide	Granted
SE/15/0248 3/LBCALT	Chevening House, Chevening Road, Sevenoaks. TN14 6HG	Installation of an external fan on top of the South West Chimney of the main house	Support	Allan de Turbeville	Granted