



# Chevening Parish Council

Judith Hayton - Clerk

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**Minutes of the Ordinary Meeting of the Parish Council held on Monday 10<sup>th</sup> January 2022 at 7.30pm at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA.**

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs V Woodruff	Councillor
	Mrs J Hayton	Clerk
	Members of the Public	2

## **1 Apologies and Absences**

Apologies were received from Cllr Eastwood and Mr J London SDC and Mr N Chard KCC

## **2 Declarations of interest or lobbying**

There were no declarations of interests or lobbying regarding items on the agenda

## **3 Minutes of Previous Meeting**

The minutes of the meeting on 13-12-21 previously agreed by email were signed by the Chairman on behalf of the Council as a true record

## **4 Updates from KCC.**

Cllr Chard sent his apologies but requested any questions for KCC be forwarded to him by email

## **5 Questions from the Public**

Only one member of the public present had questions and they are covered under agenda item 13b

## **6 Open Spaces**

### **a Open Space Inspection**

There were no reported issues with the Open Spaces. The Clerk proposed a working party in the warmer weather to do a "topple test" on the gravestones

### **b Playground Inspection**

There were no issues with the playground

## **7 Beautification of the Parish**

The Council discussed various initiatives for beautifying the Parish. The Clerk confirmed she has written to the new occupants of Hann House concerning the mural but had no response. A member of the public stated the owners are his neighbours parents so he would ask them. There has been some feedback that people like the Chipstead sign so no action will be taken with that in the short term. The Clerk will contact SDC for progress on the planters on the open spaces but having them on road junctions (as Riverhead do) will be a big financial and maintenance commitment.

The Clerk confirmed the Council would be receiving 15 saplings from Woodland Trust. The plan is to plant them between the Recreation Ground and the "new field" beside the flood relief channel

where a number of trees have recently had to be removed. 15 saplings is sufficient to cover the area of a tennis court and therefore potentially there will be some spare to plant elsewhere. The Clerk suggested asking children from the school to help plant (once the ground has been prepared). The Chairman suggested encouraging others to plant trees (such as the school) and there may be saplings left from the Parish Council's allocation to offer to them

Cllr Firmager mentioned the direction sign in the centre of Chipstead and whether it could be refurbished. The Clerk confirmed it is owned by KCC but she will enquire as to whether they would permit it to be refurbished (with the proviso that once we do it, it may well become the PC's responsibility to keep it maintained)

Cllr Clark mentioned the history of Chipstead Place and having an information board in the village with how the High Street used to look and the history surrounding many of the buildings. Cllr de Turberville mentioned he was looking through his papers as he believed he had an old map of the High Street

The issue of the planter on the corner of Sailing Club Road was discussed. Although it was put in with the best of intentions the area which protrudes towards Chevening Road prevents cars from pulling in. The Clerk confirmed the planter has a commemorative brass plaque on it and the family who donated money to fill the planter would not want it removed. The Council resolved to explore options for either relocating or reshaping the planter

It was resolved to create a working party to present ideas to the next Council meeting (14<sup>th</sup> February) The working party comprises Cllrs de Turberville Weavers Williams and Woodruff.

#### **8 Budget 2022-3**

The budget for 2022/3 was resolved by the Council unanimously and the precept set at £68,000

#### **9 Financial Regulations and Statement of Internal Control.**

The Financial Regulations and Statement of Internal Control were reviewed by the Council and resolved.

#### **10 CCTV on the Bricklayers Arms**

Following the vandalism of cars parked at the entrance to Sailing Club Rd the Council requested quotes for installing a CCTV camera on the Bricklayers Arms to cover the entrance to Sailing Club Rd. The remote cameras only take bursts of video whereas one linked to wifi and a recorder would produce 24x7 images. A very high spec camera would be needed in order to give good quality images at night for that distance and the estimate for supply and installation of a new CCTV system comprising of 1 PTZ camera, including 1 x 8 channel 30-day archive Network Video Recorder was £2370 plus vat

The Council felt this was too great a sum of money to spend. The cameras were installed as a deterrent to drug dealing and were mobile so they could be moved to other locations if issues with anti social behaviour occurred. The camera do not cover the whole parking area and were not intended to. The Council resolved to purchase two further remote cameras.

#### **11 Chevening Primary School Admissions policy.**

The Council resolved by majority to respond to the Chevening School Admissions Policy acknowledging that the Council was pleased with the residential qualification which didn't apply before

#### **12 Parish Hall Bell Tower**

Cllr de Turberville advised the Church was still investigating options as to what to do with the Bell tower and therefore no action or debate was required by the Council at this time

#### **13 Correspondence Received and General Issues**

##### **a Streetlighting in Chesterfield Drive**

The response from the PCC's office makes it clear that it was all PCC's who created the safer streets initiative (not a Kent only initiative) and confirms street lighting is only one factor mentioned within the Safer Streets initiative. They were unable to give guidance as to whether this would be a benefit therefore. The Clerk will continue to chase the Police at Sevenoaks for a response

##### **b Parking at the Old Carriageway**

The member of the public present expressed their dissatisfaction that the Parish Council was proposing to remove 8 parking spaces from the High St and commented on how far away from their homes residents had to park when the George and Dragon was busy. He also complained that the Parish Council had not written to every house. The Chairman and Clerk explained the process that

had been undertaken and confirmed the Parish Councils role was that of a mediator in trying to find an agreed approach since JTB have identified this as a safety issue and therefore KCC Highways have been tasked with coming up with a solution. A meeting has been arranged for 18<sup>th</sup> January and the details posted on the Parish Council website.

**14 General Information and proposals for Future Agenda Items**

- a The beautification of the Parish needs to start moving at pace and therefore the working group will present at the next meeting

**15 Income Received and Cheques Payable**

The payments for January were resolved and the Payments and Receipts for December reviewed

**16 Planning Applications**

- a There were no applications for consideration by the Council
- b Applications Granted or Refused – Circulated for information and reviewed

**The meeting closed at 20.50**

## Payments & Receipts for December

	Opening Balance	£78,428.77
02/12/2021	SI-169 FROM CHEVENING AMBLERS	£977.89
01/12/2021	CHIPSTEADFC-PITCH FROM CHIP FC	£920.00
31/12/2021	WOODHAM FUNERAL 368, WELHAM JONES	£350.00
22/12/2021	STIFF BURIAL PLOTS FROM K STIFF 79 & 94	£600.00
20/12/2021	LOUISE BROWN BENCH FROM M BROWN	£675.33
09/12/2021	JF STONE BURGESS NEF 10 FROM J F STONWORKS LIM	£110.00
29/12/2021	VEOLIA ES UK LTD REF 04937801, MANDATE NO 0010	£25.20
29/12/2021	SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£152.97
20/12/2021	MEMORIAL BENCHES REFERENCE 378	£630.40
20/12/2021	MARIE CURIE REFERENCE CHEVENING PC	£100.00
20/12/2021	OASIS LANDSCAPES REFERENCE CHEVENING PC	£152.50
14/12/2021	MDH HORTICULTURAL SERVICES REFERENCE 2395	£120.00
14/12/2021	CHEVENING AMBLERS REFERENCE CHEVENING PC	£243.52
14/12/2021	MDH HORTICULTURAL SERVICES REFERENCE 2397	£696.00
14/12/2021	MDH HORTICULTURAL SERVICES REFERENCE 2396	£940.80
14/12/2021	OLIVER HOAD REFERENCE 890	£600.00
14/12/2021	PSR LIGHTING REFERENCE 7508	£234.00
14/12/2021	CHIPSTEAD FC REFERENCE CHEVENING PC	£252.00
14/12/2021	COMPLETE WEED CONTROL REFERENCE KT 15397	£330.00
14/12/2021	COMPLETE WEED CONTROL REFERENCE KT 15391	£774.00
14/12/2021	J HAYTON REFERENCE EXPENSES	£396.61
14/12/2021	MDH HORTICULTURAL SERVICES REFERENCE 2394	£301.27
14/12/2021	J HAYTON REFERENCE SALARY	£1,043.30
14/12/2021	MDH HORTICULTURAL SERVICES REFERENCE 2393	£1,467.13
11/12/2021	CHARGES FROM 2021-10-22 TO 2021-11-21	£7.50
08/12/2021	EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
06/12/2021	GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£30.00
	Closing Balance	£73,553.79

Payments to be made in January

Cheque

No	Payee	Reason	Net	VAT	Total
200541	CPC (from CIL Account)	10% 3rd party grant payment (see 923 below)			£900.00
Santander Payments					
915	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,222.61	£244.52	£1,467.13
916	J Hayton	Salary	£1,043.30		£1,043.30
917	MDH Horticultural Services	Monthly Gang Mowing	£251.06	£50.21	£301.27
918	J Hayton	Expenses phone, cones	£31.93	4.99	£36.92
919	Sevenoaks Community First Responders	Donation	£100.00		£100.00
920	Phase Electrical	Electric testing safety lighting Pavilion	£1,203.11	£240.62	£1,443.73
921	Sevenoaks District Council	New bin at Recreation Ground	£500.00	£100.00	£600.00
922	Memorial Benches	New bench for Churchyard (paid for by donation from PCC)	£658.24	£131.66	£789.90
923	Enovert Community Trust	10% 3rd party contribution to grant funding (from CIL)	£900.00		£900.00

Signed as a true record

14<sup>th</sup> February 2022

SDC Decisions on Previous Planning Applications					
21/03099/FUL	7 Bullfinch Close Sevenoaks KENT TN13 2BB	New dwelling and partial demolition of existing	No objection	John E	Granted

Signed as a true record

14<sup>th</sup> February 2022