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**Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm
on Monday 10th September 2018 at the Recreation Ground Pavilion, Chevening Road,
Chipstead TN13 2SA**

Present:	Mr A Clark	Chairman
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Members of the Public	18
	Mr J London (left the meeting between 8 & 9pm)	Sevenoaks District Council
Apologies	Mr J Branton	Councillor
	Mrs B Ide	Councillor

109. Apologies and Absences - Apologies for absence were received from Cllr Branton and Cllr Ide

110. Declarations of interest or lobbying – None declared

111. Minutes of Previous Meeting - the minutes of the meeting on 11-7-18 were agreed by the Council as a true record and signed by the Chairman

112. Questions from the Public – the members of the Public raised questions on Froghole Farm and the 20 mph limit which are incorporated into minutes 121 and 117 respectively

113. Open Spaces

- a) **Open Space Inspection** Cllr Eastwood reported Japanese Knotweed on the lake side in Chesterfield Drive. A member of the public reported this has been treated with acid. Clerk to enquire of Mrs Gilbert as to substances used to ensure Environment Agency are aware and agreeable to substances used.
- b) **Playground Inspection** Nothing to report – the playground continues to be a very popular feature.
- c) **Sailing Club Road** Cllr Dilley presented photos showing that the PC land is consistently being used for parked cars. Up near the Sailing Club Car Park. Although it would be ideal to return the small stretch of land to grass as it was previously the Council resolved this was too difficult to achieve. The Chairman thanks Cllr Dilley for all his hard work on trying to get this matter resolved.
- d) **Decaying Ash Tree on Chipstead Rec** – Although no-one on the Council wishes to see trees taken down without very good reason it was resolved by majority to reluctantly fell the tree as the potential risk of it falling was too great. Clerk to get Tree specialist to recommend a replacement to plant in it's place.

114. Meeting Dates for 2019 The meeting dates for 2019 with the meeting in December taking place on 9th December (together with the Light Up a Life ceremony)

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- 115. Family Fun Day.** The Family Fun Day in 2018 generated net £63 in funds for the PC on sales of cake and teas/coffees. The Council thanked Trish Dalton for all her hard work and resolved to use the money towards restoring the tile surround on the playground
- 116. CCTV in Sailing Club Road** Cllr Dilley kindly provided examples of CCTV cameras which were solar powered and therefore more maintenance free. The Council were unconvinced as to how well the cameras will work at night (the current battery powered ones are not effective at night) and the Council therefore resolved not to install these cameras. Cllr Clark will investigate some alternative solutions and advise the Council
- 117. Moving 20 mph limit** The members of the public who attended the meeting were all in favour of keeping the 20mph as it is at present. Concerns were raised at the number of schoolchildren who use the road and the fact that because people may not currently comply with the limit this should not be the reason to remove it. The key criticisms of the current limit were signage and not extending past the school on Chevening Road. The council then debated the issues.
- **Keeping the limit as it is on Chipstead Lane.** The Clerk had received feedback from around 40 parishioners with opinion 60:40 towards keeping the limit as it was. Planned roundels on the road had not been put in place in case the proposal to move the limit to the pinch point was resolved and therefore further cost would be incurred. Costs from KCC indicate it would cost as much to make the area covered by the zone smaller as it had cost to introduce it in the first place. Cllr Dilley said that a significant number of people, as evidenced by the replies, thought the straight stretch of road from the pinch point to the cross roads at Chipstead Common should revert to 30 mph. Witches Lane, Bullfinch Lane and the part of Chipstead Lane from the cross roads to Riverhead were all 30mph despite traffic calming and many parked cars. It would not be well understood why the road from the cross roads to the pinch point was 20mph. There was a further risk that people not fully aware of the situation might overtake cars doing 20mph on a seemingly wide road and this would be dangerous. Cllr Dilley requested the vote should take 2 parts. A) Whether the Council believed the 20 mph should be moved and B) Whether spending the money on the change was justified. The Council resolved 6:1 to keep the limit as it is with Cllr Dilley voting against. The Council then resolved to allow up to £1000 to paint 20 mph roundels at the commencement of the zone on the 3 roads.
 - The Parish Council continues to press KCC to amend the 20mph limit. The latest communication from KCC states that KCC is responsible for setting local speed limits and it is unlikely that we would consider a speed limit reduction to 20mph in this section of Chevening Road. The Clerk was instructed to keep contacting KCC Highways to extend the limit to Chevening Cross Roads.
- 118. Accommodating Archives held by a Parishioner.** The Parish Council is fully supportive of adopting the archives but a majority felt that the Pavilion is not a satisfactory building to hold and display such material. The Clerk was provided with 3 options to pursue 1. Kent Family History Group (details kindly provided by a Member of the Public) 2. U3A 3. Chevening House and whether they had space for such an archive.
- 119. First World War Commemorations & War Memorial** The Parish Council have been awarded a Grant of maximum £3020 from the War Memorials Trust. The Conservationists chosen to do the work have now closely examined the Cross and revised their estimate from £4020 to £4740. The WMT have given the go ahead and work is due to commence on 17th September. The only outstanding potential cost is the scaffolding which is being supplied by a local builder.

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The Memorial will be re-dedicated on 11th November at the 12 noon ceremony. A Beacon of Light will be lit on Chipstead Green that evening at 7pm. Cllr De Turberville is contacting a local bugler to see if the Last Post can be played immediately prior to lighting the beacon

120. Bus Shelter The Parish Council has been awarded a grant of £2000 from KCC which Nick Chard has agreed to fund match from his members grant. The Parish Council will be required to fund £2940 (which included delivery and installation by the Suppliers). Timescale is 4-6 weeks from ordering the shelter

121. Local Plan SDC All members of the public were present to discuss the proposed Froghole Farm Development. The plan was unanimously condemned by the Members of the Public present for the number of houses proposed to be built, the flood risk and the way the Community consultation was handled by Country House Homes. A member of the public stated that although the plan in the consultation document states the existing hedge is to be retained, in the more detailed plans it showed the hedgerow cut to a height of 0.6 metres which would offer no screening at all.

The Parish Council confirmed it's position to object to the proposal and to include the issue with the hedge. Cllr Burgess raised concerns that the School had been misrepresented in the consultation process and there are a number of rumours concerning the school and the developers which were unfounded and untrue. The Chairman confirmed that the School had received an anonymous donation over 12 months ago from a parishioner. The identity of that Parishioner has not been disclosed to anyone at their request but it categorically was not anyone from Country House Homes, it was a Parishioner. The Chairman requested the Parish Council's response to Froghole be available to Parishioners on the Mailer, Facebook page and Website

122. Correspondence Received and General Issues

- a) The Clerk raised the issue of one of her predecessors who was still employed by the Council at the time of his death and whether the Council felt waiving burial ground fees for his widow was appropriate. The Council unanimously supported the proposal
- b) The Council has been approached as to whether a Clothing recycling point could be sited on Council property. This would give income of £70 per month. The Council felt the car park was not sufficiently large to accommodate such facilities.

123. General Information and proposals for Future Agenda Items

- a) The Angling Club have stopped damming the small lake to raise the water levels under instruction from the Environment Agency (minute 105a)
- b) The Chairman had requested the Clerk investigated producing a simple "id" type card for Councillors to have when they go about Council Business to identify them as Councillors. These can be produced by SDC for £5 a card.

124. Finance

- a) **Income Received and Cheques Payable** - the payments for September were reviewed and resolved and duly signed by Cllrs Eastwood and Dilley

125. Planning Applications

- a) There was one planning notices received for review in the meeting (see Appendix 2)
- b) The previous applications subsequently Granted or Refused by SDC were reviewed

The meeting closed at 21.30

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Payments to be agreed for September

346	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,170.37	234.07	£1,404.44
347	HMRC	Tax & NI	£93.03		£93.03
348	J Hayton	Salary	£1,058.24		£1,058.24
349	MDH Horticultural Services	Monthly Gang Mowing	£240.33	£48.07	£288.40
350	J Hayton	Expenses (Mobile phone £6.19 Toner for Printer £22.98)	£29.17		£29.17
351	VC Handyman	Repair of Church fence	£200.00		£200.00
352	Phase Electrical	PAT testing at Chipstead Pavilion	£315.10	£63.02	£378.12
353	SLCC	Membership for 2018/9	£147.00		£147.00
354	PKF Littlejohn	Annual Audit	£400.00	£80.00	£480.00
355	Play Inspection Company	Annual Playground Inspection	£85.00	£17.00	£102.00
356	St Johns Ambulance	Dragon Boat Festival	£138.00	£27.60	£165.60
357	Streetlights	Repairs to Column 40 & 73	£162.75	£32.55	£195.30
358	Streetlights	Repair to Column 41	£97.75	£19.55	£117.30
359	RH & RW Clutton	Allotment Rent	£60.00		£60.00
360	VC Handyman	Playground fence. Bessels green sign and bench repairs	£795.00		£795.00
361	DRM Trees	Complete tree work from Tree Inspection	£3,744.00		£3,744.00
			£8,735.74	£521.86	£9,257.60

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Planning Response agreed at the Meeting						
SE/18/02012/FUL	Land west of 34 Witches Lane Riverhead TN13 2AX	Erection of a new dwelling west to existing house. Reconfiguration of existing garage. Moving the proposed development Eastwards	03/09/2018	21/09/2018	Objection Overcrowding, insufficient parking. The road cannot sustain more traffic. The residents of no 34 were very concerned about the impact on bats when the development of 36 was proposed and the same concerns must prevail here.	Andy
SDC Planning Decisions July/August 2018						
SE/18/01604/HOUSE	8 Woodfields, Chipstead. Sevenoaks. TN13 2RA	Erection of a two storey side extension		No objection	Nick	Granted
SE/18/01727/LDCEX	Chevening School Nursery Chevening Road Chipstead Kent TN13 2SA	To establish lawful commencement of 15/00942/FUL to replace a Nursery Building		No comment	Lela	Granted
SE/18/01764/HOUSE	Chevers 9 Moat Close Chipstead TN13 2HZ	Demolition of existing conservatory at the rear of the property. Erection of a new orangery on the same footprint		No objection	John B	Granted
SE/18/01922/HOUSE	190 Chesterfield Drive Sevenoaks TN13 2EH	Demolition of side extension. Erection of a two storey side extension		No objection	John E	Granted
SE/18/01493/HOUSE	1 Chipstead Park Sevenoaks TN13 2SL	Proposed 2 storey rear extension with internal alterations. Alterations to roof and addition of rooflights		No objection	Howard	Granted
SE/18/02048/HOUSE	7 The Terrace Chipstead TN13 2AN	Erection of a single storey front extension		No objection	Barbara	Granted
SE/18/01574/LBCALT	The Old Bakery, 5 High Street, Chipstead TN13 2RN	To replace existing single glazed, irreparable/rotten singled glazed windows, both wooden sash & casement type windows to front & side of property. New windows to be sympathetic to the age/listing of the building manufactured in traditional timber sections, details of which can be found later in the application.		No objection so long as the planners feel the work is essential and is carried out in conformity with the listed requirements.	Robbie	Refused
18/02434/HOUSE	146 Chesterfield Drive Riverhead KENT TN13 2EF	Garage conversion to habitable space, flat roof changed to pitched roof, infill hall extension, erection of rear single storey extension and front porch, alterations to fenestration and change of first floor external wall materials		No objection	John E	Granted