



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 11th June 2018 at 7.30pm at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr J Branton	Vice Chairman
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Members of the Public	1
Apologies	Mr A Clark	Chairman
	Ms R Burgess	Councillor
	Mrs L Weavers	Councillor
	Mr J London	Sevenoaks District Council

81. Apologies and Absences – Apologies were received from Cllr A Clark (Cllr Branton chaired the meeting), Cllr Burgess, Cllr Weavers and from Mr J London from SDC.

82. Declarations of interest or lobbying - No interests or lobbying were declared

83. Minutes of Previous Meeting - the minutes of the meeting on 14-5-18 were agreed and signed by the Vice Chairman

84. Questions from the Public – the member of the public raised the issue of bus shelters as he was opposed to the grounds they were an eyesore in a conservation area and of little use, since people had to walk to a bus stop would get wet anyway so a shelter was of little merit. He also claimed to two locations being considered (Chipstead Lane opposite Nursery Place and opposite Rivermere) were only used infrequently and therefore there was little merit in spending the money required

85. Open Spaces

a) Open Space Inspection

Cllr Dilley reported he had no response from the Sailing Club to his numerous requests to remove the hardcore which they had placed on Parish Council land. He has volunteered to do it to ensure that we can get it restored to grass, but this should not have happened in the first place without Council permission as it is our land

b) Playground Inspection Nothing to report

c) Additional benches on Bessels Green The Council resolved to purchase two benches on Bessels Green at the cost of £600 + VAT (with concrete slab) each. These would be situated close to the residents parking sign adjacent to Park Place and directly opposite

d) Issues with strimming around the Parish. The Council resolved that where a car is parked and likely to get damaged by strimming the Contractors should not strim that area and report to the Clerk. Additionally a complaint concerning the lack of strimming/cutting at the Burial Ground was discussed. The Council resolved that as the weather is at the present time a fortnightly cut

inevitably means it starts to look untidy towards the end of that period but as the summer progresses the situation will right itself

- 86. Street Party Debrief** The Chairman provided by email a debrief of the funds received and paid out and an overall review of the day which was judged to be a great success. A thank you letter has been received from the school for the monies received for the loan of the tables. One complaint had been received about closing the road (& whether the event should have been held on the Recreation Ground instead). The same Parishioner also questioned whether the Bricklayers Arms took too greater prominence in events the Parish Council organise. The Council recognise the concerns raised but inevitable events on Chipstead Green would attract support from the Bricklayers Arms and not from our other pubs.
The Council resolved that for this event and for all future ticketed/paying events the Council organise there must be complete transparency of income and costs and therefore all monies should come through the Parish Council accounts (not just a net figure) and the amounts paid out must be authorised in the same way as any other payment made by the Council. For this event Chairman to provide receipts/invoices for the payments made and breakdown of income for internal auditor
- 87. Bus Shelter** The Council resolved unanimously to proceed with a bus shelter in Chipstead Lane, subject to monies being received from KCC and Nick Chard. Bus shelters are a permitted development and therefore no permissions would be needed from SDC. Clerk to complete grant application and submit before July deadline
- 88. Amherst School** – Amherst originally offered to cover 70% of the costs of maintaining Chipstead Common as they were using the Common as their sports field and play area at that time. This has continued for 7 years and they no longer use the Common for their sporting activities except Saturday morning football. The Council resolved that their offer to pay 15% of the costs from 2018-9 onwards was a reasonable offer
- 89. 20mph limit** – If the 20 mph limit was ever enforced along the stretch of Chipstead Lane (with speeding points and fines) there would be an outcry from Parishioners who would be the majority of those not adhering to the speed limit. The Council resolved to pursue the moving of the 20 mph limit back to the “pinch point”. The first phase would be consultation by the Clerk via the Mailer, Notice Boards etc. and to review feedback
- 90. First World War Commemorations & War Memorial** –Cllr de Turbeville requested quotes from 3 companies as to what they recommended needed doing to the War Memorial and the cost. 1 company declined to quote, 1 said it simply needed a pressure wash and the lettering repainted in places, and the 3rd quoted for a renovation including the cross at the top of the memorial (which is the main cause for concern). The quote was for £4000 excluding the cost of scaffolding. The Company has the capacity to do it and would need to start mid-October to fulfil the deadline of 11-11. Cllr de Turbeville has the application form from the War Memorials Trust which he and the Clerk will complete. They require 2 quotes so a second one is being obtained. The Council resolved a budget of £6000 for the work to the War Memorial.
- 91. Safer Parking around Schools.** This was a proposal from SDC to introduce safer parking areas schools with school keep clear areas, school crossing patrols and yellow lines that suffer from illegal parking at drop off/pick up times are designated as “Safer School Zones” where no stopping and/or parking is allowed. The Council felt that in principle it was a good idea, (notwithstanding issues of where the displaced cars would go) but resolved that this is up to the School to drive and enforce it, not the Parish Council.
- 92. Correspondence Received and General Issues**
- a) Financial position for Lucy Countess of Stanhope Charity to 31-12-17 was duly noted

- b) It was resolved to donate £100 to Kent Surrey & Sussex Air Ambulance
- c) A Letter of thanks from CAB for the donation received was duly noted
- d) A letter from the church thanking the Council for repairing the gate was also circulated and noted
- e) A member of the public had telephoned to ask whether the Council planned to commemorate the Great Flood of 1968. The Council welcomed any ideas and events the public wished to organise to commemorate

93. General Information and proposals for Future Agenda Items

94. Finance

- a) **Income Received and Cheques Payable** – the payments for June were resolved. Cllr Ide requested a review of the charges paid by the Council for the hire of the Pavilion. Clerk to write to the Treasurer and Building Manager requesting a review of these at the next Pavilion Management Meeting. The Payments and Receipts for May were reviewed

95. Planning Applications

- a) Notices received see appendix B
- b) Applications Granted or Refused – Circulated for information and Chairman to report

The meeting closed at 21.00

Payments and Receipts for May 2018

	Opening Balance	£28,243.46
31/05/2018	FASTER PAYMENTS RECEIPT REF.2018 GROUND RENTAL FROM CHEVENING AMBLERS	£275.97
02/05/2018	Burial Ground Fees - Rumph NEF 16/17	£652.50
09/05/2018	Burial Ground Rates Repayment	£149.22
15/05/2018	CHIPSTEADFC Electricity Bill Chipstead Common Hut	£102.92
15/05/2018	CHIPSTEADFC Water Bill for Chipstead Common Hut	£39.45
15/05/2018	CHIPSTEADFC Rates for Chipstead Common	£350.40
15/05/2018	CHIPSTEADFC Bourne Invoice	£440.00
18/05/2018	Lucy Stanhope Flyers	£48.00
22/05/2018	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£2.16
25/05/2018	FASTER PAYMENTS RECEIPT REF.Street Party FROM A Clark	£205.00
29/05/2018	£84.50 Chevening News Flyers £743.64 Amhurst School 2017-8	£828.14
08/05/2018	CHARGES FROM 2018-03-22 TO 2018-04-21	£7.50
16/05/2018	TRANSFER VIA FASTER PAYMENT TO CAME AND CO INSURANCE REFERENCE 7016143	£2,164.98
16/05/2018	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS DISTRICT COUNCIL REFERENCE 2049998	£405.50
16/05/2018	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 9536	£735.11
16/05/2018	TRANSFER TO DRM TREES REFERENCE TRANSFER	£90.00
16/05/2018	TRANSFER VIA FASTER PAYMENT TO CHIPSTEAD CHAPEL CHARITY REFERENCE PARISHCOUNCIL23APR	£50.00
16/05/2018	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL CONTRACTORS REFERENCE 1339	£192.00
16/05/2018	TRANSFER VIA FASTER PAYMENT TO CITIZENS ADVICE BUREAU REFERENCE CHEVENING PC	£100.00
16/05/2018	TRANSFER VIA FASTER PAYMENT TO PLUMBLINE DIRECT REFERENCE 7975	£80.00
16/05/2018	TRANSFER VIA FASTER PAYMENT TO VC HANDYMAN REFERENCE VC 21.4.18	£110.00
16/05/2018	TRANSFER VIA FASTER PAYMENT TO A J R CLARK REFERENCE TRANSFER	£150.00
16/05/2018	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 673109647889	£102.92
16/05/2018	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE EXPENSES	£145.36
16/05/2018	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL CONTRACTORS REFERENCE 1338	£288.40
16/05/2018	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE SALARY	£1,042.12
16/05/2018	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£85.38
16/05/2018	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL CONTRACTORS REFERENCE 1337	£1,404.44
	Closing Balance	£22,878.51

Signed

9th July 2018



Payments to be resolved at the meeting

Santander Payments

314	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,170.37	234.07	£1,404.44
315	HMRC	Tax & NI	£226.25		£226.25
316	J Hayton	Salary	£1,341.87		£1,341.87
317	MDH Horticultural Services	Monthly Gang Mowing	£240.33	£48.07	£288.40
318	J Hayton	Expenses	£6.00		£6.00
319	Julia Chamberlain	Internal Audit	£160.00		£160.00
320	Bourne Sport	Vertidrainning & top dressing (uses the agreed £2500)	£4,206.20	£841.24	£5,047.44
321	Chipstead Pavilion Management	Hire of pavilion for Council Meetings	£514.86		£514.86
322	Unipar Services	Calibration of Speedwatch Equipment	£220.00	£44.00	£264.00
323	VC Handyman	Repair of Church Gate	£330.00		£330.00
324	Rialtas Business Solutions	Accounting Software	£119.00	£23.80	£142.80
			£8,534.88	£1,191.18	£9,726.06

Signed

9th July 2018

Appendix B

Planning Decisions resolved at the meeting

SE/18/01604/HOUSE	8 Woodfields, Chipstead. Sevenoaks. TN13 2RA	Erection of a two storey side extension	13/06/2018	No objection
SE/18/01727/LDCEX	Chevening School Nursery Chevening Road Chipstead Kent TN13 2SA	To establish lawful commencement of 15/00942/FUL to replace a Nursery Building	25/06/2018	No comment
SE/18/01764/HOUSE	Chevers 9 Moat Close Chipstead TN13 2HZ	Demolition of existing conservatory at the rear of the property. Erection of a new orangery on the same footprint	27/06/2018	No objection

SDC Planning Decisions

SE/18/00714/MMA	36 Witches Lane Riverhead Sevenoaks TN13 2AX	Minor material amendment to 17/02490/FUL for demolition and replacement of a dwelling and the construction of two additional dwellings to the rear showing three houses altered from 4 to 5 bedrooms and external finishes to Plot 3	OBJECT on the grounds of over-development of the plot	Granted
SE/18/00978/HOUSE	33 Nursery Place Chipstead TN13 2RH	Conversion of garage into a games room and a new glass link between garage and house	No objection – there is adequate parking despite the loss of the garage	Granted

The planning application for 59 High St Chipstead (Erection of a single storey rear extension with rear dormer and paved area) for which we raised no objection and SDC refused is going to appeal.

Signed

9th July 2018