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**Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm
 on Monday 12th November 2018
 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA**

Present:	Mr A Clark	Chairman
	Mr J Branton	Vice-Chairman
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Members of the Public	5
	Mr J London	Sevenoaks District Council from 9 p.m.
Apologies	Mrs B Ide	Councillor

189. It was resolved to exclude Press & Public when considering Item 18

190. Apologies and Absences – Cllr Ide sent her apologies which were accepted by the Chairman

191. Declarations of interest or lobbying – No declarations of interests or lobbying were made

192. Minutes of Previous Meeting - the minutes of the meeting on 9-10-18 were resolved by the Council as a true record and duly signed by the Chairman

193. Questions from the Public – There were no specific questions from Members of the Public – three attendees were there for the discussions on Salters Heath Farm (see Planning) and 2 to observe the meeting

194. Open Spaces

a) Open Space Inspection

- i. Bushes overlooking Chipstead Lake – the bushes overlooking the lake at Chesterfield Drive are very overgrown. Cllr Burgess will take the lead in discussing this situation with the Angling Club who rent the land from Mrs Gilbert.
- ii. Fallen tree in Sailing Club Road. It was resolved to pollard remaining trunk at a cost of £140 rather than removing the tree as the Council is very reluctant to remove a tree which can be saved.

b) Playground Inspection Nothing to report. The playground continues to be very popular

195. Flood risk for plant growth in River Darent.

a) There was a meeting 31st October between Cluttons (for Chevening Estates), the Environment Agency (EA) and member of the Parish Council and Flood Committee concerning about the build up of plant growth in the Darent and the potential impact on the Village. The EA confirmed they have been performing minimal clearance of the river over the past years to ensure the flood risk is reduced but they do not own the river and do not have the resources to clear all the plant growth. The Riparian rights are the Land Owners (Chevening Estates) although this is yet to be acknowledged in writing.

The EA are also modelling the water flows as the channel beside the Recreation Ground and crossing under Chevening Road was intended as an overflow only, not as a constant flow as it is now. Chairman to write to Alistair Mathewson raising the Council's concerns about the lack of ownership of the Riparian rights and the state of the river bed and to the EA to put them on notice of the Parish concerns and the apparent lack of action.

- b) The Angling Club have installed new sluice gates in their small lake (Minute 105 a) – July 2018). The Environment Agency have confirmed this presents less flood risk than the previous arrangement. Cllr Burgess will be discussing this sluice and what options the Angling Club can offer for further minimising flood risk

196. Membership of HWCAAG A number of Parish Councils are becoming more active concerning the impact of Airport expansion, the HWCAAG is specifically focussed on Gatwick, although we have a Parishioner who is very knowledgeable and is very concerned for Chevening Parish on the aspects of Heathrow Expansion. It was resolved to invite Paul McKeaveney to become our Airport Warden, giving feedback as required on behalf of the Council and keeping the Council informed of key issues to be aware of.

197. Salt Bins in Chesterfield Drive The salt bins in Chesterfield Drive were purchased by the PC in 2013-4. As KCC will not fill them as they are not KCC bins (and will not "adopt" them) it was resolved to buy a bag of rock salt (£165 excl vat) from Travis Perkins and arrange a working group to clear and fill the bins

198. First World War Commemorations & War Memorial – The Commemorations were very well attended, both the Service and rededication of the War Memorial at 12 noon and the Beacon of Light at 7pm where in excess of 200 people were in attendance

199. New key lock for Pavilion The Council debated whether a key pad lock would be more practical but this was ruled out as it was not as secure as keys and could be damaged by the railing. It was resolved to pay for new locks for the Pavilion main shutter and door to allow a single key to open both locks. Keys to be numbered and each sports club is responsible for the keys in their control

200. Sandbag Storage at Chipstead Pavilion. Parish Council resolved at the last meeting a spend of £500. Quotes so far and in excess of that (£1150 and £1780). The Council resolved to proceed with the quote from VC Handyman (£1150) after initial verification from Cllr Burgess

201. Storage of Parish Archives. The Council resolved to use Chevening House to store the archives and potentially have an item a month (for example) on display. The first stage is to get the archives catalogued prior to moving everything to permanent storage

202. General Information and proposals for Future Agenda Items

- a) The running of Chipstead Pavilion. The Clerk is obtaining advice as to the best way to manage the Pavilion costs going forward
- b) Street Lighting. Does the Council wish to undertake a programme of converting streetlights to LED's (cheaper to run and less maintenance) – costs prepared for next meeting

203. Finance

- a) **Income Received and Cheques Payable** – the payments for November were resolved (Appendix 1) and the Payments and Receipts for October and Bank balance reviewed.

204. Planning Applications

- a) Notices received – See Appendix 2
- b) Applications Granted or Refused – Circulated for information and Chairman to report

205. Operation London Bridge This was discussed by the Council in closed session

The meeting closed at 9.50 pm

Payments for November (Appendix 1)

Cheque No	Payee	Reason	Net	VAT	Total
22130	Royal British Legion	Poppy Wreath	£30.00		£30.00
Santander Payments					
380	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,170.37	234.07	£1,404.44
381	HMRC	Tax & NI	£92.83		£92.83
382	J Hayton	Salary	£1,058.44		£1,058.44
383	MDH Horticultural Services	Monthly Gang Mowing	£240.33	£48.07	£288.40
384	J Hayton	Expenses - Phone Wine and Barriers for events	£62.40		£62.40
385	Chevening Parish Council	Transfer CIL money to Co-Op (CIL Account)	£23,968.75		£23,968.75
386	Castle Water	Water bill for Chipstead Common Hut	£69.15		£69.15
387	EDF Energy	Electricity Bill for Chipstead Common Hut	£77.79		£77.79
388	Shaw & Sons	Stationary Supplies	£98.00	£19.60	£117.60
389	Streetlights	Repair Col 46	£97.75	£19.55	£117.30
390	Streetlights	Repair Col 15	£97.75	£19.55	£117.30
391	Streetlights	Quarterly Maintenance Contract	£612.59	£122.52	£735.11
392	DRM Trees	Emergency removal of tree in Sailing Club Road	£140.00		£140.00
393	Wayne Hardy Builders	Scaffolding for War Memorial	£400.00	£80.00	£480.00
394	MDH Horticultural Services	2 additional cuts on Rec as agreed	£160.00	£32.00	£192.00
395	JGC Sportsturf Maintenance	Renovation Cricket Square	£1,419.68	£238.18	£1,657.86
			£29,765.83	£813.54	£30,579.37

Signed as a true record

3rd December 2018

Planning Applications resolved at the Meeting – Appendix 2

18/02941/FUL	Salters Heath Farm Cold Arbor Road Sevenoaks KENT TN13 2PP	Demolition of modern structures, agricultural barn and silos. Conversion and redevelopment and creating agricultural buildings into B1a office floor space. Creating additional vehicle spaces and a new access.	The Parish Council has no objection to the development which will be an improvement. The enhancement to the road layout is essential. We have concerns about the poor road conditions approaching the development (Cold Arbor Road and Bessels Green Road) and there must be sufficient parking for the number of employees to avoid the need for parking on the road	Allan	
18/03295/FUL	2 Woodfields Chipstead KENT TN13 2RA	Demolition of existing dwelling including entrance lobby and attached garage and erection of new 4 bedroom dwelling.	Objection – out of character with the surrounding houses. Loss of privacy for the neighbours.	Nick	
18/03340/HOUSE	93 Chevening Road Chipstead KENT TN13 2SA	Erection of a first floor side extension to enlarge bedroom 2 and loft extension to create a third bedroom. The new roof for the extended loft space will be formed as a pitched gable end.	No objection.	John B	
18/03423/FUL	43-44 Bullfinch Close Sevenoaks KENT TN13 2BB	Demolition of pair of two storey semi-detached dwellings with associated buildings; erection of pair of two storey plus roof accommodation detached dwellings, parking and associated works.	Support - It is a joint application by the two owners. The pair of semis are original council stock of breeze block type construction and look pretty awful. Several of these in the road have already been demolished and rebuilt. Both dwellings will have considerably increased floor space but this is largely due to habitable space being made in the roof space and rear extensions. The height of the new houses remains as existing. We support as the street scene will be enhanced	John E	
SDC Decision on Previous Planning Application					
18/02746/HOUSE	Padstones Packhorse Road Bessels Green Sevenoaks Kent TN13 2QP	Two storey front and side extensions. Single storey rear extension and roof conversion. Creation of three dormers and 6 rooflights.	The council objects on the grounds of inaccuracies in the plans and application form in relation to trees/hedges. It appears that trees may need to be felled to accommodate the proposal. Further, the large expanse of the brick wall of the garage which fronts the road, detracts from the appearance of the house and is detrimental to the street scene. In addition the proposal contravenes the accepted building line on the road. Overall, the proposal contravenes the Local Area Character Assessment Policy H08 Packhorse Road as the design guidance states: Garages should be of a scale, form, materials and location that fit unobtrusively with the house, surrounding garden and the character of the street; there is a need to ensure that development does not appear cramped on the site within the street scene by virtue of its mass, scale and location.	Nick	Refused