



Chevening Parish Council

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 13th December 2021 at 7.30pm at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA.

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs V Woodruff	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Mr N Chard	KCC (via zoom)
	Members of the Public	3 in person 8 on zoom

183 Apologies and Absences

All councillors were present and there were no apologies for absence

184 Declarations of interest or lobbying

Cllr Jarrett declared an interest in item 192 and took no part in the vote

185 Minutes of Previous Meeting

The minutes of the meeting on 1-11-21 previously agreed by email were signed by the Chairman on behalf of the Council as a true record

186 Updates from KCC.

Cllr Chard updated on Covers Farm, which although outside of the Parish will impact in terms of traffic movements. It is unlikely to be decided in January with the more likely date 9th February. Cllr Chard also noted the cost of footpath maps under item 190d

187 Questions from the Public

One member of the public thanked the Council for the gift he had received. On behalf of the Council the Chairman thanked him for making the remembrance discs for the tree every year and how much they are appreciated by everyone

The questions from the public all related to item 198 and their comments are covered under that agenda item

188 Open Spaces

a Open Space Inspection

Cllr Clark mentioned there was a lump of concrete left after the posts had been replaced on Chipstead Common

The Clerk advised that the Open Spaces contractors had continued to cut the grass on the open spaces as it had continued to grow through November

b Playground Inspection

There were no reported issues with the playground

189 Darent Valley Landscape Partnership

The Council resolved that the Partnership has permission to park a promotional trailer on the Green one weekend in the summer to promote to Parishioners what they do

190 Beautification of the Parish

The Chairman advised that following the issues the Parish has had to deal with over the past 2 years He was keen for 2022 to be a year where the Parish focussed on good things There are a number of initiatives he had identified and he urged the Council to come up with ideas so that a plan could be developed at the next meeting

a Planters at the roadside.

Similar to those on the main roads in Riverhead. The Chairman believes the Council could ask each road to do maintenance on their own planters. Assuming the Parish "main roads" are A25, Bullfinch Lane, Chipstead Lane, Homedean Road and Chevening Road Chipstead we would potentially need 32 planters

b New Chipstead Sign

There have been a number of comments concerning the sign on Chipstead Green., which looks quite amateurishly painted and is very faded. The Clerk mentioned that Dunton Green had a new sign but looked equally naively painted (it is just much brighter) The Council confirmed they liked the style of the Bessels Green sign.

c Restoring "Hanns Stores" sign

Cllr de Turberville has a historic photo showing the shops in Chipstead which may be appropriate to mount in Chipstead Square. The property has recently been sold so the Clerk is awaiting details of the new owner/occupier to write to them to try and obtain their permission to restore the sign

d Footpath signs on the Green

The Council felt that the KCC quote £1483 + VAT to provide replacements was a ridiculous amount. The Clerk will investigate alternative suppliers (SDC or Ordinance survey)

191 Willow Farm

Ever since Willow Farm has changed hands in early 2021 a number of councillors have been approached by neighbours expressing concerns to the Parish Council that the Farm is no longer a residential property. Reports have described it a a halfway house for recovering criminals and a religious sect, but no firm evidence has been provided other than a high number of cars going up and down the road. The Council debated the matter but agreed that unless firm evidence of a change of use can be obtained with which to go to SDC Planning Enforcement then there is nothing the Parish Council can do.

192 Sports Clubs

The Football and Cricket Clubs & Amherst School have not paid for the use of the Recreation Ground or Chipstead Common since the start of the pandemic. The Council resolved in principle to recommence charging in April 2022 in line with the budget for 2022/3 but the situation will be formally resolved in April depending on the situation at that time

193 Donations

The Council currently donates to 4 charities, , Air Ambulance, SVTG and Samaritans. Prior to the pandemic the donations were £100 but for the past 2 years were increased to £200. The Council resolved to return the donations to £100 going forward.

The Council resolved to include the Sevenoaks Community First Responders in the donations going forward as they check our Defibs monthly.

The Council received a request for a donation of £100 from Marie Curie which the Council resolved to support as a one off donation.

194 Budget 2022-3

Cllr Eastwood presented the draft budget for 2022-3. He proposed that for any spend such as the beautification proposal (agenda item 190) the Council should resolve a budget to be taken from Reserves and the Clerk and Cllr Eastwood monitor and report spend against that budget in the usual way. Cllr Eastwood proposed the precept be set at £68,000 which although higher than last year (£65,000) is still less than the pre-pandemic figure of £70,000.

The Chairman thanked Cllr Eastwood for his hard work and diligence in producing the Financials

195 Chevening News.

Cllr de Turberville expressed his regret that he was the Editor who oversaw the closure of the Chevening News, but confirmed that as a bi-monthly paper production was thought to be very outdated in terms of delivering updates and actual "news" top people. The Council confirmed how

appreciated the stories contained in the Chevening News were and what a fantastic record of village life. Cllr de Turberville confirmed that there are now scanned copies of all the back issues of the Chevening News which can be kept as a record and it may be something people could subsequently purchase the files to re-read back stories. Although never a money making venture there is a small amount of residual money which is proposed to go to the Cheshire Home for their Hydrotherapy pool fund and to Wealden Sailing

196 Standing Orders

The Council's standing orders which had been reviewed in detail by Cllr Williams were resolved by the Council.

197 Highways Improvement Plan

The Council reviewed the Highways Improvement Plan which is a KCC document designed to highlight new schemes the Parish Council wishes to introduce. KCC have said they will only look at one or two a year but two items on the list (Chevening Cross Roads and the A25/A21/Westerham Road Junction) are due to be looked at again to ensure the improvements implemented have positively impacted on road safety. Of the other two item, extending the 20mph up to Chevening School will cost around £9k for which KCC have no funding and will look to the Parish Council to pay for. The parking restrictions around the Old Carriageway have been identified by KCC as a safety issue but are awaiting feedback from the surrounding neighbours to arrive at an agreeable solution (Clerk to arrange a meeting early January – Restrictions permitting)

198 Streetlighting in Chesterfield Drive

The 2 members of the public present who were part of the Chesterfield Drive Neighbourhood Watch Committee presented the results of the survey of residents. The Chairman. Cllr Eastwood and the Clerk had previously met with these committee members to discuss the findings and the concerns raised from residents that although 68% of householders appeared to be in favour of the proposal, the wording of the petition was such that it led people to respond positively to the question. There were also concerns raised from a house facing the lights who did not want lights shining in all night. The Chairman confirmed the agreement reached at the meeting that if (as quoted by the Petitioners) the PCC for Kent under his safer streets initiative did indeed feel this was a worthwhile crime prevention measure specifically for the area being mentioned, not as a generic statement, then the Council would agree to the change, but specifically for those two streets only as they perceive themselves to be an urban development much more akin to Dunton Green and Riverhead than to a village such as Chipstead or Chevening

199 Correspondence Received and General Issues

a Review of the comments for the nominees for Community awards

The Clerk had previously circulated the proposed wording for the submissions under SDC's Community Awards. The Council resolved the wording and spoke in warm praise of both nominees.

200 General Information and proposals for Future Agenda Items

a Chevening School Admissions Policy

The School Admissions Policy is reviewed every 7 years and will be reviewed next year ready for the 2023/4 intake. The Council will formulate its response to the Policy at the meeting in January prior to the deadline for comment

b Flooding opposite Rivermere

The main cause of the flooding opposite Rivermere are the drains running down Westerham Road from the green in Bessels Green down to the A21/A25 junction. The Clerk continues to chase KCC for resolution of these issues. KCC have advised one of the jobs requires no traffic management (At the junction on the grass verge) and has been programmed for 5th January 2021 – 8th January 2021. The others require two way traffic signals and will be done in school holidays.

c Parish Hall Bell Tower

Cllr de Turberville advised that many Parishioners are concerned that the bell tower on the Parish Hall (removed by the Church as the supporting structure was unsafe) is not going to be replaced and it is an intrinsic part of the village scene. Cllr de Turberville confirmed it was originally the intention of the Church not to replace it as it would be prohibitively expensive. He asked for it to go on the agenda for the Council's opinion as to the Historic significance of the Bell Tower and whether the Council wanted to do anything to support its reinstatement

201 Finance - Income Received and Cheques Payable

The payments for December were resolved and the Payments and Receipts for November reviewed

202 Planning Applications

Applications for consideration by the Council – there was 1 planning application debated for 14 Witches Lane for which the Council resolved No objection

The applications Granted or Refused – were reviewed by the Chairman

The meeting closed at 20.50

Payments & Receipts for November

	OPENING BALANCE	£83,958.16
30/11/2021	WELHAM JONES - MILES 133	£220.00
25/11/2021	BOAKES E2 TO E4 FROM BOAKES A D & J B	£435.00
17/11/2021	CHEQUE PAID IN AT SEVENOAKS HS	£220.00
07/11/2021	GRAVE 492 FROM K STEWART	£145.00
29/11/2021	VEOLIA ES UK LTD REF 04937801, MANDATE NO 0010	£50.40
25/11/2021	SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£157.83
17/11/2021	FIRE PROTECTION SERVICES REFERENCE CH0064	£286.27
10/11/2021	CHARGES FROM 2021-09-22 TO 2021-10-21	£7.50
09/11/2021	OASIS LANDSCAPES REFERENCE TRANSFER	£150.00
08/11/2021	EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
04/11/2021	GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£30.00
02/11/2021	DRM TREES REFERENCE CPC032	£240.00
02/11/2021	J V GEER REFERENCE 28670	£152.00
02/11/2021	DRM TREES REFERENCE CPC033	£420.00
02/11/2021	DRM TREES REFERENCE CPC034	£240.00
02/11/2021	MDH HORTICULTURAL SERVICES REFERENCE 2356	£264.00
02/11/2021	MDH HORTICULTURAL SERVICES REFERENCE 2346	£576.00
02/11/2021	JGC SPORTSTURF REFERENCE SI 169	£977.89
02/11/2021	J HAYTON REFERENCE TRANSFER	£175.00
02/11/2021	MDH HORTICULTURAL SERVICES REFERENCE 2358	£301.27
02/11/2021	J HAYTON REFERENCE TRANSFER	£1,043.10
02/11/2021	MDH HORTICULTURAL SERVICES REFERENCE 2357	£1,467.13
	CLOSING BALANCE	£78,428.77

Payments to be made in December

			Santander Payments		
898	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,222.61	£244.52	£1,467.13
899	J Hayton	Salary	£1,043.30		£1,043.30
900	MDH Horticultural Services	Monthly Gang Mowing	£251.06	£50.21	£301.27
901	J Hayton	Phone, posts, poo bags gift vouchers	£341.67	£54.94	£396.61
903	Complete Weed control	Fertiliser at Rec	£645.00	£129.00	£774.00
904	Complete Weed control	Worm treatment at Rec	£275.00	£55.00	£330.00
905	Complete Weed control	Herbicide on Chipstead Common	£210.00	£42.00	£252.00
906	PSR Lighting	Attend streetlight 19 (UKPN fault)	£195.00	£39.00	£234.00
907	Oliver Hoad	Roofing on Football Hut	£600.00		£600.00
908	MDH Horticultural Services	Posts on Chipstead Common	£784.00	£156.80	£940.80
909	MDH Horticultural Services	Extra mowing	£580.00	£116.00	£696.00
910	Chevening Amblers	Refund of VAT for Cricket Square	£243.52		£243.52
911	MDH Horticultural Services	Leaf clearing in flood channel at the Rec	£100.00	£20.00	£120.00

Planning Applications for Consideration at the Meeting

21/03936/HOUSE	14 Witches Lane Riverhead Kent TN13 2AU	Replacement ground floor door and loft extension with associated new first floor extension, replacement external cladding and roof lanterns and alterations to fenestration.	No objection	23/12/2021	Nick
SDC Decisions on Previous Planning Applications					
21/02334/HOUSE	Kipps Cottage Back Lane Ide Hill KENT TN14 6BP	Single storey rear extension	No objection	Nigel	Granted
21/03233/HOUSE	28 Woodfields Chipstead KENT TN13 2RA	Demolition of front porch and single storey side extension (garage). Proposed two storey front and rear extension ,along with replacement windows and internal alterations	No objection	Jamie	Refused
21/03363/HOUSE	14 Woodfields Chipstead KENT TN13 2RA	Proposed single storey side and rear extensions	No objection	John B	Granted
21/00486/HOUSE	Willow Farm Chevening Road Chipstead KENT TN13 2SB	Full refurbishment of residential cottage including the removal of single storey side extension replaced with new two storey side extension. Alterations to fenestration. New rear ground floor rear conservatory style extension, upgrade of detached garage to include new office use and ancillary sleeping accommodation) for guest use.	No objection	Jamie	Granted

21/01935/FUL	Quineti Q Enclave At DSTL Fort Halstead Crow Drive Halstead KENT TN14 7BU	Amendment to the proposed QinetiQ enclave comprising the erection of perimeter security fence, erection of a new reception building, creation of a new main site entrance along Crow Drive, refurbishment of existing buildings including plant installation, creation of a new surface level car park and access, installation of two new explosive magazine stores and surrounding pendine block walls, demolition of existing buildings, installation of 6no. storage containers, installation of new site utilities, landscaping and ecological works	The Parish Council does not feel qualified to comment on the practicalities of siting explosive magazine stores but we are surprised such items are proposed adjacent to a planned major housing development.		Granted
21/02870/FUL	Chipstead Sailing Club Chevening Road Chipstead KENT TN13 2SD	Replacement of two wooden storage sheds.	Support. Storage is paramount to the Sailing Club due to the increase in activities specifically those activities aimed at Sailing for the Disabled and therefore the need to safely store additional equipment. One of the existing sheds is over 50 years old and in a dangerous state of repair and also has a part asbestos roof, to which the application confirms this will be disposed of safely. It seems a sensible solution to the Clubs growing diverse needs and will if anything make their storage solutions safer, secure and most probably easier for them to manage.	Jason	Granted
21/03304/HOUSE	Angles Old Carriageway Chevening KENT TN13 2RL	New porch and extensions at ground floor to the rear. Raising the existing roof and solar thermal panels to the main roof. A solar shading structure is included to the rear and new car porch to the front. New access points to the site are proposed with new permeable laid driveway involving the felling of 4 trees. A replacement shed	No objection	Jason	Granted