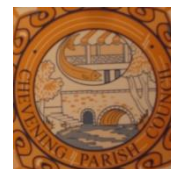


CHEVENING PARISH COUNCIL

Minutes of the Meeting of Chevening Parish Council, held at 7.30pm on Monday 13th June 2016 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA



Present:	Mr A Clark	Chairman
	Mr J Branton	Vice Chairman
	Mrs T Dalton	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	Sevenoaks District Council
	Members of the Public	1
Apologies	Mr R Surrey	

74. Apologies and Absences – Cllr Surrey

Action

75. Declarations of interest or lobbying – None

76. Minutes of Previous Meeting – The minutes were resolved unanimously and signed by the Chairman

77. Questions from the Public – The state of the tree opposite the Pottery in Chevening Road was raised as it is so overgrown and obscures the street light. Clerk to write to tree owner asking to trim the tree. Chairman offered to arrange free of charge if required

Clerk

78. Open Spaces

a) **Open Space Inspection** – Stairfoot Lane. Cllr Dilley reported no regrowth of Japanese Knotweed can be seen, but the brambles and nettles are so high the Riverbank cannot be seen

b) **Playground Inspection** – Nothing to report. All Parishioners using the Playground are positive about it. RoSPA Inspection will take place during July

c) **Football Club** – Request from Football Club for help buying scarifying machinery. Any grant would have to be in the Parish Council's name and the machine must be owned by the PC. It was resolved that the purchase of this equipment should be incorporated into the Football Club's review of the way forward to be presented to the Parish Council

Alan Black

d) **Sailing Club Road** – Andy Hogg has pledged £1000 towards the repairs which should also include repairing some of the parking bays. The signage and yellow lines also need replacing. Clerk to obtain quotes for next meeting

Clerk

e) **Repairs to Burial Ground road and new Gate.** It was resolved to proceed with the quote for replacing the gate

Clerk

f) **Relocating footpath on North Shore of Chipstead Lake.** Cllr Dilley is continuing to negotiate with Mr Deschauer. It is likely to take over 2 years to get any footpath moved. It was resolved to pay 50% of the cost of relocating the footpath providing the cost does not change

g) **Recreation facilities at Chipstead Common.** The Parish Council thanked the pupil of Amhurst School who enquired about putting a playground on Chipstead Common. The Parish Council has put new playground facilities on Chipstead Recreation Ground and unfortunately there is no funding to put a second playground in the Parish

Clerk

- 79. Footpath Matters** – None reported. Clerk to diarise to contact Mr Birch for an update in September to provide for October’s meeting **Clerk**
- 80. Highway Matters**
- a) **Highways spreadsheet** The Council resolved 7/1 to proceed with the 20 mph limit in Chipstead. Cllr Weavers voted against on grounds of cost vs benefit **Clerk**
- 81. Correspondence Received and General Issues**
- a) **Speedwatch Equipment** – It was resolved to pay for the Annual servicing of the Speedwatch equipment **Clerk**
- b) **Clerk’s Laptop** – it was resolved to purchase a new laptop for the Clerk with one off payment for software rather than annual licence
- c) **Request for a 2nd litter bin at Chipstead Common** it was resolved to install a new litter bin at Chipstead Common **Clerk**
- d) **Emergency Plan** – Chairman volunteered to create an emergency plan for the Parish, incorporating the Flood Prevention Plan already in place **Chairman**
- e) **Insurance.** It was resolved to take a 3 year fixed premium option.
- 82. General Information and proposals for Future Agenda Items**
- a) The Chairman is attending a hydroelectric power conference in Shropshire. He is looking at harnessing the flow of water adjacent to the Recreation Ground Car Park
- 83. Finance**
- a) Income Received and Cheques Payable – Resolved – Appendix 1
- 84. Planning Applications**
- a) Applications Granted or Refused, and Notices received - Appendix 2
- b) Appeals and Applications for Consideration by the Council – Appendix 2

Payments and Receipts May 2016

Opening Balance		£65,142.92
Payee Name		
E-on	Monthly streetlighting	£344.21
Cheveining Parish Hall	Rental of Hall for Annual Assembly	£50.00
Santander	Bank Charges	£7.50
John Branton	Cash withdrawal in error	£2,800.00
MDH Horticultural Contractors	Monthly Maintenance	£1,304.54
HMRC	Tax & NI	£147.97
Judith Hayton	April Salary	£1,039.52
Bourne Amenity	Completion of Drainage	£7,608.00
Sevenoaks District Council	Annual Report Printing	£255.00
Sevenoaks District Council	Flyers for Lucy Stanhope	£144.00
Sevenoaks District Council	Litter bins Sailing Club Rd	£367.20
Musketeer Services Ltd	Water Testing Pavilion	£177.60
Sevenoaks District Council	Rates Chipstead Common	£314.60
Sevenoaks District Council	Rates Chevening Cemetery	£125.84
AMS Bookkeeping Services	Internal Audit of Parish Accts	£75.00
Streetlights	Q1 Maintenance Contract	£686.26
Judith Hayton	Expenses	£88.76
MDH Horticultural Contractors	Gang mowing Rec & Common	£309.00
D Matthews	Tree work	£660.00
Welham Jones	Sent to us in error	£122.60
Trish Dalton Anderson	Queens Birthday Picnic	£160.95
Chevening Parochial Church Ccl	Refreshments - Annual Meeting	£50.00
	Total Payments	£16,838.55
Chevening Amblers Cricket Club	Pitch hire for 2016 season	£257.92
Francis Chappell & Sons	Interment & Tablet Horlock N9	£235.00
HMRC	VAT repaid Q1 2016	£1,870.99
Lucy Stanhope Trust	Printing - Flyers and books	£205.00
Santander	Interest received	£12.08
W Hodges	Lancefield tablet NEF 14	£100.00
Welham Jones	Fees Bland & Easterbrook	£305.00
	Total Receipts	£2,985.99
Balance Carried Forward		£51,290.36

Appendix 2						
Reference	Site	Development	Date Recv'd	Date Due	PC Decision	CLr
SE/16/00870/HOUSE	26 Witches Lane Riverhead TN132AX	Change of hip end to facilitate the creation of habitable space. Extend roof and remove chimney	28-05-16	16-06-16	No comment (4 support – 4 no comment with Chair casting vote to no comment 5/3)	Lela

SDC Decisions on Previous Applications

Reference	Site	Development	Date Recv'd	Date Due	PC Decision	CLr	SDC Decision
SE/15/03440/HOUSE	29-31 High Street Chipstead TN13 2RW	REVISED PLANS - Removal of existing timber outbuilding, conversion of the existing garage/workshop into an kitchen/lounge area with a new larder. Conversion of the existing kitchen into a games room and boots/side entrance. New roofs, 8 rooflights and new flue New single garage,new garden shed and new electrically operated gate.	23-02-16	22-03-16	Support. We had no objection to the previous application and therefore support the changes which have been proposed	Trish	Granted
SE/16/00209/FUL	Chevening House Chevening Road Chevening Kent TN14 6HG	Erection a stone obelisk in the parkland north of Chevening House	24-02-16	13-04-16	No Comment	Richard	Withdrawn
SE/16/00418/HOUSE	9 Stanhope Way Sevenoaks TN13 2DZ	Erection of a first floor infill extension	02-04-16	21-04-16	Support - No objections from neighbours and no change to the existing footprint of the house	Allan	Granted

Reference	Site	Development	Date Recv'd	Date Due	PC Decision	Cllr	SDC Decision
SE/16/00583/HOUSE	Beechens 9 Cold Arbor Road Sevenoaks TN13 2PP	Demolition of existing garage, construction of a single storey side extension	18-03-16	06-04-16	Support	John E	Granted
SE/16/00701/HOUSE	87 Chevening Road Chipstead TN13 2SA	Creation of a new garage and parapet wall. Addition of new access ramp, hand rail and two additional steps at front of dwelling	13-04-16	03-05-16	No comment	Howard	Withdrawn
16/00714/HOUSE	Burbil House, 28 Chipstead Park, Sevenoaks TN13 2SN	Erection of a single storey rear extension.	26-04-16	13-05-16	No Comment	Trish	Granted
SE/16/00790/HOUSE	15 Chipstead Park Sevenoaks TN13 2SL	New roof with changes to the roof line including removal of existing chimney, new dormers and roof lights. New clay roof tiles to existing garage. Demolition of existing conservatory to accommodate ground floor extension and various internal and fenestration alterations.	30-03-16	19-04-16	No Comment	Barbara	Granted
SE/16/00801/HOUSE	12 Bessels Way Bessels Green TN13 2QG	Conversion of garage to habitable room with new window and lantern roof lights. Extension of existing drive way to accommodate an additional parking space	05-04-16	26-04-16	No Comment	Richard	Granted
SE/16/00838/HOUSE	61 Westerham Road, Bessels Green TN13 2QB	A new roof to existing conservatory and alteration to fenestration at rear, single storey front extension to hall with new porch, erection of a bay window on front elevation, first floor dormer, new boundary fence to the East and North of boundary.	28-04-16	19-05-16	No comment	John B	Granted

Reference	Site	Development	Date Recv'd	Date Due	PC Decision	Cllr	SDC Decision
SE/16/00907/HOUSE	14 Witches Lane Riverhead TN13 2AU	The erection of a single storey rear extension with roof lantern, loft conversion with flat roof dormer with Juliet balcony to rear elevation and 3 No Velux windows to front elevation	06-04-16	25-04-16	We have spoken to the neighbours both sides of the proposed development and both neighbours believe the ground floor extension for the patio area is very reasonable and they (& we) have no objections to that part of the scheme We object to the roof extension which changes the whole appearance of the house and is totally out of keeping with the surrounding houses both at front and rear. The rear "dormer" with glass doors overlooks all the neighbours gardens and causes a complete loss of privacy for those neighbours	Andy	Withdrawn