



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255 E-mail: clerk@cheveningparishcouncil.gov.uk

Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 14th October 2019

at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr A Clark	Chairman
	Mr J Branton	Vice-Chairman
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr J Eastwood	Councillor
	Mrs L Weavers	Councillor
	Mr N Williams	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	0
Apologies	Mr A de Turberville	Councillor

129. Apologies and Absences

– Cllr de Turberville sent his apologies which were duly noted by the Chairman

130. Declarations of interest or lobbying

– There were no declarations of interest or lobbying

131. Minutes of Previous Meeting

- the minutes of the meeting on 9-9-19 previously agreed by email were signed by the Chairman as a true record

132. Questions from the Public

– There were no members of the public in attendance

133. Open Spaces

A) Open Space Inspection

no issues to report

B) Playground Inspection

no issues to report

C) Recommendations for Sailing Club Rd

The Council discussed what action to take concerning Himalayan Balsam on the riverbank. Although it grows prolifically it is not thought to be in anyway a threat like Japanese Knotweed but the Council felt that photographic evidence of the issue would be useful to discuss at the next meeting. The hedges along Sailing Club Rd will be cut back now that It is autumn and birds have stopped nesting

D) Over 65 Coffee Morning

The Council thanked the over 65 Coffee Morning Club for their generous offer of planting bulbs around the village. The Chairman requested that they let the Council know prior to planting where it will be taking place so that we can be aware. It was also suggested that they may look to plant down the steps to the River on the stone bridge as that is quite an untidy area at the moment

134. Stairfoot Lane Bridge

The Council debated the condition of Stairfoot Lane Bridge and the history behind it's modification from a single pole to multiple hand rails both sides of the bridge this occurred because a child fell in and the Parish Council then alerted KCC to the potential problem. It was felt that it would be unlikely to ever go back to a single rail with one side without protection from a health and safety perspective however it would be important to understand what

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potential there is for the parish /parish council to suggest an alternative design. The Chairman asked whether it was possible for the Council to takeover the ownership of that bridge That proposal was not put as a formal resolution or voted upon but was merely a question to ask KCC

135. Riverhead Carnival

it was Resolved that the Parish Council will waive the annual charge of £75 for the use of Chipstead Common by the Scouts with immediate effect.

136. Buses and Bus Shelter Update

the company who supplied the original bus shelter have dramatically reduce increased their costs for the concrete base from £1500 to over £3500. They would prefer a local ground maintenance company fit the base however it is a complicated task as the base has to have footings for the Shelter to sit in and it must be completely level. Other parishes have had problems with this in the past and therefore the Clerk had sourced an alternative supplier who is local. Cllr Eastwood has been unable to get any response out of Go Coach as to their plans for the bus routes next year so the Council felt it was a completely imprudent to proceed any further with the shelter until there was certainty that buses would be running from April next year. Once that assurance has been obtained we will apply again for a grant from KCC but the current grant awarded will not be used and Clerk was instructed to tell KCC accordingly

137. Burial Ground – Charge for Children

the Council resolved that where children under 18 were eligible to be buried in the Burial Ground there would be no charge made by the Parish Council for either Interment or memorials for the child on that grave

138. Flagpole

following the letter from the Parochial Church Council declining the request to have a flagpole at the Parish Hall the Council felt that It would be appropriate to go back to the PCC to give clarity on what flags were proposed to be flown and when. The flag of St George would be flown the majority of the time with the Union Flag flown on the official flag days the other 3 Saints flags for the United Kingdom would be flown on their appropriate dates and the red Ensign for Merchant Navy and Armed Forces days. The Council could not foresee any other flags being flown for any other reason and therefore the Clerk was instructed to go back to the PCC to ask them to reconsider their decision

139. Streetlights

The Clerk confirmed that there are 4 street lights which need replacing the cost of a new column is £900 but In addition UK PN charge £900 to switch off the power and switch it back on once the column has been replaced. The Council agreed that this charge was outrageous and asked the Clerk to check with Street Lights whether there was anything that could be done to get all the lights done at once or whether anybody other than UKPN could do the work more economically

140. Correspondence Received and General Issues

A) Financial Update from Lucy, Countess of Stanhope Trust.

The Council thanked the Trust for their update which shows the charity is in good financial health

B) Chipstead Football Club are paying to have the Pavilion main room repainted

the Council thanked the football club for arranging and paying for the main room of the pavilion to be repainted

C) Update on extending 20mph to the school

The Clerk gave an update on the progress towards getting a 20 mile per hour zone up to the school. KCC advise that they are looking at reducing the speed at Chevening Crossroads from national speed limit to 40mph and logically the extension of the 20mph zone will take place after that. The matter is in hand but as ever there are no quick fixes

141. General Information and proposals for Future Agenda Items

A) Councillor Weavers mentioned the Remembrance Day service

by the War Memorial and at the church and requested as many counsellors as possible attend both events

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142. Finance

A) Income Received and Cheques Payable

– to approve the payments for September and review the Payments and Receipts for October

B) H1 Financial Review

CLlr Eastwood gave his financial review for the half year 2019/2020 there are no budgetary concerns and financials remain on track

143. Planning Applications

A) Notices received

the one planning application discussed shown in appendix 2

B) Applications Granted or Refused

– were Circulated for information and the Chairman reported accordingly

The meeting closed at 21.20

Payments and Receipts for September

		£52,197.40
	Opening Balance	
06/09/2019	CHARGES FROM 2019-07-22 TO 2019-08-21	£7.50
10/09/2019	TRANSFER VIA FASTER PAYMENT TO DARENT RIVER PRESERVATION SOCIETY REFERENCE CHEVENING PC	£20.00
10/09/2019	TRANSFER VIA FASTER PAYMENT TO CHEVENING ESTATES REFERENCE S19040	£60.00
10/09/2019	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£63.47
10/09/2019	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS GLAZING REFERENCE 224646	£72.00
10/09/2019	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 10697	£132.00
10/09/2019	TRANSFER VIA FASTER PAYMENT TO SLCC REFERENCE HAYTON 13493	£156.00
10/09/2019	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£188.99
10/09/2019	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1757	£293.88
10/09/2019	TRANSFER VIA FASTER PAYMENT TO BARRICADE SALES REFERENCE 6131	£314.40
10/09/2019	TRANSFER VIA FASTER PAYMENT TO SDC REFERENCE 2054614	£540.57
10/09/2019	TRANSFER TO GOALDEN EVENTS TO 20192016	£750.00
10/09/2019	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1759	£960.00
10/09/2019	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£962.28
10/09/2019	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TATE FENCING	£1,360.02
10/09/2019	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1758	£1,431.13
24/09/2019	DIRECT DEBIT PAYMENT TO PUBLIC WORKS LOANS REF CHEVENING, MANDATE NO 0006	£2,549.93
04/09/2019	CHEQUE PAID IN AT SEVENOAKS HS	£200.00
05/09/2019	FASTER PAYMENTS RECEIPT REF.FAMILY FUN DAY FROM HAYTON RJ+JS 1704	£50.90
05/09/2019	FASTER PAYMENTS RECEIPT REF.MARY BALL FROM WESTFIELD	£110.00
05/09/2019	FASTER PAYMENTS RECEIPT REF.MARY BALL FROM WESTFIELD	£145.00
06/09/2019	FASTER PAYMENTS RECEIPT REF.ELMER FROM ELMER ALEC	£725.00
14/09/2019	Amherst - Payment for Chipstead Common	£318.00
17/09/2019	BANK GIRO CREDIT REF GVA GRIMLEY CLIENT, 67MB3259	£100.00
18/09/2019	FASTER PAYMENTS RECEIPT REF.3RDSCOUTS-2019 FROM SEV 3RD SCOUT GR	£75.00
23/09/2019	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£4.28
	Closing Balance	£44,063.41

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Payments agreed at the meeting

Cheque No	Payee	Reason	Net	VAT	Total
200533	Chevening Parish Council	CIL Payment for Burial Ground			£1,874.16
Santander Payments					
522	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,192.61	£238.52	£1,431.13
523	HMRC	Tax & NI	£188.99		£188.99
524	J Hayton	Salary	£962.28		£962.28
525	MDH Horticultural Services	Monthly Gang Mowing	£244.90	£48.98	£293.88
526	J Hayton	Expenses	£26.11		£26.11
527	Scribe	Cemetary software	£145.00	£29.00	£174.00
528	Tate Fencing	Posts for Bessels Green	£634.68	£126.94	£761.62
529	HSW Timber	Posts for Chesterfield Drive and Chipstead Common	£507.90	£101.58	£609.48
530	PKF Littlejohns	External Audit Fee	£507.90	£80.00	£587.90
531	Chipstead Pavilion Management	Hire of Pavilion	£527.44		£527.44
532	Streetlights	Repair Column 69	£97.75	£19.55	£117.30
533	Streetlights	Repair column 59	£97.75	£19.55	£117.30
534	JRB Enterprises	Dog waste bins Stairfoot, Common & Chesterfield Drive	£407.60	£81.52	£489.12
535	SDC	Dog waste bins Stairfoot, Common & Chesterfield Drive	£614.90	£122.98	£737.88
536	Spectulise	Website & emails	£200.00		£200.00
537	VC Handyman	Posts on Sailing Club Rd & for new dog bins	£425.00		£425.00
538	EDF Energy	Electricity bill for football hut	£78.03		£78.03
539	Barricade Sales	Ground sockets for removable posts	£183.00	£36.60	£219.60
540	MDH Horticultural Services	Posts on Bessels Green	£800.00	£160.00	£960.00
541	MDH Horticultural Services	Additional agreed cuts on Chipstead Rec	£240.00	£48.00	£288.00
542	MDH Horticultural Services	Posts for Bessels Green	£320.00	£64.00	£384.00
543	Bourne Sport	Worm Control - Chipstead Rec	£465.50	£93.10	£558.60

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CHEVENING PARISH COUNCIL - REPORT TO SEPTEMBER 2019

	Actual to Sept 18	Actual to Sept 19	Budget 2019/20
OPEN SPACES			
MDH gang mowing	1,601	1,465	3,200
MDH general work	3,511	3,567	7,200
Maint/improve	1,435	3,204	5,000
Sports pitches	4,646	5,209	10,000
Playground	85	85	100
Empty dog bins	1,056	615	2,300
Trees	4,284	90	3,000
Winter maintenance			500
Sailing Club Road			2,000
Chipstead Common Football hut	951	944	800
Allotments	60	60	60
	17,629	15,239	34,160
Amherst School		318	350
Chipstead Common Football hut	564	794	1,000
Recreation Ground	2,422	2,994	9,000
Allotments		0	60
Sundry	100	175	100
	14,543	10,958	23,650
PAVILION			
Rates			600
Loan repayment	2,550	2,550	5,100
Maint/improve	148	633	1,000
	2,698	3,183	6,700
Rates			600
	2,698	3,183	6,100
BURIAL GROUND			
Clerk's salary	364	338	750
Rates	149	168	150
MDH Maint work	3,511	3,567	7,300
Sundries	68		350
	4,092	4,073	8,550
Fees	2,830	2,825	5,000
Rates	149	168	150
	1,113	1,080	3,400
QUINQUENNIAL			
Receipts			3,000
			3,000
ADMIN			
Clerk's salary	6,913	6,425	14,500
Audit fee	560	160	550
Insurance	2,165	1,575	2,500
KALC/subscriptions	125	196	200
Sundries	45	45	300
Computer	189	266	500
Office expns	34	294	100
Training			0
Meeting room	565	50	600
Printing/stationery	337	263	300
	10,933	9,274	19,550
Bank interest	41	68	100
Insurance	967		1,250
Sundries	355		
	9,570	9,206	18,200

	Actual to Sept 18	Actual to Sept 19	Budget 2019/20
LIGHTING			
Energy	1,831	2,093	4,000
Maintenance	1,225	1,225	3,000
Repairs	471	110	1,000
	<u>3,527</u>	<u>3,428</u>	<u>8,000</u>

MISCELLANEOUS			
Donations	338	100	400
Chairman's expenses	50	53	200
Speed Watch Equipment (net cost)	220	228	300
Election expenses		470	500
Sports pitches drainage project			
New benches			0
Legal costs			0
Parish Events	712	882	1,000
Playground (net cost after reserve)			
Highways items			1,000
Sailing Club Road reserve			2,000
20 MPH zone project	165		2,000
	<u>1,485</u>	<u>1,733</u>	<u>7,400</u>
Sundries/donations			0
CIL Income			
	<u>1,485</u>	<u>1,733</u>	<u>7,400</u>

	Actual to Sept 18	Actual to Sept 19	Budget 0 2019/20
SUMMARY			
Open Spaces	14,543	10,958	23,650
Pavilion	2,698	3,183	6,100
Burial ground	1,113	1,080	3,400
Quinquennial	0	0	3,000
Admin	9,570	9,206	18,200
Lighting	3,527	3,428	8,000
Miscellaneous	1,485	1,733	7,400
	<u>32,936</u>	<u>29,588</u>	<u>69,750</u>
Adjustment to/from reserves			<u>-250</u>
			<u>70,000</u>

Planning Applications debated at the Meeting

19/02819/HOUSE	6 Stanhope Way Sevenoaks KENT TN13 2DZ	Replacement balcony to rear at first floor level.	No objection	John E	
SDC Decision on Previous Planning Applications					
19/02179/HOUSE	Nightingale Cottage Wheatsheaf Hill Ide Hill KENT TN14 6BW	Demolition of existing garage, stable and log store, tractor store and greenhouse. Erection of a replacement garage and a home office/studio with solar panels. Infill to porch.	Object:- Design appearance and materials of the proposal Effect on the Conservation Area Layout and density of building. The proposal is to demolish a number of outbuildings (some of which are quite attractive, particularly the oak beamed garage) and to use the cumulative floor area to permit a replacement garage and home office/studio to be constructed in its place. This would not be such a radical proposal, were it not for the huge contrast between that to be demolished, and that proposed to replace it. 2. Nightingale Cottage was originally built in 1860, then sympathetically extended in 2004/5. It is situated in what might be termed "prime Green Belt", surrounded by fields on three sides, and woods on one. It is constructed from traditional red brick, with red tiling on the top half of the walls, and red roof tiles on a traditionally sloped and gabled roof. It is an attractive and aesthetically pleasing house, which sits very comfortably in its rural setting.	Andy	Refused
19/02219/HOUSE	37 Chesterfield Drive Riverhead KENT TN13 2EQ	Front hall extension with balcony, garage conversion and alterations to driveway.	No objection	Nigel	Granted
19/02322/HOUSE	53 Chipstead Lane Sevenoaks KENT TN13 2AJ	Demolition of existing garage and shed; erection of two-storey rear and side extension	No Objection	Robbie	Refused

		with further alterations to the roof plan and front elevation, including rooflights.		
19/02447/FUL	Fort Halstead Crow Drive Halstead Sevenoaks KENT TN14 7BU	Relocation and re-installation of six explosive magazine stores (Use Class B8) and construction of four surrounding concrete pendine block wall	The Parish Council does not feel qualified to comment on the practicalities of moving explosive magazine stores but we are surprised such items are remaining adjacent to a planned major housing development. Clearly security will be seriously considered but children with time on their hands may well find this an irresistable magnet for their curiosity.	Allan
				Granted

Signed as a true record
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