



Chevening Parish Council

Judith Hayton - Clerk

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 14th February 2022 at 7.30pm at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA.

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs V Woodruff	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Mr N Chard	KCC via Zoom
	Members of the Public	6

16 Apologies and Absences

All Councillors were present for the meeting. No apologies were received

17 Declarations of interest or lobbying

Cllr Jarrett declared an interest in agenda item 31 as Vice-Chairman of the Football Club

18 Minutes of Previous Meeting

On behalf of the Council, the Chairman signed the minutes of the meeting on 10-1-22 previously agreed by email as a true record

19 Updates from KCC.

Cllr Chard updated on 3 Highways Schemes currently underway and of concern to Parishioners

A21/A25/Westerham Road Junction.

Highways are commissioning a review of the junction. The Clerk has been asked for crash incidents she is aware of to ensure Highways are aware of all incidents even if the Police were not made aware. Cllr Chard confirmed that a roundabout was both too expensive and not a workable solution as the traffic flows are not even across the approach roads. He favours traffic lights to make the junction safer.

Star Hill Agenda item 30

Cllr Chard lent his support to having additional road markings on Star Hill as the situation will only get worse when the development at Fort Halstead is completed

Chipstead Lane

A number of residents of Chipstead Land (in Riverhead Parish) have been petitioning KCC Highways to change the flow of traffic on the one way section of Chipstead Lane and to make it access only. Cllr Chard has sympathy for the residents as they have sustained property and car damage, however there have many people in the surrounding roads who oppose it. Cllr Chard proposes to get a round

table discussion together with the interested parties to ensure the solution developed has the least negative impact on everyone.

A member of the public from Bullfinch Lane spoke to state that traffic filtering out of Chipstead Lane into Riverhead at the moment works well as the pedestrian crossing and roundabout allow for a easing into the traffic of cars coming down Chipstead Lane. The proposed alternative route for cars will be down Bullfinch Lane which is very difficult to exit from.

Another member of the public confirmed that they had done a car count which showed the volume of traffic down Bullfinch Lane (857 vehicles in 70 minutes) and along the London Road by the Bullfinch (1832 vehicles in 70 minutes).

Increasing the volume of cars and pollution down Bullfinch Lane was not, in their opinion the solution, and nor was making the road access only which would render Chipstead Lane a ratepayer funded private road.

Cllr Chard confirmed this was at an early stage of consultation and at the present time there is no point in taking it forward as the opposition to the proposal would mean it would not get through JTB. He will arrange a discussion with Highways Engineers to try and agree a compromise position. There were no other questions for Cllr Chard so he left the meeting with thanks from the Chairman for his participation.

20 Questions from the Public

There were questions from the public on item 30 which are covered under that minute.

21 Open Space

Open Space Inspection

Cllr Clark mentioned the pieces of torn roofing felt behind the Football Hut on the Common which the Clerk said she will remove.

Playground Inspection

There are no reported issues with the Playground, but Cllr Woodruff mentioned one of the wooden boards on the fencing is broken.

22 Streetlighting in Chesterfield Drive.

The Clerk received a response from Sevenoaks Police which implies that unless a house is outside a streetlight the effect of being cast into shadow may have a negative effect rather than positive. The Council then debated how to take this forward. It is the Council's belief that although well intentioned the survey questions were phrased in such a way as to deliver the answer the petitioners wanted. Cllr Eastwood suggested that in future when this type of request comes in a Councillor who is not directly involved in the topic of the petition takes the lead in helping Parishioners to phrase wording which is more neutral.

The Clerk confirmed that at least half the streets in Riverhead have their lights on all night and therefore quoting increased crime within 1 mile of Chesterfield Drive does not give any evidence that the crimes committed were occur in streets with part-night lighting at the time the lights are not on. The Council resolved that the most appropriate way forward is to monitor the crime statistics for Chesterfield Drive for 6 months (and precisely when those crime took place as "between 7pm and 7am" for example, gives no evidence of whether streetlighting plays a part or not.

23 Beautification of the Parish

The Chairman and Cllr Eastwood proposed a budget for beautification of £20k which the Council resolved. The Clerk is arranging for wooden planters to be made as part of the "Welcome Back" funding initiative from SDC. Update from working party on initiatives to beautify the Parish has generated a number of ideas including signs on historic buildings (with owners permission) explaining what they used to be – the History of the Parish of Chevening is a good starting point for this and the Clerk confirmed there were copies available on Amazon.

25 Queen's Platinum Jubilee

The Parish will take part in the beacon ceremony on Thursday 2nd June. The Council felt that the "Big Lunch" celebrations on Sunday 5th were much more likely to be times when people did things with family and therefore Friday 3rd June should be the date for the Parish celebration.

The Council resolved to hold a street party in Chevening Road Chipstead. The Council had already paid 50% deposit for a marquee which can go on the Green. Cllr Firmager confirmed the Pilgrims would be away that weekend so there may be difficulty in transporting tables as they did it for the

last Street party. Cllr Jarrett confirmed he could get a van. The Council resolved to ask Ian Fox to provide live music and Cllr Woodruff agreed to contact Ian to book him if possible. Cllr de Turberville will obtain quotes for Portaloos to go on the Green and Cllr Branton will look into first aid support as his grandson is a paramedic.

26 Chairman's report to the Parish.

The Chairman's letter and Annual report to the Parish were reviewed by the Council and agreed with no changes. The Council resolved to invite the Police to speak at the meeting in addition to the invitations to our 3 District Councillors and Kent County Councillor.

Cllr Firmager asked whether there was a possibility of using a 3rd party distributor to do the mail drop (he cited the Royal Mail website). The clerk undertook to investigate and report back at the next meeting

27 Tree Survey

The Council's bi-annual tree survey was reviewed and the Clerk had obtained costs to have all identified work completed. The Council resolved to have the tree work completed as soon as possible. Cllr de Turberville asked whether there were any priorities for getting the tree work done. The Clerk confirmed the removal of the ivy was first priority as those trees can then be properly inspected in the late Spring/Summer.

28 HGV traffic in Chipstead

The resident who requested the Council look at the heavy goods traffic and its impact on the village and more importantly its residents did not attend the meeting to share their concerns. The Council discussed the issue of HGV's turning into Brickfield Lane but there is nothing that can be done to prevent large lorries delivering to homes in the village. The fact that there are now increased volumes of cars going up and down the road is a concern as the Council felt the new owners of Willow Farm and the people visiting there may be unaware it is a public footpath and the need to take care when travelling up and down the road.

The Chairman will write to the new owners inviting them to meet with him so that he can discuss what might be done to make the footpaths safer.

29 Highways Meeting

Cllr Branton mentioned the cobbles where UKPN had excavated for the streetlight outside his house and missing cobbles outside no 9 High St. The Clerk will also raise the red tarmac previously on Star Hill (see item 30) road markings

30 Traffic Safety Measures - Starhill Road/Old London Road, Knockholt

Correspondence had been received from the 2 Parishioners present concerning accidents on Star Hill and whether the Parish Council would support their request for further safety measures. There was previously red tarmac applied to the road and a slow sign but this has been lost over time with subsequent road repairs. The Clerk will report to KCC Highways. Cllr London asked that they prioritise their options and it was resolved by the Council to request Cllr Chard to put new black white and yellow chevron signs on the road as a JTB agenda item

31 Request from Football Club to install a boot scraper on Chipstead Rec

The Council debated the need for a boot scraper. Cllr Woodruff confirmed the path in front of the pavilion gets incredibly muddy after football matches in wet weather. Cllr Branton expressed the opinion that the footballers should change out of their boots to prevent leaving mud everywhere. The Council resolved by majority to allow a removable boot scraper to be installed

32 Correspondence Received and General Issues

a Establish the footpath on Cold Arbor Rd as a PROW.

A Parishioner has obtained 60+ signatures and is trying to She has been told there is a 5 year wait at KCC. The Chairman has written to Cllr Chard to ask him to expedite the process if possible

b the Old Carriageway

Following a meeting with residents Broad agreement to a revised scheme to introduce double yellow lines at the Old Carriageway. This will be presented to JTB in March for agreement

33 General Information and proposals for Future Agenda Items

a Family Fun Day will be Friday 19th August

The Family Fun Day which is held on Chipstead Recreation Ground will be on Friday 19th August. It is always a very well attended event

b *Riverhead Carnival will be 18th September*

c *Request for a "Summer" notice at the beginning of Chesterfield Drive confirming no access to Chipstead Lake .*

The Council agreed this would be a good idea for the summer months

d *Football awards day*

Chipstead FC are holding their Awards Day on 19th June. They plan to have a stage which is a temporary structure and will be in place Friday – Monday (assuming no Cricket fixtures on Sunday

34 **Finance**

Income Received and Cheques Payable

The payments for February were approved and the Payments and Receipts for January reviewed

35 **Planning Applications**

There were no Applications for consideration by the Council

Applications Granted or Refused were circulated for information

The meeting closed at 21.50

Payments & Receipts for January

	Opening Balance	£73,553.79
14/01/2022	Burial Fees Madden W1	£110.00
14/01/2022	Transfer from Co-op Account	£900.00
18/01/2022	BANK GIRO CREDIT REF EDF ENERGY, 673109647889	£13.49
27/01/2022	BANK GIRO CREDIT REF HMRC VTR, XWV126000106443	£2,768.53
28/01/2022	VEOLIA ES UK LTD REF 04937801, MANDATE NO 0010	£25.20
28/01/2022	SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£172.18
11/01/2022	MEMORIAL BENCHES REFERENCE 400	£789.90
11/01/2022	SEVENOAKS DISTRICT COUNCIL REFERENCE 2071008	£600.00
11/01/2022	PHASE ELECTRICAL REFERENCE P18230AB	£1,443.73
11/01/2022	SEVENOAKS CPR CHARITY REFERENCE CHEVENING PC	£100.00
11/01/2022	J HAYTON REFERENCE EXPENSES	£36.92
11/01/2022	MDH HORTICULTURAL SERVICES REFERENCE 2112	£301.27
11/01/2022	J HAYTON REFERENCE SALARY	£1,043.30
11/01/2022	MDH HORTICULTURAL SERVICES REFERENCE 2111	£1,467.13
11/01/2022	CHARGES FROM 2021-11-22 TO 2021-12-21	£7.50
10/01/2022	EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
04/01/2022	GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£30.00
	Closing balance	£71,317.68

Payments to be made in February

Cheque No	Payee	Reason	Net	VAT	Total
200543	Chevening Parish Council	Deposit for Solar Panels	£3,889.00		£3,889.00
Santander Payments					
924	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,222.61	£244.52	£1,467.13
925	J Hayton	Salary	£1,043.10		£1,043.10
926	MDH Horticultural Services	Gang mowing	£251.06	£50.21	£301.27
927	J Hayton	CCTV Cameras sim card charges phone signs keys	£680.46		£680.46
928	Treecraft	Bi-annual tree inspection	£905.00	£181.00	£1,086.00
929	Crook Security	Repair of CCTV at Pavilion	£237.50	£47.50	£285.00
930	VC Handyman	Pothole repairs in Sailing Club Road	£100.00		£100.00
931	Little Green Energy Company	Deopsit for solar panels	£3,889.00	£777.80	£4,666.80
932	VC Handyman	Clear drain at Recreation Ground	£50.00		£50.00
933	Oliver Hoad	Plinth for bench, new PIR, plumbing at pavilion	£308.98		£308.98
934	Action with Communities in Rural Kent	Subscription	£90.00		£90.00

SDC Decisions on Previous Planning Applications					
21/03099/FUL	7 Bullfinch Close Sevenoaks KENT TN13 2BB	New dwelling and partial demolition of existing	No objection	John E	Granted
21/03936/HOUSE	14 Witches Lane Riverhead Kent TN13 2AU	Replacement ground floor door and loft extension with associated new first floor extension, replacement external cladding and roof lanterns and alterations to fenestration.	No objection	Nick	Granted
21/04049/HOUSE	Finch Cottage Bullfinch Close Sevenoaks KENT TN13 2BB	Demolition of existing side extension, single storey front, side and rear extensions with steps and rooflights	No objection	John E	Granted