



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the EXTRAORDINARY Council Meeting of Chevening Parish Council, held at 7.30pm on Thursday 19th March 2020

at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr A Clark	Chairman
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr J Firmager	Councillor
	Mr N Williams	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	0
Apologies	Mr J Branton	Vice-Chairman
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mrs L Weavers	Councillor

The Chairman began by stating that the Parish Council must not encourage behaviour contrary to Government advice, and this obviously included the conduct of the Council in terms of it's meetings and responsibilities

45. Apologies and Absences –

Apologies were received from Cllrs Branton, de Turberville, Eastwood and Weavers due to Government advice and accepted by the Chairman

46. Annual Assembly and VE Day Commemorations

It was resolved to postpone these meetings until further notice.

47. Council Meetings

It was resolved to hold these remotely until Government advice confirms it is safe to reconvene in person. Items on the agenda will be focussed on the current situation and those statutory requirements the Council has to meet (Financials, including the submission of the Annual Return to the External Auditor and any Planning Applications). Cllr Firmager will investigate the best method to conference call/video call to ensure participation from as many Councillors as possible. The Clerk will request any urgent agenda items from the public prior to producing the agenda

48. Annual Report Distribution.

It was resolved that the Councils report distribution will take place with the addition of a promotion of the Parish Council website and a form for Parishioners to complete if they are self isolating and need assistance

The meeting closed at 21.00