

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Zoom Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 1st February 2021

Present:	Mr N Williams	Chairman
	Mr J Branton	Vice-Chairman
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	3

23 Apologies and Absences

All Councillors were present for the meeting

24 Declarations of interest or lobbying

CLRs Weavers and Firmager reconfirmed their interest in the Parkland project under agenda item 40

25 Minutes of Previous Meeting

The minutes of the meeting on 4-1-21 and 18-1-21 previously agreed by email were formally signed by the Chairman as a true record

26 Questions from the Public

There were no specific questions from the members of the Public present

27 Updates from SDC.

CLr London to provide an update from the briefing produced by SDC on the current state of infections and testing and vaccination numbers county wide. CLRs Weavers; de Turberville and Branton all praised the efficiency of the vaccination site in Sevenoaks

28 Open Spaces

a Open Space Inspection

The Chairman and Clerk had walked round Chipstead that morning and reported no issues. No other issues were identified by other Councillors

b Playground Inspection

A parishioner had raised concern as a child had fallen from the tall climbing frame. The Clerk had contacted the manufacturer who could supply 2 grab handles which would mean the equipment would still meet all safety standards but would narrow the gap and give something to hold on to. The Council resolved unanimously to purchase 2 grab handles and the Clerk will arrange to have them fitted

c Request for a bench at the Burial Ground

A Parishioner asked whether a memorial bench would be permitted in the Garden of Remembrance in the Burial Ground. The Parish Council reviewed the proposed location and unanimously agreed to grant permission

d White lines at the Recreation Ground

Following a request to repaint white lines in Car Park, the Council viewed photos of the car park and confirmed the lines required repainting and instructed the Clerk to have them done

33 Flooding

Update on the issues raised in the December PC meeting from Chevening Estates and KCC

- 1. Lagoon.** Work is underway with Consultants to review the whole operation of the lagoon and the pipe diameter. Presentation to PC meeting is proposed as soon as the solution is finalised. The Chairman asked the Clerk to ensure this item is on the agenda in 2 months to ensure pressure is kept on as this has dragged on for too many years. The Chairman expressed concern that KCC seem to be implying that if the temporary restriction of the water flow fails, the responsibility for any resultant flooding will sit with the Parish Council. The Chairman and Clerk will contact Nick Chard in this respect.
- 2. Field opposite Rivermere** Will Jones from Cluttons has not managed to arrange a meeting (KCC/Cluttons/Peter Williams) but advised that KCC have permission to access the land should they need to do so
- 3. River Clearance** Cluttons advise the Estate has this under review and it will be addressed in due course.

34 Litter in Chevening

The Parish Council were sympathetic to the plight of the villagers in Chevening Village concerning the number of cars parking to access to public right of way and leaving litter behind. Unfortunately the Parish Council have no jurisdiction over the road or the pavements. The Council suggested the villagers may want to look to put up their own signs on their property as they are so close to the pavement

35 Complaint concerning signage/Compliment re lack of signage on Chipstead Green

The Parishioner who had complained explained that he felt the Green looks so much better without the advertising boards from the Bricklayers Arms and other establishments littering the Green. He had visited the other open spaces owned by the Parish Council and confirmed there was no signage on any of the other green spaces. He confirmed he had removed 2 signs – one for Otto's and one for block paving – which were not even supporting businesses in the Parish. The Chairman thanked him for removing those signs.

The Council then debated the presence of signs and what processes should be put in place. The Council felt that as a general point it did not object to the advertising A boards put out by the Bricklayers Arms. In villages everywhere local businesses advertise in this way, and far from being detrimental it could be argued that it enhanced the spirit of the village. The Council confirmed how essential they viewed the pubs in the Parish (with the hope that the Kings Head and Woodman may one day reopen) and any help the Parish Council can give to assist those businesses to get back up and running they would wish to do. However it was noted that there needed to be a clear policy in place to control the unwanted posting of signs and advertisements on Parish land. The Council unanimously resolved that anyone wishing to place signage on Parish Council land must first obtain written permission to do so from the Council.

36 Request for a Fish and Chip van to visit Sailing Club Road on Sunday afternoon

The Council had received a request to bring a "well established fish and chip" van to Chipstead on a Sunday from 2-6pm. The Council had received a number of objections to this proposal, predominantly from those living nearby. The Council reaffirmed it's desire to support the local businesses in the Parish and specifically the two pubs when they reopen. The Council unanimously voted to refuse permission

37 Chairman's Annual Report and Letter

The Council agreed there was no realistic possibility of having a physical Annual meeting in April and therefore the urgency to produce an Annual Report and distribute it was not so

great. The Council felt that it may be possible to plan for a meeting in the Autumn and therefore there may potentially be a distribution in April of the report and an invitation in September to the Annual meeting. The Council debated whether it would be feasible to use the Electoral roll to contact every household. The Clerk confirmed that would involve hand writing each envelope to a house only not to an addressee as the Electoral Roll was not to be used in that way and was not in a format where addresses could be extracted easily. A question was raised as to whether we could email parishioners. Cllr Burgess confirmed that as we had not obtained email addresses for the purpose of notifying the recipients of meetings we could not use email. The outline of the Chairman's report will be discussed at the next meeting, and hopefully by April the unfolding situation for later in the year will be more clear.

38 Update on the Hydro Project

The Clerk explained that in order to qualify for a grant to fund the feasibility study, the Council had to submit 3 quotes. When the grant was applied for in August 2020 only 1 quote was submitted and therefore it was turned down. 3 additional companies have been approached by the Clerk (Brighton and Hove Energy Services Co-op (BHESCo), TLS Renewable Consulting Ltd & Hydroplan), all of whom have expressed concerns that the income generated will not cover the costs incurred. A desktop analysis from Hydroplan using the dimensions of the weir shows a return of around £2.5k p.a. against an estimated cost of £100k (all the companies were coming up with similar figures). The companies had all recommended the Council looks at solar instead. The Council unanimously resolved to investigate putting solar panels on the Pavilion roof

39 Report on YTD Financials

Cllr Eastwood presented the year to date accounts and spend vs budget. He confirmed the budget numbers were looking ok. There were no questions from the Council and the Chairman thanked Cllr Eastwood for all his hard work

40 Correspondence Received and General Issues

Chevening Parkland Development

The Chairman mentioned the press coverage in terms of the local press (Chronicle) and the Mail and Times concerning the Parkland project. There have been a number of excellent letters sent to the District Council on the subject from Parishioners and the Chairman mentioned one in particular which detailed the potential damage to wildlife and trees of the proposals. He will be contacting the Chronicle this week to see if they will cover that aspect of the story as part of an ongoing media campaign. Cllr de Turberville mentioned South East News which had given coverage in the past to planning concerns (the proposed "Holiday village" at the Sailing Club). The Clerk confirmed she had emailed them

41 General Information and proposals for Future Agenda Items

There were no items raised

42 Finance Income Received and Cheques Payable

The payments for February were resolved and the Payments and Receipts for January reviewed

43 Planning Applications

The Applications Granted or Refused were reviewed by the Council with no comment

The meeting closed at 20.50

Payments and Receipts in January

	Opening Balance	£64,983.95
27/01/2021	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC ELECT FROM CHIP FC	£77.35
23/01/2021	FASTER PAYMENTS RECEIPT REF.506 FROM WHITE FEATHER FUNERALS LIMITED	£525.00
11/01/2021	BANK GIRO CREDIT REF HMRC VTR, XWV126000106443	£2,966.78
27/01/2021	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£502.29
18/01/2021	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£31.68
14/01/2021	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 671134363198	£74.45
14/01/2021	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 673109647889	£75.47
14/01/2021	TRANSFER VIA FASTER PAYMENT TO OASIS LANDSCAPES REFERENCE CHEVENING PC	£280.00
14/01/2021	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 671134364900	£109.82
10/01/2021	CHARGES FROM 2020-11-22 TO 2020-12-21	£7.50
07/01/2021	TRANSFER VIA FASTER PAYMENT TO NEWLANDS NURSERY REFERENCE 100	£180.00
07/01/2021	TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC025	£450.00
07/01/2021	TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC024	£1,150.00
07/01/2021	TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC020	£455.00
05/01/2021	TRANSFER VIA FASTER PAYMENT TO WEST KENT MEDIATION REFERENCE CHEVENING PC	£200.00
05/01/2021	TRANSFER VIA FASTER PAYMENT TO VC HANDYMAN REFERENCE CHEVERING PC	£95.00
05/01/2021	TRANSFER VIA FASTER PAYMENT TO SDC REFERENCE 2062776	£862.68
05/01/2021	TRANSFER VIA FASTER PAYMENT TO OLIVER HOAD REFERENCE 814	£15.00
05/01/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE EXPENSES	£354.30
05/01/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2112	£298.28
05/01/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE SALARY	£1,085.70
05/01/2021	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£230.87
05/01/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2111	£1,452.60
	Closing Balance	£60,642.44

Payments to be made February 2021

Cheque No	Payee	Reason	Net	VAT	Total
200538	Chevening PC	CIL Transfer for LED Lighting project	£26,687.35		
Santander Payments					
762	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,210.50	£242.10	£1,452.60
763	HMRC	Tax & NI	£230.67		£230.67
764	J Hayton	Salary	£1,085.90		£1,085.90
765	MDH Horticultural Services	Gang mowing	£248.57	£49.71	£298.28
766	J Hayton	Expenses - phone tip fee for tyres in SCR	£14.33		£14.33
767	ADN Planning	Planning Statement Fee	£1,153.00	£230.60	£1,383.60
768	KM Finch	Bracket on Rec barrier	£360.00	£72.00	£432.00
769	Sevenoaks Volunteer Transport	Donation	£100.00		£100.00
770	PSR Lighting	Non standard light fittings	£2,674.03	£534.80	£3,208.83
771	PSR Lighting	Replace light fittings and upgrade wiring	£24,013.32	£4,802.60	£28,815.92

Signed as a true record

1st March 2021

SDC Decisions on Previous Planning Applications					
20/03214/HOUSE	7 Bullfinch Close Sevenoaks KENT TN13 2BB	Proposed new garage and driveway	The garage will not be oversized or obtrusive. It is set out of site of the road and has no windows therefore will not overlook any other property. The garage is single storey thus will cause no issues with light. One comment from a neighbour in Sandilands, who has no objections as long as trees are not damaged and stating that provision for electric vehicle charging is a positive. The Parish Council agrees with this assessment	Nigel	Granted
20/03452/HOUSE	Timbers Chevening Road Chipstead KENT TN13 2SA	Demolition and replacement of garage. Creation of a new driveway and access.	No objection	Nick	Granted
20/03741/HOUSE	12 Nursery Place Chipstead KENT TN13 2RH	Rear single and 2-storey extension with first storey extension over garage and minor internal alterations.	We object on the grounds of creating a terracing effect the key aspect is the proposed orientation of the extension above the garage. As a result the house would stretch (as two storeys) across almost the entire plot - and considering the close proximity of the neighbours it would create a terracing effect and would contrast with the current spacing theme of the road	Nick	Withdrawn
20/03548/HOUSE	34 Woodfields Chipstead KENT TN13 2RB	Garage conversion, part side infill extension, front porch and replacement flat roof.	The proposal is for the conversion of the existing garage into a guest bedroom and a part side infill extension. In addition, the proposal includes a front porch to be built under the existing canopy and to replace the flat roof. New windows will match those that already exist, as will the brickwork. This is a modest application and therefore we support it	Jamie	Granted
20/03346/HOUSE	54 Chipstead Park Sevenoaks KENT TN13 2SH	Single storey extension and single garage with vehicular access from Chipstead Park Close. Internal alterations.	No objection	Nigel	Granted
20/03611/HOUSE	2 Martins Shaw Chipstead KENT TN13 2SE	Demolition of existing conservatory and construction of single storey rear/side extension with rooflights	No objection	Robbie	Granted