

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Zoom Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 1st March 2021

Present:	Mr N Williams	Chairman
	Mr J Branton	Vice-Chairman
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	5

44 Apologies and Absences

All Councillors were present for the meeting

45 Declarations of interest or lobbying

Cllr Jarrett confirmed his interest in items 49 c and e as Vice Chair of the Football Club

46 Minutes of Previous Meeting

The minutes of the meeting on 1-2-21 previously agreed by email were formally agreed and signed by the Chairman as a true record

47 Questions from the Public

A question was raised whether the Parish Council has plans to improve lines of communication between Parishioners and the Council. The question was asked as to how Parishioners get to know about PC meetings. The Chairman confirmed the Agenda was physically posted on 5 noticeboards, it was on the Website and the PC Facebook Page and shared on NextDoor Chipstead. Kevin Tudor also posts it on his Chipstead Facebook page. IT was asked whether the Parish Council could create it's own email list and send information to Parishioners. Cllr Burgess confirmed that it is not as simple as it seems as email addresses can only be used for a specific purpose and therefore would need to be provided to the PC by the owner for that express purpose. The Councillors felt that it is less likely that parishioners will engage when we return to face to face meetings as zoom is the easiest way for people to communicate. Cllrs Burgess, Firmager and Jarrett as "new" members of the Council all expressed their surprise on joining the Council at how difficult it is to get parishioners involved. The Chairman suggested all PC correspondence should be flagged with the website and Facebook details and "Get involved – get in touch"

Another Parishioner asked about progress on the remaining streetlights. The Clerk confirmed the delay was caused by KCC Highways who need to issue permits to close the road to enable the replacement columns to be put in. The Parishioner commented on the excellent light from those which had been replaced

48 Updates from KCC.

Cllr Chard was unable to attend the meeting

49 Open Spaces

a Open Space Inspection

The Clerk advised the tidying up of Sailing Club Road which has seen many people depositing now rotting tree waste which is unsightly.

b Playground Inspection

The Clerk confirmed the handle for the multi play was on order

c Football Club Signage.

The Football Club requested permission to put out the club sign when they are using the Rec and Pavilion. They have also proposed commissioning 3 more – advertising parking at the School and Sailing Club Road to ease congestion and at the entrance to the Rec. All their signs would only be out when matches/training was taking place. The Council confirmed that anything which eased congestion through Chevening Road would be welcome and the proposal to allow the signage was resolved unanimously

d Defibrillator on Chipstead Common.

Cllr Jarrett had produced a comprehensive review of options as to where to place the defibrillator and the Council resolved that the Football Hut on the Common was the best option. The Council then debated whether having a locked or unlocked cabinet would be better, both Cllr Weavers and Cllr de Turberville felt that speed was of the essence and having a locked cabinet with someone having to dial 999 to get the code was akin to not having the defibrillator at all. The Council resolved to put the defibrillator in an unlocked cabinet, but with CCTV to monitor it

e Football on Chipstead Common

The Football Club requested an extension of the playing season on the Common through to July as this reflected the extension to the season following the lockdown. The Council gave their unanimous support to any initiative that would help young people especially post pandemic to return to normal

50 Green Initiatives

The Clerk has identified 3 green initiatives for the Council to consider. Solar panels on Pavilion Roof, an electric charge point in the car park and an outdoor water fountain to reduce the waste from single use plastic bottles. A potential grant funding is available (Enovert Community Trust) but the funding closes end September with the closure of Greatness Quarry. 3 companies have been approached for quotes for the panelling and charge point. The Clerk confirmed she had consulted SDC and their view was that planning permission should not be needed only a permitted development certificate as it was in a conservation area.

The Council debated how the electric charge points would operate and how the charging for it would be achieved, as it was felt to be inappropriate to use Council energy (and therefore money) to enable individual parishioners to power their cars. The Council resolved to put in 2 charging points and work out the payment model once the project was underway. Cllr Jarrett asked about the water fountain, which the Clerk confirmed was also part of the project. The Council unanimously resolved to pursue these 3 initiatives and to apply for the funding.

51 Census

The Census date is confirmed as 21st March The Council resolved it's support for encouraging parishioners to complete the Census

52 Chairman's Annual Report and Letter

The first draft of the content of the Chairman's Annual Report was reviewed by the Council and a number of additions mentioned. Cllr Weavers requested that if the letter is only sent out via Social media channels, that the Lucy, Countess of Stanhope grants to young people is also promoted. Cllr de Turberville requested the same for the Chevening News which they hope to get back into production once lockdown is over.

53 Chipstead Green

Andy Hogg began by outlining his plans for a gradual reopening of the pub. He acknowledged that without the support of the Parish Council his business would be unable to operate until June. The Parish Council gave it's wholehearted support to the Bricklayers Arms (& the other pubs in the Parish) and resolved to give them all the support they can. With regards to the Bricklayers Arms:- 15 tables will be allowed on the Green until 30th September 2021. Signage outside of the pub on Parish land to promote the pub itself and also to ensure the continued health and safety of everyone having to cross Chevening Road

54 Correspondence Received and General Issues

a Council's subscription to Action with Communities in Rural Kent

Cllr Weavers confirmed she received magazines from Action with Communities in rural Kent and thought it was very worthwhile. The Council resolved to continue with its subscription £80

b Cleanup Sevenoaks

A group of volunteers (with the support of the District and Town Councils) are proposing a "Clean Up Sevenoaks" weekend 27th/28th March encouraging families to go out and pick up litter rather than spending time indoors. The District Council will have special collections to all the litter collected and the Council resolved it's support for the initiative and will promote it on it's social media platforms and noticeboards

55 General Information and proposals for Future Agenda Items

a Celebrations

Cllr London asked whether the Council had given any thought to commemorating the upcoming Royal anniversaries, the 100th birthday of the Duke of Edinburgh in June 2021 and the Queen's 70th anniversary of her ascension to the throne in 2022. The council resolved to discuss what could be done for the celebration in June at the next meeting in April

56 Finance

a Income Received and Cheques Payable

The payments for March were resolved and the Payments and Receipts for February reviewed. The Council resolved to agree any additional payments for March by email to ensure they are made before year end

57 Planning Applications

The Applications Granted or Refused were circulated for information

The meeting closed at 20.47

Payments and Receipts for February

	Opening Balance	£60,642.44
12/02/2021	BANK GIRO CREDIT REF SDC GENERAL ACCOUN, LRSG CLOSED TIER 4 Grant from SDC	£809.93
02/02/2021	CHEQUE PAID IN AT SEVENOAKS HS - Cil transfer from the Co-op	£26,687.35
02/02/2021	TRANSFER VIA FASTER PAYMENT TO MRS LAURA ANSELL REFERENCE SECURITY REFUND	£231.26
02/02/2021	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS VOLUNTEER TRANSPORT REFERENCE CHEVENING PC	£100.00
02/02/2021	TRANSFER VIA FASTER PAYMENT TO KM FINCH REFERENCE 658	£432.00
02/02/2021	TRANSFER VIA FASTER PAYMENT TO ADN PLANNING REFERENCE 1259002	£1,383.60
02/02/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£14.33
02/02/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2131	£298.28
02/02/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£1,085.90
02/02/2021	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£230.67
02/02/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2130	£1,452.60
02/02/2021	TRANSFER VIA FASTER PAYMENT TO PSR LIGHTING REFERENCE 6722	£28,815.92
02/02/2021	TRANSFER VIA FASTER PAYMENT TO PSR LIGHTING REFERENCE 6746	£3,208.83
10/02/2021	CHARGES FROM 2020-12-22 TO 2021-01-21	£7.50
15/02/2021	TRANSFER VIA FASTER PAYMENT TO OLIVER HOAD REFERENCE 824	£150.00
15/02/2021	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 11953	£751.27
15/02/2021	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 671134364900	£59.18
15/02/2021	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 671134363198	£84.03
15/02/2021	TRANSFER VIA FASTER PAYMENT TO LIZ LAKE ASSOCIATES REFERENCE 2444 266	£2,400.00
16/02/2021	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES- 77MEMBH, MANDATE NO 0008	£31.68
22/02/2021	DIRECT DEBIT PAYMENT TO CAMPAIGN TO PROTEC REF 017255, MANDATE NO 0003	£36.00
24/02/2021	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£415.35
24/02/2021	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 673109647889	£11.27
	Closing Balance	£46,940.05

Payments for March

Cheque No	Payee	Reason	Net	VAT	Total
200539	Chevening PC	Cil money to cover invoice 785			£5,172.00
Santander Payments					
778	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,210.50	£242.10	£1,452.60
779	HMRC	Tax & NI	£230.87		£230.87
780	J Hayton	Salary	£1,085.70		£1,085.70
781	MDH Horticultural Services	Monthly Gang Mowing	£248.57	£49.71	£298.28
782	J Hayton	Expenses Mobile phone Skip Hire	£216.33	£42.00	£258.33
783	Thermmark	White lines for Car Park	£163.00	£32.50	£195.50
784	Memorial Benches	Bench for Kit Madden in Burial Ground	£470.79	£94.16	£564.95
785	Streetlights	Streetlight Column painting 2020	£5,172.00	£1,034.40	£6,206.40

SDC Decisions on Previous Planning Applications					
20/03448/FUL	Land Opposite Star House Star Hill Road Dunton Green KENT TN14 6HA	Demolition of outbuildings and replacement with single dwelling and garage with access, parking and replacement of boundary wall with hedge	No objection	Jamie	Refused
20/03670/HOUSE	Hillview Cottage Main Road Sundridge KENT TN14 6ED	A single storey side extension	No objection	Jamie	Granted
20/03619/HOUSE	3 Springshaw Close Bessels Green KENT TN13 2QE	Single and 2 storey extensions to the rear of the property. First floor front extension.	No objection	Jamie	Granted
20/03587/FUL	Epoch House 53 Chipstead Lane Sevenoaks KENT TN13 2AJ	Demolition of existing house and garage. Erection of a new house with attic rooms and integral garage.	No objection - however the disruption to traffic will be horrendous (as it was with number 50 Chipstead Lane) therefore Chevening Parish Council request a condition that the vehicles park on site and not on the path or road. We note that as this is new build of an existing property and is not a project of developers, the applicant has requested CIL exemption.	Nigel	Granted
20/03657/HOUSE	Darenth Croft Baden Powell Road Sevenoaks KENT TN13 2EE	Construction of first floor extension with Juliet balcony over existing rear extension.	No objection	Robbie	Granted
21/00090/HOUSE	7 Sandilands Sevenoaks KENT TN13 2SP	Garage conversion, alterations to form pitched roof to existing flat roof and alterations to fenestration.	No objection	Nigel	Granted