



Chevening Parish Council

Judith Hayton - Clerk

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**Minutes of the Ordinary Meeting of the Parish Council held on Monday 21st March 2022 at 7.30pm
at the Parish Hall Homedean Road Chipstead.**

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mrs L Weavers	Councillor
	Mrs V Woodruff	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC

Members of the Public 4

Apologies

Mr J Firmager	Councillor
Mr J Jarrett	Councillor

The Chairman congratulated the retiring Flood Warden Peter Woodruff on winning the Contribution to the Environment award at the SDC Community and Voluntary Awards

36 Apologies and Absences

Apologies were received from Cllr Firmager and Jarrett

37 Declarations of interest or lobbying

There were no declarations of interest or lobbying regarding items on this agenda

38 Minutes of Previous Meeting

The minutes of the meeting on 14-2-22 previously agreed by email were signed by the Chairman on behalf of the Council as a true record

39 Updates from KCC.

Cllr Chard was unable to join the meeting

40 Questions from the Public

One member of the public was present to discuss agenda item 45 and his comments are reflected there

Tables on Chipstead Green

A member of the public asked if it was true that Harvey's had requested the Parish Council allow tables on the Green this year for the Bricklayers Arms as happened last year. The Chairman and Clerk confirmed that no such request had been received and should any request be sent to a member of the Council it would have to be debated and voted on in a full Council meeting

Speed of traffic in Chevening Road

A member of the public raised concerns about the speed of traffic travelling down Chevening Road Chipstead in what is supposed to be a 20mph zone. His suggestions were larger and more prominent signs indicating 20mph and potentially a flashing speed sign as is present in Riverhead. The Clerk confirmed that the Council originally installed a 20 mph zone rather than limit was so the 20mph signs were not required at regular intervals. The member of the public suggested a warning slow down - children type sign which might be more unusual and therefore capture the attention. The Clerk will investigate what is available.

41 Open Spaces

a Open Space Inspection

The Clerk mentioned the grass on the Open Spaces is not scheduled to be cut until April. She suggested an additional cut to tidy the grass. The Council resolved an additional cut.

Cllr Clark asked about the noticeboards and the fact that there are businesses advertising on the boards. The Council resolved that no businesses can advertise on the boards without permission. Cllr Eastwood mentioned an estate agent board which had been placed on PC land in Chesterfield Drive. The Council resolved that the board should be removed and advertising boards are only allowed with prior Council permission. The Council noted that the tree work had started with the Poplar trees on Chipstead Green having been pollarded. There has been a request from the residents of Darent Close to have the group of Alders on PC land reduced in height. A quote is being obtained.

b Playground Inspection

There are no issues with the playground. There were two broken boards on the fencing which have been replaced.

42 Beautification of the Parish

a Direction sign in Chipstead Square

KCC have no funding to repaint the sign, but are happy the the Parish Council have it repainted.

b Planters

The planters have been ordered and are being constructed. Cllr de Turberville asked to ensure they had feet to prevent the bases from rotting and that they are secured into the cground in some way. The planters are being made by a Parishioner who runs Whats Not Wood and he confirmed the planters would have feet. The Clerk will look into securing the planters ince their positioning is agreed by the Beautification Committee.

c Hanns Stores Sign

The Chairman and Clerk met with the owner of hAnns House who is in agreement to have the sign sympathetically restored. The owner of the house next door expressed concern that they would need access to their garage and the Clerk will liaise with the Company doing the painting to ensure this is possible.

43 Queen's Platinum Jubilee

The Council resolved to hire an additional 50 tables for the street party. Cllr Weavers suggested we pay extra to have the tables delivered and collected same day rather than having to store them over the Bank Holiday weekend. The Pilgrims who were due to be away that weekend are no longer away so hopefully they will be available to help move tables. Cllr Woodruff will be issuing receipts as tickets for the event. Cllr Weavers suggested ticket sales should be in cash only and the Council resolved this. The Clerk mentioned that the cash would have to be paid into an account as none of the Council's Bank Accounts accept cash deposits. The Chairman asked if there was any way to involve the George and Dragon in the event. The Clerk mentioned the other 3 pubs in the Parish which had the Council elected to have a picnic could have each had a "street food" type stand in the Recreation Ground (as could the other food businesses in the Parish. Unfortunately that doesn't work with a street party as people bring their own food and drink. The Chairman Clerk and Cllr Woodruff will meet to ensure everything is documented in terms of an action plan and clear responsibilities are identified.

It was resolved to include an advert for the street party in the Chairmans Annual Report which the Clerk confirmed needs to be printed asap and distributed early April.

44 Chairman's report to the Parish.

The Chairman's letter and report was resolved by the Council. It was resolved that those Councillors in full time employment struggle to complete their distribution and therefore the distribution will be

done by the remaining Councillors and Clerk. The Parishioners at the Southern and Northern ends of the Parish will have their reports posted (approx. 60 houses.) Cllr weavers will arrange the filling and posting of the envelopes.

45 Camper Van overnight parking in Sailing Club Road

A member of the public expressed concerns about the camper van parking in Sailing Club Road which is increasing. The Council debated a height barrier (not feasible as it would prevent emergency vehicle access to the Sailing Club and Cheshire Home) The Council resolved signage at the start of the road prohibiting overnight camping. The Council will contact the websites which promote the road as a parking area to ask them to remove all mention of the location from their sites

46 Knocked down direction sign at Chevening Cross Roads

Cllr Weavers confirmed the sign had been repaired so no action was required

47 Request from Chevening Church to consider replacing the Burial Ground hut

The Council felt replacing the hut was not something they would consider. They suggested either the Church could consider sympathetically extending and restoring the hut, or if that proved prohibitively expensive the Council would take responsibility for the hut from the Church. Planning permission will be required and this may prove prohibitively expensive. The Council expressed surprise that parents could drop their children at the Parish Hall (or the Church utilise the school minibus) to hold Sunday School in.

48 Concerns raised about abusive messages on Parish Notice Boards

There have been a number of incidents of abusive messages posted on the Parish notice boards. Unfortunately the messages have been removed before they were reported to the Council or to the Police and the Police cannot take any action without any evidence. There is speculation that it may be a nearby resident who is causing the problems. Cllr London suggested the Clerk phones Moat Housing to express concerns about the reports of anti social behaviour by tenants and the Council resolved this approach

49 Correspondence Received and General Issues

a Response from Highways re the "red" tarmac at the top of Star Hill Road

There are no plans to reinstate as both 30mph sign and roundel in the road are very visible. The Council agreed that given the strength of the road markings there is no benefit to having the red markings relayed

b SDC Air Quality Survey

The Council reviewed the Air Quality Survey and noted the impact on Riverhead of both the Chevening Estates proposal and the reversing of traffic flow in Chipstead Lane

c Fitness Programme potentially being run on our Open Spaces

SDC have obtained funding to run some outdoor fitness classes and have approached the Council to see if either Chipstead Common or Chipstead Rec would be available. The Council welcomed the proposal

50 General Information and proposals for Future Agenda Items

a Open Spaces Tender

The Clerk raised concerns about the new Open Spaces Tender which was quoted in October to commence in April 2022. The economic situation has changes=d so dramatically that there is a concern that our contractor may be unable to sustain the cost increases since they tendered. The Council resolved to give an additional £100 per month to cover increased fuel costs and review in 6 months

b Chevening Mailer

The Editor of the Chevening Mailer wishes to hand off responsibility as he has been unwell. He asked Cllr de Turberville if he would assume Chief Editorial duties. The Council confirmed that the Mailer was a very widely read publication and would be ideal for promoting the Street Party. Cllr de Turberville will talk with the person who produced the Mailer for a short period whilst the Editor was unwell a few years ago to see if he would do the main production duties.

51 Finance

a Income Received and Cheques Payable

The payments for March were resolved and the Payments and Receipts for February reviewed

b To resolve to pay all remaining invoices by end March

The remaining available payments for March will be agreed by email and paid before month end

52 Planning Applications

a Applications for consideration by the Council

The Council resolved No objection to the planning application at 23 Chesterfield Drive

b Applications Granted or Refused

These were circulated for information

The meeting closed at 21.45

Payments & Receipts for February

	Opening Balance	£71,317.68
02/02/2022	BG Fees BAIGENT 480	£220.00
09/02/2022	BG Fees Clarke 661 and 663	£440.00
24/02/2022	BG Fees Boakes E1	£110.00
24/02/2022	Transfer from Co-op	£3,889.00
24/02/2022	BROCKLESBY 571	£145.00
21/02/2022	CHURCHYARD BENCH FROM CHEVENING PAR CH	£658.24
28/02/2022	WELHAM JONES Johnson 68	£220.00
04/02/2022	GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£30.00
08/02/2022	EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
10/02/2022	CHARGES FROM 2021-12-22 TO 2022-01-21	£7.50
15/02/2022	LITTLE GREEN ENERGY COMPANY REFERENCE 5173	£4,666.80
15/02/2022	CROOK SECURITY REFERENCE 1572021 1386327	£285.00
15/02/2022	ACTION WITH COMMUNITIES IN RURAL KENT	£90.00
15/02/2022	OLIVER HOAD REFERENCE 905	£308.98
15/02/2022	VC HANDYMAN REFERENCE 22 01 2022	£50.00
15/02/2022	VC HANDYMAN REFERENCE 22 01 2022	£100.00
15/02/2022	TREECRAFT REFERENCE 15456	£1,086.00
15/02/2022	J HAYTON REFERENCE TRANSFER	£680.46
15/02/2022	MDH HORTICULTURAL SERVICES REFERENCE 2440	£301.27
15/02/2022	J HAYTON REFERENCE TRANSFER	£1,043.10
15/02/2022	MDH HORTICULTURAL SERVICES REFERENCE 2439	£1,467.13
21/02/2022	NEWLANDS NURSERY REFERENCE 64	£180.00
21/02/2022	J V GEER REFERENCE 29270	£182.40
21/02/2022	ENOVERT REFERENCE 596	£900.00
21/02/2022	FOUR JAYS GROUP REFERENCE TMP093788	£378.00
21/02/2022	CAMPAIGN TO PROTEC REF 017255, MANDATE NO 0003	£36.00
25/02/2022	SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£143.27
28/02/2022	VEOLIA ES UK LTD REF 04937801, MANDATE NO 0010	£37.80
	Closing Balance	£65,015.21

Payments to be made in March

		Santander Payments			
938	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,222.61	£244.52	£1,467.13
939	J Hayton	Salary	£1,043.30		£1,043.30
940	MDH Horticultural Services	Monthly Gang Mowing	£251.06	£50.21	£301.27
941	J Hayton	Expenses	£158.10		£158.10
942	Chipstead Chapel Charity	Hire of hall for AGM	£50.00		£50.00
943	Complete Weed Control	Pesticide	£275.00	£55.00	£330.00
944	Oasis Landscapes	Repair of broken post - Chipstead Common	£21.96		£21.96
945	Oasis Landscapes	Completion of Shrub Clearing Chipstead Green	£100.00		£100.00
946	Sevenoaks Volunteer Transport Group	Donation	£100.00		£100.00
947	Sevenoaks District Council	Dog and waste bin emptying	£718.90	£143.78	£862.68
948	Kent Air Ambulance	Donation	£100.00		£100.00
949	Oliver Hoad	Various handyman duties	£126.16		£126.16
950	Chipstead Chapel Charity	Hall Hire	£50.00		£50.00
951	Chic Event Hire	Table Rental	£284.00	£56.80	£340.80

Planning Applications Resolved at the Meeting

22/00498/HOUSE	23 Chesterfield Drive Sevenoaks Kent TN13 2EG	Garage conversion to habitable space. New porch roof on front elevation. Alterations to fenestration. Extend dropped kerb to front of site and create additional parking space.	No objection	John E	
SDC Decisions on Previous Planning Applications					
21/04226/FUL	Endor Witches Lane Riverhead Sevenoaks Kent TN13 2AU	Removal of existing 3No. Bed Chalet Bungalow and existing two sheds and development of replacement 3No. bed dwelling and garden shed with associated landscaping.	No objection	Jamie	Granted
22/00061/HOUSE	11 Darent Close Chipstead Sevenoaks Kent TN13 2RX	Loft conversion with rear dormer and rooflight to front elevation	No objection	John B	Granted
22/00029/HOUSE	5 Stanhope Way Sevenoaks Kent TN13 2DZ	Conversion of garage to habitable space; demolition of existing rear balcony and erection of replacement rear balcony with stair access. Alteration to fenestration	No Objection	John E	Granted
21/04216/FUL	Salters Heath Farm Cold Arbor Road Sevenoaks Kent TN13 2PR	Additional first floor space to create office floor space and insertion of windows.	No objection	Allan	Granted
21/03640/FUL	Garage Block The Terrace Chipstead KENT TN13 2AN	Demolition of existing garage block and construction of new residential dwelling with associated hard and soft landscaping	No objection	Allan	Granted

Signed as a true record

14th March 2022