



Chevening Parish Council

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 28th November 2022 at 7.30pm at the Pavilion, Chipstead Recreation Ground Chevening Road Chipstead TN13 2SA.

Present:	Mr N Williams	Chairman
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs V Woodruff	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC (via Zoom)
	Members of the Public	1
Apologies	Mr J Branton	Vice - Chair
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor

The Chairman paid tribute to Mick Ryan who had sadly passed away 20th November. Mick was a huge supporter of the Parish Council and undertook many activities in support of the Council including his work with the Local Plan and the Flood Committee and of course his highly valued Chevening Mailer. Mick was a highly regarded and much appreciated figure around the Parish and he will be sadly missed

150 Apologies and Absences

Apologies were received from Cllrs Branton; Clark and de Turberville and duly accepted by the Chairman

151 Declarations of interest or lobbying

Cllrs Weavers and Firmager both declared an interest in agenda item 156

152 Minutes of Previous Meeting

The minutes of the meeting of 31st October which had previously been agreed by e-mail were duly signed by the Chairman on behalf of the Council as a true record

153 Updates from KCC.

Cllr Chard had no update to provide and therefore did not attend the meeting. He had previously advised the Chairman by telephone that the Covers Farm decision will not now take place until January

154 Questions from the Public

The member of the public present asked whether the Parish Council was going to take an active role in protesting against the introduction of ULEZ across the whole of Greater London and therefore anywhere inside the M25. The Council resolved its support to protest this move by the Mayor of London. Cllr Firmager confirmed there was a Change.org petition in place currently with 102k signatures and he would share the link to it across the Council and the Chipstead village Facebook page to ensure as many people as possible

signed that petition. The Council confirmed its concern around the impact on Parishioners of extending that ULEZ zone and although the Council has no power in this regard they would continue to petition on Parishioners behalf

155 Open Spaces

a Open Space Inspection

There were no reported issues with open spaces. The open spaces will have their final cut of the year this week and then we hope the weather will be such that no further cuts are required

b Playground Inspection

There are no reported issues of in the playground and it looks very neat and tidy

156 Update on Chevening Parkland

The Council spent some time discussing its response to the Planning Inspectorate concerning the Chevening Parkland planning application. It was resolved that the Parish Councils response would be shared to the website and Facebook once the planning application submission deadline was reached (Friday 2nd December). The Council is currently unaware of exactly what form a Planning Inspectorate Hearing takes and what is involved for each party but the Chairman will contact Richard Morris from SDC to see if there are any taking place prior to 11th January that we can observe and learn from

It was suggested that the Parish Councils response was shared to the whole of the Parish in hard copy to be received prior to Christmas to enable people to have time to read and absorb the information. All Councillors plus the member of the public present were very keen to take part in that distribution.

Councillor Weavers has prepared a submission for the Planning Inspectorate in her personal capacity, the Parish Council has prepared one as have Sundridge and Dunton Green, Cllrs London; Williams; Williamson; Grint and Bonin will also be submitting comment in their District Council capacities

A meeting will take place during December to discuss who will be speaking at the hearing in order to ensure there is no repetition of the information provided and we ensure that all possible items are covered within the representations made

157 Finance

Cllr Eastwood provided details of the draft budget for 2023-4. The major issue are the fact that the Council's energy charges for streetlights and the Pavilion which were on a fixed term contract will come to an end in 2023 and therefore (at the current time) the amount of rise in costs is impossible to quantify. Cllr Eastwood has assumed in the budget that expenses for a full election will not be needed but the Council resolved that should an election be required those funds would be found out of reserves. The 2023-2024 precept is therefore proposed to be £70,000 (a rise of £2000)

The Chairman thanked Cllr Eastwood for all his hard work in putting the budget together and that was seconded and unanimously resolved by the Council

158 Standing Documents

The Councils CCTV and Standing Orders were reviewed at the meeting and duly resolved by the Council

159 Councillor Clark.

Cllr Clark is moving outside the Parish shortly. Cllr Clark offered to resign immediately should the Council wish him to do so. As it is an election year, the Council does not need to advertise a vacancy or co-opt immediately. The Council resolved to ask Cllr Clark to kindly stay on the Council until the election happens in May. At that point because Councillor Clark has moved out of the Parish his eligibility to be a Councillor ceases.

160 Correspondence Received and General Issues

The Clerk raised whether to consider battery operated lights for the Christmas tree as a energy saving measure.

The Council did not feel that this was worthwhile simply because there was so many other things going on. They were concerned that if the batteries ran out they would need changing and this could be a regular

occurrence over the month. As long as the Parishioners who provide the electricity for the lights are happy the Council resolved to take no action

161 General Information and proposals for Future Agenda Items

a The Clerk now has a key to remove the archives from Katherine Draper to the Pavilion. The Council then debated whether the Pavilion was actually the correct place to keep such archives. There were concerns that the paperwork might get accidentally damaged or indeed removed with the number of people who pass through the pavilion unsupervised. The Clerk confirmed that some while ago it was suggested that Chevening House store the archives and although at that time they agreed, ready access to the material would not be available simply because the House is not open for people to simply call in and access the records. The Church Hall was also suggested as a possible storage venue although this again was not thought to be a practical solution. The Clerk and Chairman will visit the archives to assess exactly what is there and therefore how much space is needed and then report back to the Council with their recommendations. Cllr Firmager kindly offered his truck to move the archives when they were required to be moved

b An e-mail request had been received from Brittain's Lane Residents Association

The e-mail requested support from the Parish Council to the tune of £5000 to help them oppose an outline planning permission which is going to Inquiry in the New Year. The Residents Association want to employ a KC to fight the application on their behalf. The Council debated this and felt it was potentially difficult in that it would set a precedent for future planning applications in other parts of the District to request money from the Parish Council when there are so many other demands on Parish resources. It was resolved to respond simply to say that at the moment regrettably the Parish Council is not in a position to help

162 Finance

Income Received and Cheques Payable - the payments for November were approved and the payments and receipts for October were duly reviewed by the Council

163 Planning Applications

Applications

13 Woodfields – Cllr Woodruff;

Kings Head – Cllr de Turberville

The Coach House Chipstead Lane – Cllr Jarrett.

A response of no objection was resolved for each of the planning applications at the meeting

The Applications granted or refused were duly noted.

The meeting closed at 21.15

Payments and Receipts for October

	Opening balance	£70,112.35
06/10/2022	1456/629 1ST FINAL FROM ENOVERT COMMUNITY TRUST	£9,000.00
25/10/2022	HMRC VTR, XWV126000106443	£6,188.83
26/10/2022	DEREK KENNETT FROM HAILSHAM FUNERAL S	£217.50
26/10/2022	DRAPER ADAMSON FROM WELH FUNERAL	£785.00
27/10/2022	2022 SEASON FROM CHEVENING AMBLERS	£1,250.00
28/10/2022	BANFIELD ASHES FROM CRESSWELL T & C	£217.50
04/10/2022	GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£30.00
10/10/2022	EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
11/10/2022	CHARGES FROM 2022-08-22 TO 2022-09-21	£7.50
26/10/2022	SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£162.48
27/10/2022	CHIPSTEAD PAVILION MANAGEMENT COMMITTEE TRANSFER	£625.00
27/10/2022	SEVENOAKS DISTRICT COUNCIL 2077544	£862.68
27/10/2022	J HAYTON TRANSFER	£594.19
27/10/2022	KENT COUNTY PLAYING FIELDS ASSOC CHEVENING PC	£20.00
27/10/2022	MDH HORTICULTURAL SERVICES 2641	£355.20
27/10/2022	J HAYTON TRANSFER	£1,219.58
27/10/2022	HMRC 577PV00161414	£462.33
27/10/2022	MDH HORTICULTURAL SERVICES 2640	£1,683.60
27/10/2022	CASTLE WATER 2494700	£2.76
28/10/2022	VEOLIA ES UK LTD REF 04937801, MANDATE NO 0010	£25.90
	Closing balance	£81,708.96

Payments to be Resolved in November

		Santander Payments			
1041	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,403.00	£280.60	£1,683.60
1042	HMRC	Tax & NI	£446.40		£446.40
1043	J Hayton	Salary	£1,225.73		£1,225.73
1044	MDH Horticultural Services	Monthly Gang Mowing	£355.20		£355.20
1045	J Hayton	Expenses	£99.48	£4.00	£103.48
1046	J V Geer	Service of Gas Boiler	£165.00	£33.00	£198.00
1047	Fire Protection Services	Annual Service of Fire Extinguishers	£107.50	£21.50	£129.00
1048	MDH Horticultural Services	Additional Cuts for November	£690.00	£138.00	£828.00
1049	JGC Sportsturf	Maintenance of Cricket Square	£1,809.00	£300.20	£2,109.20
1050	Killick Cleaning and Maintenance	Window Cleaning at Pavilion	£30.00		£30.00

£7,108.61

Planning Applications for Consideration at the Meeting

22/03087/HOU SE	13 Woodfields Chipstead Sevenoaks Kent TN13 2RA	Demolition of existing garage and stores, construction of two storey side and single storey front and rear extensions, front porch, sun pipes and rooflights to main roof and replacement windows. Landscaping works. Replacement concrete driveway with paving.	07/12/20 22		Val
22/02901/HOU SE	The Coach House Chipstead Lane Sevenoaks Kent TN13 2RF	Demolition of existing outbuildings and extensions. Restoration of existing building with addition of two storey side and single storey front and rear extensions. Detached outbuilding and associated works	08/12/20 22		Jason
22/02688/LBC ALT 22/02687/FUL	The Kings Head Bessels Green Road Bessels Green Sevenoaks Kent TN13 2PT	Alterations including installation of roof mounted extract duct.	08/12/20 22		Allan
Planning Decisions					

22/02211/HOU SE	13 Woodfields Chipstead Sevenoaks Kent TN13 2RA	Demolition of existing garage, chimney and stores, construction of two storey side and single storey front and rear extensions, sun pipes to main roof and replacement windows. Landscaping works. Replacement concrete driveway with paving	No objection	Nigel	Granted	
22/02633/HOU SE	Willow Farm Chevening Road Chipstead Sevenoaks Kent TN13 2SB	Swimming pool	Chevening Parish Council has had numerous reports that previously refused planning applications have been built anyway and therefore would welcome Officers visiting the site prior to any decision being made on this application to review the building and outbuildings, their use and compliance with planning regulations	Jamie	Granted	

Signed as a true record

3rd January 2023