

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Zoom Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 2nd November 2020

Present:	Mr N Williams	Chairman – Chair from Item 170 onwards
	Mr J Branton	Vice-Chairman - Acting chair for item 169
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	5
Apologies:	Mr A Clark	Councillor

169 **Resignation of Chair.**

Cllr Branton opened the meeting as Vice Chair, he began by expressing the Council's regret at the resignation of Cllr A Clark as Chair. He then requested nominations for a new Chair. Cllr Weavers nominated Cllr Williams as Chair, Cllr de Turberville seconded. Cllr Williams confirmed his agreement to stand and he was unanimously elected.

Cllr Williams also expressed his thanks to his predecessor and will write a piece about Cllr Clark and all he does for the Community for the Parish Council social media pages.

170 **Exclusion of the Public.**

Members of the Public were excluded from the meeting when the Council debated item 186.

171 **Apologies and Absences**

The Clerk asked whether Cllr A Clark had also resigned as Councillor. As this is unclear at the present time his apologies were noted by the Chair

172 **Declarations of interest or lobbying**

There were no declarations of interest

173 **Minutes of Previous Meeting**

The minutes of the meeting on 6-10-20 were formally agreed by the Council and therefore were signed by the Chairman as a true record

174 **Questions from the Public**

A report of a leaning tree on the Recreation Ground was made. As this was part of agenda item 178a this was formally debated then.

A request was made that since lockdown has been reintroduced, the parking restrictions formed by plant pots and signs outside the Bricklayers Arms are removed. The Chairman will speak to Andy Hogg, but the Council confirmed they needed to ensure the safety of anyone requiring take away during the lockdown

175 **Open Spaces**

a **Open Space Inspection**

Cllr Eastwood requested the Clerk get the tree surgeon to look at the hedgerow in Chesterfield Drive (on the small green area) it has grown very large and is block sight lines

Cllr N Clark mentioned the posts on Chipstead Common – the Clerk confirmed they are on the list of jobs for the handyman to do.

b **Playground**

As the Playground was the responsibility of the previous Chair (together with the Recreation Ground) Cllr Williams agreed to take those on.

176 **Light Up a Life and next meeting.**

It was resolved that if the Commemoration goes ahead, the PC meeting will start at 8pm via zoom.

Cllr de Turberville requested the Council formally thanked Kevin Tudor for all the fantastic work he has done in creating the names for the tree.

The Clerk confirmed these are normally supplied by the Churches/public as it is many years since the Hospice in the Weald supplied the names, and the tree commemorates all those who have died in the Parish, not just those who died in the Hospice.

177 Benches on Bessels Green

The Council expressed their concern with this report as this activity had not been reported for many months. The Council debated whether removing the benches would resolve the problem or whether they would simply move to the other bench on the Green. Equally the Council were unclear whether this is an issue which may reduce during winter simply because the problem may move to being in cars rather than out in the open. Both Cllrs Burgess and Weavers supported a short term removal of the benches but the Council voted to keep them in place at present. The Clerk will be investigating CCTV and whether that may be a deterrent to the activity. The Clerk will ask the residents and PCSO's to keep the Council informed of the activity and will report to the Council as to whether further measures are required.

178 Recreation Ground.

- a Following a request from the Sports Clubs to trim some trees in the Recreation Ground, the Council unanimously resolved to reduce the height of the trees between the Pavilion and the storage containers and clear the overhanging branches from the back of the Pavilion
- b Following a complaint from a resident concerning the amount of usage the Football Club have of the Recreation Ground and the written and photographic evidence produced by the Football Club concerning their activities, the Council resolved there was no action to be taken at the present time but will keep the situation under review. The Council felt that preventing sporting activities (especially for the youth and junior teams) would be an inexplicable and retrograde step, and that the Recreation Ground was indeed designed for Recreation of all types which the Council believes can still carry on with the Sports Clubs doing their activity and there still being space for the Public to enjoy the area at the same time

179 Speed limit at Goathurst Common

The Council debated the issue of speed, which is a problem all round the Parish. In order to be considered by JTB the residents would need to raise a petition and be very clear as to what they are looking for. More facts and figures would also be required. The Clerk suggested offering speedwatch equipment to give the Parishioners more evidence to support their case, but at the present time no speedwatch training is taking place due to Covid.

180 Cold Arbor Road

Following a request from Parishioner to have the footpath beside Riverhead Infants School made a public right of way, the Clerk had contacted the footpath warden and KCC for guidance. The request arose because a petition has been raised online because Montreal Estates are banning cyclists from their land and there is a cycle park on the land. Montreal Estates do not own the land but the fact of the petition had prompted the Parishioner to get in touch. The footpath wardens comments "Regarding the creation of a PROW, whilst possible in the same way as making diversions, it seems a lot of effort for no particular benefit at this time." were accepted by the Council with thanks as a sensible way forward as no benefit could be seen from establishing it as a PROW

181 Sailing Club Road

The Anglers had offered to remove the shrubs between Sailing Club Road and the lay by to reduce vandalism and fly tipping. The Council confirmed they would have no problem with the shrubs being thinned out and the area looking like it was more properly gardened but they wouldn't want the shrubs removed altogether. The Clerk confirmed she was trying to get details of battery operated CCTV which may be useful in the area (and on Bessels Green with the problems they are having)

182 Correspondence Received and General Issues

a Accounts of the Lucy, Countess of Stanhope Trust

The accounts were reviewed by the Council and look very healthy, enhanced by a recent donation

b Request for a donation

The Council resolved to donate £100 to the National Search and Rescue Dog Association

183 General Information and proposals for Future Agenda Items

a Drainage at Playground.

The Clerk had raised the issue of the poor drainage at the entrance to the playground and by the noticeboard. The Council agreed quotes should be obtained to put in a soakaway.

b Bus shelter

The Council reviewed photographs of the Bus Shelter which had sustained minor damage when vandals set fire to a bag of rubbish in the shelter.

184 Finance

Income Received and Cheques Payable

The payments for November were resolved and Payments and Receipts for October reviewed

185 Planning Applications

Applications Granted or Refused

There was only 1 application in Chesterfield Drive which was refused

The Council confirmed that as far as planning applications and the comments made by Councillors were concerned it was important that the Council was seen to be doing the right thing by Parishioners and should comment accordingly. With regards to Chevening Parkland, the Clerk undertook to obtain confirmation from SDC as to the likely consultation period. The Chairman confirmed he had a contact who may be able to undertake consultancy for the Council and would confirm at the next meeting with ball park costs.

186 To review the Statutory obligations of the Parish Councillors

The Council confirmed it's standing orders and requested that the Clerk and Chair advise the Council (preferably in advance) of meetings taking place where Council business may be discussed.

The meeting closed at 21.00

Payments and Receipts for October.

The item in **BOLD** was paid to the PC Account in error and should have been paid to the Pavilion Management Committee account. Transfer is in the Payments to be approved for November

	Opening Balance	£71,412.81
02/10/2020	BANK GIRO CREDIT REF HMRC VTR, XWV126000106443 VAT Refund	£2,577.54
06/10/2020	CHEQUE PAID IN AT SEVENOAKS HS Transfer from Co-op Account	£30,000.00
13/10/2020	RECEIPT REF.CHIPSTEADFCWATER FROM CHIP FC	£41.85
14/10/2020	BANK GIRO CREDIT REF WELH FUNERAL, WELHAM JONES Bravery 130	£550.00
14/10/2020	RECEIPT REF.TRISWIM FROM ANSELL LJ	£588.00
15/10/2020	RECEIPT REF.INV 480 MAGEE FROM MAGEE EJ Baigent 480	£217.50
19/10/2020	RECEIPT REF.INVOICE 12/10/20 FROM CHEVENING AMBLERS	£1,467.27
22/10/2020	RECEIPT REF.CHIPSTEADFCSELECT FROM CHIP FC	£75.47
22/10/2020	RECEIPT REF.CHIPSTEADFCWATER FROM CHIP FC	£292.53
23/10/2020	BANK GIRO CREDIT REF SEVENOAKS D.C., CIL PAYMENT	£6,701.24
29/10/2020	Allotment Income	£60.00
29/10/2020	Burial fees Smith E12-E14	£435.00
29/10/2020	Burial fees Kubitschek E11	£145.00
06/10/2020	CHEVENING PARISH COUNCIL REFERENCE 90177326CHEVENINGP	£50,000.00
06/10/2020	STREETLIGHTS REFERENCE 11570	£117.30
06/10/2020	JGC SPORTSTURF REFERENCE 1549	£1,068.59
06/10/2020	CROOK SECURITY REFERENCE 202010AS1	£538.00
06/10/2020	CROOK SECURITY REFERENCE 202010AS2	£750.00
06/10/2020	SPECTULISE REFERENCE 7035	£250.00
06/10/2020	PKF LITTLEJOHN REFERENCE KE0058	£480.00
06/10/2020	JGC SPORTSTURF REFERENCE 1540	£645.74
06/10/2020	SEVENOAKS DISTRICT COUNCIL REFERENCE 2061104	£862.68
06/10/2020	ACTION WITH COMMUNITIES IN RURAL KENT REFERENCE CHEVENING P	£105.00
06/10/2020	A J R CLARK REFERENCE CHEVENING PC	£58.00
06/10/2020	CHIPSTEAD FC REFERENCE CHEVENING PC	£502.96
06/10/2020	VC HANDYMAN REFERENCE CHEVENING PC	£180.00
06/10/2020	CITIZENS ADVICE BUREAU REFERENCE CHEVENING PC	£200.00
06/10/2020	SEVENOAKS SAMARITANS REFERENCE CHEVENING PC	£200.00
06/10/2020	KENT SURREY AND SUSSEX AIR AMBULANCE REFERENCE CHEVENING PC	£100.00
06/10/2020	SEVENOAKS VOLUNTEER TRANSPORT REFERENCE CHEVENING PC	£100.00
06/10/2020	DRM TREES REFERENCE CPC021	£120.00
06/10/2020	J HAYTON REFERENCE TRANSFER	£161.10
06/10/2020	MDH HORTICULTURAL SERVICES REFERENCE 2046	£298.28
06/10/2020	J HAYTON REFERENCE TRANSFER	£1,085.90
06/10/2020	HMRC REFERENCE 577PV00161414	£230.87
06/10/2020	MDH HORTICULTURAL SERVICES REFERENCE 2045	£1,452.60
07/10/2020	CHARGES FROM 2020-08-22 TO 2020-09-21	£7.50
08/10/2020	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£429.91
13/10/2020	CASTLE WATER REFERENCE 2494700	£41.85
15/10/2020	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£31.68
16/10/2020	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£31.68
20/10/2020	EDF ENERGY REFERENCE 673109647889	£75.47
26/10/2020	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£444.46
	Closing Balance	£51,417.10

Payments to be agreed November 2020

		Santander Payments			
718	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,210.50	£242.10	£1,452.60
719	HMRC	Tax & NI	£230.87		£230.87
720	J Hayton	Salary	£1,085.70		£1,085.70
721	MDH Horticultural Services	Monthly Gang Mowing	£248.57	£49.71	£298.28
722	J Hayton	Expenses phone, santiser, stationery, poo bags	£393.48		£393.48
723	MDH Horticultural Services	Additional agreed cuts at the Rec	£480.00	£96.00	£576.00
724	Streetlights	Maintenance Contract	£626.06	£125.21	£751.27
725	Chevening PC	Transfer Cil money to Co-op	£6,701.24		£6,701.24
726	Pavilion Management Committee	Water paid to PC in error	£292.53		£292.53

£11,781.97

SDC Decisions on Previous Planning Applications					
20/02452/HOUSE	37 Chesterfield Drive Sevenoaks KENT TN13 2EQ	Front hall extension with balcony, replacement of existing balcony guarding, garage conversion and alterations to driveway.	No objection	John E	Refused