



Chevening Parish Council

**Minutes of the Ordinary Meeting of the Parish Council
held on Monday 2nd September 2024 at 7.30pm
at the Pavilion, Chipstead Recreation Ground Chevening Road Chipstead TN13 2SA.**

Present:	Mr N Williams	Chairman
	Mr J Firmager	Vice Chairman
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Jarrett	Councillor
	Mr J London	Councillor
	Ms J Nielsen	Councillor
	Mrs L Weavers	Councillor
	Mrs V Woodruff	Councillor
	Mrs J Hayton	Clerk
	Cllr M Alger	SDC
	Cllr S Robinson	SDC
	Members of the Public	0

The Chairman began by congratulating Cllr Firmager on organising a very successful Dragon Boat Festival on August Bank Holiday Monday

116 Apologies and Absences

All councillors were present for the meeting

117 Declarations of interest or lobbying

There were no declarations of interests or lobbying regarding items on the agenda

118 Minutes of Previous Meeting

The minutes of the meeting on 1st July 2024 previously agreed by email were formally resolved by the Council and signed by the Chairman as a true record

119 Updates from KCC.

Cllr Chard did not attend the meeting.

120 Updates from SDC

Cllr Alger showed an example of the new recycling bag for life and explained what could go in there and the fact that everything has to be clean and dry. The supply of bags is expected in the Autumn and then they will be rolled out with a comprehensive communications plan explaining use and contents to all residents. There will be changes to the black bin collections going forward but this is likely to be introduced 2025-6

Cllr Eastwood expressed his thanks to the Refuse Collection Services for their brilliant service despite the road closure in Bullfinch Lane

121 Questions from the Public

On behalf of a Parishioner, Cllr Nielsen mentioned the lack of a handrail on the footpath SR 183 in Bessels Green. The upright posts are in place but the rail itself is missing. The Council resolved to get the Handyman to put a new handrail in

Cllr Robinson (as a resident) asked who was responsible for the footpath between Woodfields and Bessels Green as it has become very overgrown. The Clerk offered to try and find out who is responsible for it

122 Open Spaces

Open Space Inspection

The clerk reported that a diseased cherry tree on Chipstead Common had to be felled. The Open Spaces contractor will relocate some oak saplings to plant on the Common

Playground Inspection

The Annual playground inspection took place in August with nothing reported higher than low or very low risk recommendations. The Clerk and Cllr Eastwood will budget next year to do some refurbishment to the paint and surfaces

123 Meeting Dates for 2025

The meeting dates for 2025 were agreed and contained in Appendix 1

124 Handrail on footpath by A21 Sliproad

A request had been received for railings on the footpath between the A21/M25 sliproad and the A25. KCC Footpaths will not put one in as there are liability concerns if someone fall whilst using it (& they don't want to maintain it). The Parish Council resolved to obtain quotes for installing railings and decide at the next meeting

125 Highways Improvement Plan

The Highways Improvement Plan has been updated with the comments from KCC Highways. Given that Highways will look at (not necessarily action) 1 item on the HIP a year items submitted by Parishioners need to be prioritised along with the items already on there. It was resolved to streamline the HIP and the council will submit and resolve their top 3 items at the next meeting

126 Awning for Pavilion

Following a request from Chevening Amblers for an awning on the side of the Pavilion at the last Pavilion meeting, the Council debated whether an awning would be desirable or a potential liability attached to the building. The Council resolved that if the Cricket Club wished to proceed with installing an awning, they would have to get Council approval as to the make and proposed installation of the awning and would be held liable for any structural damage to the building by installing it. The Council suggested an alternative of a free standing gazebo which could be stored in the changing rooms during the cricket season

127 Complaints about bonfire at the Burial Ground

There were complaints received concerning a bonfire the open spaces contractors had in August – and a resident of Chevening had contacted SDC Environmental Health to complain. The Council felt this was an excessive and unusual reaction to something which has been taking place for many years and there was no reason to instruct our contractor to find alternative methods of disposal for the green waste.

128 Chipstead FC no longer using the Recreation Ground for adult football

Chipstead FC have advise the Council their adult teams will not be using the main pitch. The Council was disappointed to be told so close to the start of the season but it was felt it would be possible to offer to another club/sport if the football club confirm they will not be using it at all this season

The Football Club appear to be wanting to use the whole of the recreation ground on a Saturday morning for Junior football (the notification has already gone out to the parents and officials for Saturday 7th September). The Council expressed concern that there are increased numbers of children and therefore greatly increased parking issues, the Recreation Ground will effectively be unusable for anyone other than the football club and having spectators walking up and down the main pitch may render that unusable to other clubs or sports. The Council resolved to review the usage at it's next meeting but in the meantime the Football Club must provide traffic marshals for Saturdays morning, put out and put away their parking signs and strongly promoted car sharing to all parents. The Council will monitor the state of the pitch

129 Bricklayers Bin Store

There have been reports of rats running in and out of the bin store. This apparently is the reason the bins are no longer put away (increasing numbers of residents are complaining of the unsightly bins

being left out on Sailing Club Road). The Council debated the presence of the bin store and what alternatives are available to the pub to store the bins. It was felt as a minimum, if the store continued in place, the hedge must be cut back, all 4 sides then fenced and the floor made a concrete base which must be thoroughly cleaned by them on a regular basis.

The proposal to run an Airbnb out of the pub will make the waste situation worse not better

130 Request to support a bill concerning the Safety of Lithium ion Batteries and e-bikes and scooters

Following notification of a petition going to Parliament, the Council offered it's support to a Bill concerning the safety of Lithium-ion batteries and their use in e-bikes and scooters

131 Housing Needs Survey Results

During July RACE (Rural and Community Housing Enabling) undertook a survey of the whole of the Parish commissioned by SDC. The report was received by the Council and the SDC Councillors as the final document not for review. Unfortunately it contained some inaccuracies. The Clerk has contacted SDC to express concerns as to the content.

132 Correspondence Received and General Issues

a Petition being raised for double yellows at the beginning of Springshaw Close

A resident contacted the Clerk to ask the process to get double yellow lines installed in Springshaw Close. They are raising a petition to bring to the Parish Council for support before District Councillors are asked to take to JTB

b Commercial Bin Collection.

The Clerk did a comparison between Veolia (current supplier) and SDC – Veolia are cheaper therefore recommend no change to commercial supplier

c Update on Chevening Parkland

The clerk produced an update following the meeting in August. The Estate have now confirmed the fences to trap any newts are in place and will remain in place for the next month. If there is not a prolonged (5 night) period of cold (below 5°) then importation of materials will start in October

d Christmas Tree

It was felt a Christmas tree should be purchased for one more year before the planted tree becomes sufficient for our needs

e VE Day Celebrations – updates

Cllr Nielsen has contacted Edenbridge Town Band members . The clerk now needs to go onto the website to book them. Cllr Woodruff has booked Andy Hogg for Sunday 11th May. The clerk will also contact Ian Fox to play during the picnic. Beacon lighting is 8th May at 9.30 pm. Church bells should be rung at 6.30 pm

f Concerns about drains down Stairfoot Lane

A resident raised concerns about the drains down Stairfoot Lane as these have been an issue for many years and nothing has been done. The Clerk has chased KCC

133 General Information and proposals for Future Agenda Items

Cllr London suggested a working party within the Council to look at parking holistically. Rather than piecemeal yellow lines introduced which simply push the problem somewhere else

134 Finance - Income Received and Cheques Payable

The payments for September were approved and the Payments and Receipts for July and August reviewed by the council with no issues – Appendix 2

134 Planning Applications

Applications considered by the Council

146 Chesterfield Drive Sevenoaks – No objection

196 Chesterfield Drive Sevenoaks – No objection

The applications granted or refused were shared to the Council and reviewed

The meeting closed at 21.40

Appendix 1
PC Meeting Dates for 2025

6th January

3rd February

3rd March

7th April

28th April - Annual Assembly (21st is Easter Monday)

12th May - Annual Meeting (5th is Bank Holiday)

2nd June

7th July

1st September

6th October

3rd November

1st December – No meeting - Light up a Life

Payments and Receipts for July and August

03 July 2024	Internment From Bass Simon	£217.50
04 July 2024	Hmrc Vtr, Xwv126000106443	£2,660.23
02 August 2024	Transfer from 20493587	£200.00
06 August 2024	Nef 24 From P Chapman	£217.50
07 August 2024	Bowyer Jane	£217.50
19 August 2024	ARKELL J & E	£217.50
01 July 2024	Sse Energy Supply Ref 0014194, Mandate No 0013	£488.97
02 July 2024	Window Cleaner	£30.00
02 July 2024	Vicky - Cleaning	£60.00
02 July 2024	JRB Enterprise Ltd	£60.36
02 July 2024	Oliver Hoad	£139.00
02 July 2024	Judith Hayton	£279.64
02 July 2024	MDH Horticultural	£398.46
02 July 2024	HMRC	£819.40
02 July 2024	Judith Hayton	£1,080.45
02 July 2024	MDH Horticultural	£1,888.63
04 July 2024	Kentcables, Mandate No 0008	£30.00
11 July 2024	Charges 2024-05-22 To 2024-06-21	£7.50
15 July 2024	Octopus Energy Mandate No 0012	£48.86
19 July 2024	Castle Water Ltd Mandate No 0011	£6.06
24 July 2024	Valda energy, Mandate No 0014	£8.63
29 July 2024	Veolia Mandate No 0010	£34.54
02 August 2024	Vicky - Cleaning	£60.00
02 August 2024	Judith Hayton	£366.48
02 August 2024	MDH Horticultural	£398.46
02 August 2024	DRM Trees	£540.00
02 August 2024	HMRC	£819.40
02 August 2024	JGC Sportsturf	£1,040.00
02 August 2024	Garage Door Centre	£1,068.00
02 August 2024	Judith Hayton	£1,080.45
02 August 2024	MDH Horticultural	£1,888.63
05 August 2024	Kentcables-77membh, Mandate No 0008	£30.00
05 August 2024	Broxap	£676.74
05 August 2024	JGC Sportsturf	£4,160.02
10 August 2024	Charges 2024-06-22 To 2024-07-21	£7.50
13 August 2024	Octopus Energy Mandate No 0012	£54.64
20 August 2024	Castle Water Ltd, Mandate No 0011	£6.26
27 August 2024	Valda Energy	£9.11
28 August 2024	Veolia	£51.80

Payments to be made in September

Unity Payments

1270	MDH Horticultural Services	Open Spaces	£1,573.86	£314.77	£1,888.63
1271	HMRC	Tax & NI			£530.00
1272	J Hayton	Salary			£1,142.13
1273	MDH Horticultural Services	Gang mowing	£332.05	£66.41	£398.46
1274	J Hayton	Expenses	£28.01		£28.01
1275	Citizens Advice Bureau	Donation	£100.00		£100.00
1276	Community First Responders	Donation	£100.00		£100.00
1277	Air Ambulance	Donation	£100.00		£100.00
1278	Sevenoaks Volunteer Transport	Donation	£100.00		£100.00
1279	HCI Data	Domain name - 2 year renewal	£95.00	£19.00	£114.00
1280	SLCC	Subscription	£183.00		£183.00
1281	MDH Horticultural Services	Additional weedkiller and application	£120.00	£24.00	£144.00
1282	Victoria's Housekeeping	Pavilion Cleaning	£40.00		£40.00
1283	JGC Sportsturf	Cricket square September	£866.67	£173.33	£1,040.00
1284	Killick Cleaning	Window & Solar Panel cleaning at Pavilion	£80.00		£80.00
1285	Oliver Hoad	Handyman duties	£364.93		£364.93
1286	Chevening Estate	Allotment Rental	£60.00		£60.00
1287	Scribe	Cemetery Software	£174.00	£34.80	£208.80
1288	Play Inspection Co	Playground Inspection	£103.00	£20.60	£123.60
					£6,745.56