



Chevening Parish Council

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255 E-mail: clerk@cheveningParishCouncil.gov.uk

Minutes of the Ordinary Meeting of the Parish Council held on Monday 3rd April 2023 at 7.30pm at the Pavilion, Chipstead Recreation Ground Chevening Road Chipstead TN13 2SA.

Present:	Mr N Williams	Chairman
	Mr J Branton	Vice - Chair
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs V Woodruff	Councillor
	Mrs L Weavers	Councillor
	Mr N Chard	KCC (via Zoom)
	Mr J London	SDC (via Zoom)
	Mrs J Hayton	Clerk
	Members of the Public	4

47. Apologies and Absences

All members of the Council were present

48. Declarations of interest or lobbying

Cllr Eastwood declared an interest in agenda item 55 as he lives in Chesterfield Drive.

49. Minutes of Previous Meeting

The minutes of the meeting on 6th March 2023 previously agreed by email were duly signed by the Chairman as a true record

50. Updates from KCC.

Cllr Chard provided updates as follows:-

Covers Farm

the planning application process is continuing with nothing further to report. Cllr London asked how long this would go on and when KCC would call time on the planning process. Cllr Chard confirmed that although the planners were trying to be as fair as possible on the applicants, he believed this would not be allowed to go on much longer

Chevening Parkland

Cllr Chard praised the Council, as specifically the Chairman, for the valiant fight put up against the planning proposals for Chevening Parkland. The Chairman confirmed he had a meeting this week with SDC planning to discuss the outcome, lessons which could be learned and the requirements for the conditions set by the Inspector when granting the application

Signed as a true record
8th May 2023

AGM Items

CLLr Chard will be proposing to mention SEN School Transport, problems at Dover and school buses as part of his overall report

School Buses

The situation with School buses is looking to be much more positive for the start of the next school year. CLLr Chard confirmed he took this as a very personal issue and has been asked to chair a committee to ensure the problems encountered in 2022 do not reoccur

Potholes

CLLr Chard confirmed he will be going out with the Highways Stewards to address major issues with potholes. The state of Chevening Road (both Chipstead and Chevening) was highlighted by the Council. 2 members of the public also raised concerns about holes/drains in the road. High St Chipstead – surround of drain outside No 34 has dropped and metal edge is damaging tyres and Westerham Road – outside 29 the manhole cover has sunk, fills with water and the passing lorries have broken a window with the volume and force of water thrown up

Flooding

CLLr de Turberville mentioned that the work done to clear the flooding from the A25 (which goes down the road towards the bus stop opposite Rivermere) has still not been properly sorted out. In the recent heavy rain the drain opposite Marker Study still cannot cope with the volume of water and causes flooding down and across the A25

Double yellow lines up Worships Hill

The Clerk confirmed there had been recent concerns raised with the parking of school traffic up Worships Hill and the minutes of the JTB of 15th March stated there were 2 objections and the report was noted but no further detail. CLLr Chard will include in his Annual Assembly piece. CLLr London confirmed there would be a short distance of double yellow lines up Worships Hill as a trial basis but the lines would not extend the length of the Hill. CLLr Woodruff expressed concern that by introducing the yellow lines the problem will simply be pushed onto the surrounding roads which are already highly congested at school times

51. Questions from the Public

Two members of the public had concerns with potholes – covered under agenda item 50. The other 2 were there to discuss options for the defibrillator and their comments are included in agenda item 55

52. Open Spaces

a) Open Space Inspection

There were no reported issues with the Open spaces. The chairman confirmed he had visited the Recreation Ground over the preceding 3 days to see the levels of water in the flood relief channel and he confirmed it was now dry as expected

b) Playground Inspection

There were no reported issues with the Playground

53. To resolve the Annual Governance Statement 2022/23

The Annual Governance Statement was unanimously resolved by the Council

54. To resolve the Accounting Statements 2022/23

The Accounting Statements were unanimously resolved by the Council.

CLLr Eastwood gave his Financial review, confirming the robust condition of the Parish Council's Finances.

The Chairman proposed a vote of thanks to CLLr Eastwood for all his hard work. This was seconded by CLLr de Turberville and unanimously resolved by the Council

55. Defibrillator in Chesterfield Drive

The Clerk outlined there were several available options for siting the defibrillator:

To fit to lamppost will be £800 (plus the cost of cabinet)

Residents have confirmed they have the funding to pay for cabinet and installation. There is only 1 Council nationally who has previously done this, Knutsford. The Clerk has spoken to Knutsford and to East Cheshire Highways to ascertain how they went about it and what steps are needed to be taken. KCC advise lamppost will have to be weight load tested (£900) and this would also need to be done every few years from a health & safety perspective

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8th May 2023

To install in an insulated backpack

Insulated backpack works to temperatures of -8°C so may be an option for other areas requiring a defib without connection to electricity (Backpack is £190) and can sit inside an insulated cabinet. The downside is that it is the battery which degrades in low temperatures and therefore there would be a concern it would not work when it was needed

Solar/wind powered cabinet.

Expensive (around £2100 as opposed to around £1300 for defib box and fitting to lamppost) but may be an alternative if defib required where there is no electrical source

The Clerk then proposed investigating putting a post next to the lamppost (which then negates the requirement for regular load testing).

The residents have raised sufficient funds for the box and installation and all the PC will be asked to do is pay for the ongoing electrical costs (estimated at £30 a year) and the replacement [ads and batteries as and when required

The Council unanimously voted to pursue the installation of a post next to the lamppost and to get the installation underway as soon as possible

56. Footpath Review

The Council Annual footpath review from Warden. There are no issues with the footpaths and the Council expressed a vote of thanks to the Footpath Warden for all his hard work throughout the year

57. Plans for the King's Coronation

ClIr Firmager is arranging the music for the day. The Clerk has arranged for Pirouni (Greek Street Food), the Ice Cream seller & Big Red Pizza Van to attend. A member of the public asked if the Allotment Association could have a stall and the Council welcomed the idea. The Clerk will put posters up and has advertised the event on Facebook. The Clerk will share an action plan she prepared for the Jubilee to ensure all activities are covered.

58. Correspondence Received and General Issues

a) Riverhead Carnival

The Carnival will take place on for 17th September

b) Annual Assembly

The Annual Assembly is Monday 24th April. ClIr de Turberville requested he invite Chevening News to have a table to recruit potential subscribers and the Council agreed

59. General Information and proposals for Future Agenda Items

ClIr Firmager stated that the progress towards creating the map and details of Historic Buildings in the Parish seemed to have stopped. The Chairman agreed that the Beautification Committee needed to action that as soon as possible

60. Finance - Income Received and Cheques Payable

The payments for April and the Payments and Receipts for March reviewed by the Council

61. Planning Applications

a) Applications for consideration by the Council – see responses in Appendix 2

- 53 Westerham Road Bessels Green Sevenoaks Kent TN13 2QB – ClIr Williams
- West Lodge 60 High Street Chipstead Sevenoaks Kent TN13 2RR – ClIr Firmager
- Land At 76 Chipstead Park Sevenoaks Kent TN13 2SH – ClIr Branton

b) The Applications granted were reviewed

The Chairman, prior to closing the meeting, expressed his thanks, on behalf of the Council and all parishioners for all the hard work of ClIrs Branton & Clark who are not standing for re-election and will therefore be leaving the Council. Their contribution to the Parish has been hugely valuable and the Council will miss their wise counsel and insight.

The meeting closed at 20.50

Signed as a true record

8th May 2023

Payments and Receipts for March Appendix 1

	Opening balance	£68,466.74
07/03/2023	Sculpher BG Fees 653	£145.00
10/03/2023	Bequest Sculpher	£3,000.00
12/03/2023	CHIPSTEADFCSELECT FROM CHIP FC	£29.77
12/03/2023	CHIPSTEADFC-PITCH FROM CHIP FC	£586.60
15/03/2023	DECD P BROCKLESBY Memorial 571	£110.00
06/03/2023	GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£30.00
07/03/2023	ORIGIN AMENITY SOLUTIONS REFERENCE OASI0051176	£703.92
07/03/2023	EUREKA HIRE REFERENCE 1321	£765.32
07/03/2023	CHIC EVENT HIRE REFERENCE QU14929	£450.00
07/03/2023	CHEVENING PARISH COUNCIL REFERENCE TRANSFER	£1,613.03
07/03/2023	MDH HORTICULTURAL SERVICES REFERENCE 2738	£355.20
07/03/2023	J HAYTON REFERENCE TRANSFER	£977.75
07/03/2023	J HAYTON REFERENCE TRANSFER	£1,225.73
07/03/2023	HMRC REFERENCE 577PV00161414	£446.40
07/03/2023	MDH HORTICULTURAL SERVICES REFERENCE 2737	£1,683.60
07/03/2023	CHIPSTEAD PAVILION MANAGEMENT COMMI REFERENCE TRANSFER	£2,112.50
08/03/2023	EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
14/03/2023	CHARGES FROM 2023-01-22 TO 2023-02-21	£7.50
15/03/2023	CASTLE WATER LTD REF 546134, MANDATE NO 0011	£29.77
24/03/2023	CHEVENING PARISH COUNCIL REFERENCE TRANSFER	£3,000.00
24/03/2023	OLIVER HOAD REFERENCE 1019	£95.80
24/03/2023	JUDITH HAYTON REFERENCE TRANSFER	£307.43
24/03/2023	SEVENOAKS DISTRICT COUNCIL REFERENCE 2080310	£862.68
24/03/2023	SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£143.27
24/03/2023	PUBLIC WORKS LOANS REF CHEVENING, MANDATE NO 0006	£2,549.93
28/03/2023	VEOLIA ES UK LTD REF 04937801, MANDATE NO 0010	£29.74
29/03/2023	JUDITH HAYTON REFERENCE TRANSFER	£100.87
	Closing Balance	£54,836.67

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Payments for April

Santander Payments

1092	MDH Horticultural Services	Open Spaces	£1,403.00	280.6	£1,683.60
1093	HMRC	Tax & NI	£338.46		£338.46
1094	J Hayton	Salary	£1,225.73		£1,225.73
1095	MDH Horticultural Services	Gang mowing	£296.00	£59.20	£355.20
1096	J Hayton	Expenses	£7.81		£7.81
1097	Sevenoaks District Council	Rates - Burial Ground Hut	£277.69		£277.69
1098	Sevenoaks District Council	Rates - Football Hut	£364.27		£364.27

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Planning Applications – Appendix 2

Planning Applications for Consideration at the Meeting

23/00633/HOUSE	53 Westerham Road Bessels Green Sevenoaks Kent TN13 2QB	Alterations to vehicular access	No objection	Nigel
23/00748/HOUSE / 23/00749/LBCALT	West Lodge 60 High Street Chipstead Sevenoaks Kent TN13 2RR	Replacement windows, internal wall and boxing removal, new bathroom & updated to existing external & internal doors.	No objection	
23/00695/OUT	Land At 76 Chipstead Park Sevenoaks Kent TN13 2SH	Outline application for a detached four bedroom house with car parking and ancillary amenities with all matters reserved.	Objection. Overdevelopment of the site. Concerns about sight lines and potential access issues adding to the existing traffic issues on Chipstead Lane	John B

Planning Decisions

23/00100/HOUSE	176 Chesterfield Drive Sevenoaks Kent TN13 2EH	Single storey front extension, single storey rear extension, first floor side extension. Two storey rear extension, garage conversion, alterations to external materials and alterations to fenestration	Object. Potential concerns about potential loss of light and overshadowing. The Council recommends the case officer visits the site to assess for themselves	John E	Granted
23/00155/HOUSE	4 The Old Garden Chipstead Sevenoaks Kent TN13 2RJ	Single storey side and rear extension with sky light, first floor side extension	No objection	Jamie	Granted