



Chevening Parish Council

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 4th October 2021 at 7.30pm at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA.

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	6

147 Apologies and Absences

All Councillors were present and therefore there were no apologies for absence

148 Declarations of interest or lobbying

The Chairman is a member of the Sailing Club and therefore did not vote on the planning application in 163a

149 Minutes of Previous Meeting

The minutes of the meeting on 5-9-21 which had previously been agreed by email were formally resolved by the Council and signed by the Chairman as a true record

150 Presentation to Parish Council by Candidates wishing to join the Parish Council

The Chairman began by thanking the three members of the public who had put their names forward to join the Council. He confirmed that the Council believed each candidate would bring benefits to the Council and that the unsuccessful candidates should in no way feel deterred from applying again. The Chairman then outlined that the candidates would each address the Council if there was anything further they wished to add from their written submissions. The Council would then debate the matter excluding the public at the end of the meeting and advise the candidates of the outcome by email on 5th October.

151 Updates from KCC.

Unfortunately Cllr Chard was not present to take questions from the public and the Clerk will forward the item raised by email (speed in Witches Lane) to Cllr Chard for a response. The Chairman noted that Cllr Chard's presence would also have been very beneficial under agenda item 154

152 Questions from the Public

There were no specific questions from the public in attendance

153 Open Spaces

a Open Space Inspection

i *Hedges*

It was resolved to reduce the width of the hedges next to the Rec (on Chevening Road, at the parking bays on Sailing Club Road and behind the hut in Chipstead Common

ii Football Hut

In April it was resolved to clad the hut roof in metal. The cost of materials have risen by £300. The Council resolved to proceed with the roofing as soon as possible

iii Dog Bin Chipstead Rec

The Chairman asked the Clerk to thank the parishioner who requested moving the dog waste bin from under the trees by the gate to the football field. Cllr Firmager suggested that as the Rec is used by so many dog walkers the Council should consider installing a third bin. This was unanimously resolved by the Council

iv Ash Die Back

Following a report of Ash Die Back in trees down Sailing Club Rd by the Sailing Club, the Clerk and DRM Trees reviewed the Council's trees in Sailing Club Rd that would potentially be dangerous should they fall because of their proximity to the road. There are 2 dead trees which will be removed asap. There are a number of trees showing early signs of ash die back. The Clerk will contact Treecraft to get our Bi-annual tree survey (due this Autumn) done more quickly for those trees

v Parking

There have been parking issues in Chevening Rd (reported on Chipstead FB page with SDC issuing fixed penalties for overhanging dropped curbs). The Council surmised that someone must have reported the offending car to SDC as it was improbable that the SDC Parking Warden was travelling through the village whilst on duty on a Sunday

vi Chipstead Common

Cllr Clark mentioned that a number of the original posts on Chipstead Common (by the parking bays) are loose. The Council resolved to have the posts replaced and concreted into place as the others have been. Cllr Clark also mentioned the Riverhead Carnival and although hugely well attended there were some issues of bad parking down Chipstead Lane where parked cars made it impossible to turn out of the side streets

vii Vandalism

Cllr Firmager mentioned a number of parked cars in Sailing Club Road have been keyed. There is no conclusive CCTV footage but video of the same person near the cars which have been reported to the Clerk have been shared with the Police. The Council resolved to talk to the Bricklayers Arms to see if a bullet camera could be placed on the pub, running off their wifi and therefore giving continuous footage would be possible, The images would have to be strictly controlled and only accessible by a member of the Parish Council. The Chairman expressed concern that there appear to be a number of people who believe they know who the person is and the Council must ensure there is no potential encouragement of vigilante behaviour by people who have had damage done to their cars

b Playground Inspection

There are no issues with the playground

154 Flood Risk.

Following the report of the findings from the Chevening Estate Natural Flood Management project the Council expressed it's grave concern on behalf of parishioners that the conclusions do not appear to adequately address the flood risk which occurred in 2013 and the ongoing threat, indeed they specifically state that the measures are unlikely to eliminate the risk of flooding. Given that this has been a concern to Parishioners since 2013 and a very real risk to their homes of flooding, the Council expressed it's disappointment not to have a more definitive plan to protect the parishioners. Of major concern would be removing the scaffold boards which currently restrict the flow of water out of the lagoon and not replacing them with a permanent structure which is what the village has been requesting for 8 years, and has prevented any major flooding incidents during that time. The paper implies these will be remove, thus vastly increasing the potential risk to the Parish. The Chairman expressed his regret that Cllr Chard was not attending the meeting to hear the concerns of both the Parish Council and it's Parishioners on the subject. As a result of the publication of the report and it's findings the Secretary of the Flood Defence Committee resigned his position. The earlier resignation of the Flood Warden (unrelated to the report) leaves the village under greater threat.

155 Hedgehogs.

A Parishioner presented her thoughts on establishing a hedgehog group in the parish which will record sightings and try to improve habitats and garden access for hedgehogs. The Parish Council unanimously welcomed the idea and offered whatever support they were able to give. Her next step is to arrange a public meeting to enrol people to set up the Group. The Chairman offered whatever support she needed on behalf of the Council

156 Chevening Parkland.

Cllr Eastwood raised a question as to whether the Council should obtain FoI requests from Statutory Consultees to the Parkland Scheme. He expressed concern that since their views are held as being so decisive in planning decisions they must be asked to explain how they came to the conclusion that they did, who visited the site and when and when they came how did they reach the conclusion they did? The Council resolved to approach the Consultees to request this information

The Chairman then asked the Council if they were aware of anyone who was skilled in PR and had press contacts who could possibly help with drafting press releases and getting them into the National press on issues such as these. No-one was aware

157 Governance Documents

The Council's Insurance and Asset Register were reviewed by the Council and resolved for this year

158 Update on Green Projects

The Clerk confirmed that the Recommendation from the Green Energy Company to have less panels and have a battery for energy storage would be the most efficient way to maximise benefit from the panels. The battery is guaranteed for 10 years and retains its charge. So in sunlight any power being used comes from the panels, if no power is being used the battery is recharged then the energy is passed back to the grid. When there is no sunlight, the battery is used first before any energy is taken from the grid. The Council resolved to proceed with the battery storage and panels as recommended

159 H1 Financial Review

Cllr Eastwood confirmed that spending was on track and specifically the lighting budget was significantly underspent since the LED lighting had been introduced. The energy bills have gone from around £450 per month to under £150. The Council's finances are in a robust shape.

160 Correspondence Received and General Issues

a Remembrance Sunday

The Council debated a request from St Botolphs to have the Remembrance Service on 11th November rather than Remembrance Sunday. It was felt that Sunday is the National Day of Remembrance and therefore the commemoration should take place on that day. Moreover, anyone who is working would not be able to attend a service on 11th November and no children would be able to attend either, both of which we normally have in attendance

161 General Information and proposals for Future Agenda Items

a Open Spaces Tender

The Clerk confirmed the Open Spaces Tender has been sent to 3 companies (including our existing contractor) for responses by the end of October.

b Halstead PC

The Chairman raised a recent request from Halstead Parish Council requesting both moral and financial support to challenge the development at Broke Hill Golf Club. The Council will debate what level of financial support (if any) they wish to give to Halstead PC at the next meeting

c Streetlights on all night

Cllr Eastwood mentioned that following the theft of a car and a number of break in in Chesterfield Drive the neighbourhood watch group are requesting streetlights be kept on all night. The Clerk confirmed they are currently set to dusk until midnight BST (dusk to 1am BST) and 6am until dawn and all the lights are the same. They can be changed but it will be expensive and there needs to be clear demand from all affected parishioners as in the past the Council has turned down these requests citing that the police thought the lighting to be inconclusive, it was up to residents to arrange their own security lighting if needed, and that there are not streetlights outside every house

162 Finance

Income Received and Cheques Payable (Appendices 1 & 2)

the payments for October were resolved and the Payments and Receipts for September were reviewed

163 Planning Applications (Appendix 3)

- a There was one planning application which the Council resolved to support
- b Applications Granted or Refused – Circulated for information and Chairman to report

164 Election of a New Councillor

The Council expressed their gratitude to have 3 such excellent candidates wishing to take on the role of Councillor. Val Woodruff was duly elected as Parish Councillor

The meeting closed at 21.30

Payments and Receipts for September – Appendix 1

	Opening Balance	£63,445.48
30/09/2021	BANK GIRO CREDIT REF SDC GENERAL ACCOUN, PRECEPT	£32,500.00
27/09/2021	FASTER PAYMENTS RECEIPT REF.RAYNER C 27.9.21 FROM R LOCKE & SO 358	£525.00
16/09/2021	BANK GIRO CREDIT REF AVISON YOUNG CLNT, 67MB3259 (Mobile phone mast)	£100.00
14/09/2021	BG Fees Sargeant W6	£435.00
08/09/2021	Water bill tfr from Pavilion Account	£735.66
27/09/2021	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£315.66
24/09/2021	DIRECT DEBIT PAYMENT TO PUBLIC WORKS LOANS REF CHEVENING, MANDATE NO 0006	£2,549.93
10/09/2021	CHARGES FROM 2021-07-22 TO 2021-08-21	£7.50
08/09/2021	DIRECT DEBIT PAYMENT TO EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC030	£420.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO SLCC REFERENCE 236070	£166.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO KENT COUNTY PLAYING FIELDS ASSOC REFERENCE CHEVENING PC	£20.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2306	£186.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO JGC SPORTSTURF REFERENCE SI126	£777.18
07/09/2021	TRANSFER VIA FASTER PAYMENT TO SCRIBE REFERENCE 2045	£174.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO RH AND RW CLUTTON REFERENCE SI133975	£60.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO PKF LITTLEJOHN REFERENCE KE0058	£480.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO ADN PLANNING REFERENCE 1259004	£384.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO PLAYPLACE REFERENCE JS1030821	£300.00
07/09/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRTRANSFER	£246.64
07/09/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£1,043.30
07/09/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2304	£301.27
07/09/2021	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£273.27
07/09/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2305	£1,467.13
	Closing Balance	£88,558.26

Payments to be made in October Appendix 2

		Santander Payments			
872	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,222.61	£244.52	£1,467.13
873	J Hayton	Salary	£1,043.30		£1,043.30
874	MDH Horticultural Services	Monthly Gang Mowing	£251.06	£50.21	£301.27
875	J Hayton	Expenses - phone	£7.42		£7.42
876	MDH Horticultural Services	Strimming posts	£140.00	£28.00	£168.00
877	Hardy Roof Supplies	Roof for Football Hut	£787.20	£157.44	£944.64
878	Sevenoaks District Council	Emptying bins	£718.90	£143.78	£862.68
879	Prosphero Ltd	Clean up and update Clerks PC	£183.75		£183.75
880	Spectulise Ltd	Website and email hosting	£280.00		£280.00
881	DRM Trees	Ash tree at Burial Ground	£200.00	£40.00	£240.00
882	DRM Trees	Alder trees overlooking lake	£550.00	£110.00	£660.00
883	ADN Planning	Briefing notes for DCC	£401.20	£80.24	£481.44
884	Sevenoaks District Council	Printing	£414.00		£414.00

Planning Applications for Consideration at the Meeting – Appendix 3

21/02870/FUL	Chipstead Sailing Club Chevening Road Chipstead KENT TN13 2SD	Replacement of two wooden storage sheds.	Support. Storage is paramount to the Sailing Club due to the increase in activities specifically those activities aimed at Sailing for the Disabled and therefore the need to safely store additional equipment. One of the existing sheds is over 50 years old and in a dangerous state of repair and also has a part asbestos roof, to which the application confirms this will be disposed of safely. It seems a sensible solution to the Clubs growing diverse needs and will if anything make their storage solutions safer, secure and most probably easier for them to manage.	Jason	
SDC Decisions on Previous Planning Applications					
21/02262/HOUSE	Peppercombe 42 Westerham Road Bessels Green KENT TN13 2PZ	Re-build of front wall, new access through front wall, new landscaping, surfacing to drive and new trees in front of wall and extension of ground floor toilet.	No objection	Allan	Granted
20/03660/FUL	Chevening House Chevening Road Chevening KENT TN14 6HG	Chevening Estate Parkland enhancement, including construction of landscaped mounds, new planting, surface water drainage and public access.	Object		Refused
21/02640/HOUSE	21 Woodfields Chipstead KENT TN13 2RA	Demolition of existing single storey garage and entrance hall. Construction of 2 storey side extension with pitched roof	No objection	Jamie	Granted
21/02399/HOUSE	67 Chevening Road Chipstead KENT TN13 2RZ	Removal of existing single storey rear extension, construction of two storey rear extension, loft conversion including new rear dormer and rooflight.	No objection	Nick	Granted