



CHEVENING PARISH COUNCIL

Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 4th December 2017 at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr A Clark	Chairman
	Mr J Branton	Vice Chairman
	Ms R Burgess	Councillor
	Mrs T Dalton	Councillor
	Mr A de Turberville	Councillor
	Mr H Dilley	Councillor
	Mr J Eastwood	Councillor
	Mrs B Ide	Councillor
	Mrs L Weavers	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	Sevenoaks District Council
	Members of the Public	1

136. Apologies and Absences – None

137. Declarations of interest or lobbying – None

138. Minutes of Previous Meeting - The minutes of the meeting on 13-11-17 were agreed and signed by the Chairman

139. Questions from the Public – None

140. Open Spaces

a) **Open Space Inspection**

b) **Playground Inspection**

c) **Wall in Recreation Ground by entrance to Willow Farm** The quote for repair awaited from Wayne Hardy (including whether it actually needs doing or not) Clerk to contact Willow Farm to confirm who owns the wall as it borders the Recreation Ground and the lane to Willow Farm **Clerk**

141. Security in Sailing Club Road

a) The Security Camera footage from Sailing Club Rd was reviewed. It was effective during the day and at dusk but not good at night. Cllr Dilley requested a quote for a camera which could transmit the signal into the Bricklayers Arms to make it obvious there are cameras present. **Clerk**

b) A quote was received to install wooden posts at regular intervals along the bend opposite Stairfoot Lane Bridge. This was considered far too expensive. Clerk to investigate the cost to install 3 black and white reflective bollards **Clerk**

c) The removal of the bushes between the parking bays in Sailing Club Road has been deferred until January awaiting a quote for the work

142. Tree Safety Inspections. It was resolved to carry out a Tree Safety Inspection on the Parish Council's trees during 2017-8 and on a bi-annual basis. A quote has **Clerk**

Signed as a true record.....

9th January 2018

been received to carry out the Inspection which was acceptable as it was less than the previous one in 2014 and from a local firm rather than KCC

143. Highways Issues

- a) **Parking in Larkfield Road/Bessels Way** – the results of the survey from residents gave a 46% response rate from all residents (41 houses of 89). The highest number of respondents (20 houses) wanted single yellow lines, but since this was less than 23% of the total houses asked the Council felt it had no mandate to proceed. (The fact that 48 houses did not respond could imply they wanted no change, or at least did not perceive it as an issue). SDC should send out enforcement officers where breaches of double yellow lines are reported to them. Clerk to write to Residents. Chairman confirmed he had written to Markerstudy but had not received a response
- b) **Yellow lines on Springshaw Close.** As anticipated KCC do not regard the absence of yellow lines as a safety issue. The Council felt there was no value in pursuing this at this time

144. Correspondence Received and General Issues

- a) The Chairman proposed a vote of thanks for Kevin Tudor - for wooden discs for Christmas Tree which was unanimously supported
- b) List of Planning Cases to submit to Councillor Piper for review with SDC were agreed as follows:-
15 Westerham Road
59 High Street
61 High Street
1 Woodfields
The Thatched Cottage for ruling about the Lawful Development Certificate
- c) The request for a new bench at the Rec (in memory of John Luxton to be paid for by his family) was resolved – if they also supplied the base. Cllr Dalton mentioned there was a bench in poor condition with no plaque on it and they may want to consider putting the bench there as a replacement
- d) Cllr Weavers raised the issue of 20mph limit and why it did not extend as far as the school in Chevening Road. The issue of getting a 30mph limit at Chevening Cross Roads was being pursued by Chevening Estates but apparently had not been progressed as the Crash Map data did not give a compelling reason to introduce a reduced speed. Clerk to investigate the CrashMap data and to check with Cluttons (on behalf of Chevening Estate)
- e) A donation of £200 to the Parish Council has been made by a Film Crew filming in Chipstead on 4th December for using Parish facilities

145. General Information and proposals for Future Agenda Items

- a) Cllr Dillely requested access to the North shore of the lake be raised as the Council has been informed that offering Social Membership to the Angling Club contravenes their lease.
- b) Cllr de Turbeville requested potential future uses for CIL monies

146. Finance

- a) **Income Received and Cheques Payable** –the payments for December and review the Payments and Receipts for November were resolved

- b) **Financial Regulations** The Financial Regulations for 2017-8 Financial Year were resolved without amendment
- c) **Budget for 2018-9** Cllr Eastwood presented the draft budget for 2018-9 which was resolved unanimously. The Chairman thanked Cllr Eastwood for all his hard work in creating the Budget and in his "Treasurer" position

147. Planning Applications

- a) Notices received There were 3 planning applications considered at the meeting (see below)
- b) Applications Granted or Refused – Circulated for information and Chairman to report

The meeting closed at 21.30pm

Payments and Receipts November 2017

250	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,130.80	226.16	£1,356.96
251	HMRC	Tax & NI	£138.06		£138.06
252	J Hayton	Salary	£1,047.88		£1,047.88
253	MDH Horticultural Services	Monthly Gang Mowing	£233.33	£46.67	£280.00
254	J Hayton	Expenses (phone, signs, notice board)	£45.30		£45.30
255	SLCC	Webinar on Data Protection	£30.00	£6.00	£36.00
256	Streetlights	Repair 32 Chipstead Lane	97.75	£19.55	£117.30

Signed as a true record.....

9th January 2018

Payments and Receipts November 2017

Opening Balance		£103,623.75
07/11/2017	CHARGES FROM 2017-09-22 TO 2017-10-21	£7.50
14/11/2017	TRANSFER VIA FASTER PAYMENT TO CHEVENING PARISH COUNCIL REFERENCE 249	£40,000.00
14/11/2017	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE 243	£25.81
14/11/2017	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL REFERENCE 242	£280.00
14/11/2017	TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 247	£48.22
14/11/2017	TRANSFER VIA FASTER PAYMENT TO BOURNE AMENITY REFERENCE 246	£861.84
14/11/2017	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 245	£713.70
14/11/2017	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 244	£78.30
14/11/2017	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE 241	£1,047.88
14/11/2017	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 240	£138.06
14/11/2017	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL REFERENCE 239	£1,356.96
14/11/2017	TRANSFER VIA FASTER PAYMENT TO CHEVENING PARISH COUNCIL REFERENCE 248	£21,617.50
15/11/2017	DIRECT DEBIT PAYMENT TO E.ON REF 013977153500A, MANDATE NO 0001	£355.88
17/11/2017	BANK GIRO CREDIT REF HMRC BARCLAYS BACS, 749020	£3,691.76
22/11/2017	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£7.15
24/11/2017	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC FROM Chip fc	£718.20
24/11/2017	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC FROM Chip fc	£48.22
24/11/2017	FASTER PAYMENTS RECEIPT REF.CHIPSTEAD FROM Chip fc	£200.00
Closing Balance		£41,757.43

Signed as a true record.....

9th January 2018

Planning Decisions at the Meeting

SE/17/03439/HOUSE	30 Chipstead Park Sevenoaks TN13 2SN	Demolition of chimney. Erection of an infill to the front and raising the roof for a loft conversion with dormers to the front. Alterations to fenestration	05/12/2017	No objection providing the issue of sufficient off street parking is addressed	Trish
SE/17/023648/HOUSE	56 High St Chipstead TN13 2RR	Erection of a porch, single storey rear extension, loft conversion and associated works (roof and fenestration alterations, solar panels new dormers lantern roof lights)	14/12/2017	No objection	Andy
SE/17/03638/HOUSE	6 Martins Shaw Chipstead TN13 2SE	Erection of a two storey side extension	13/12/2017	We object on the issues of the proximity of the building to the boundary	Robbie

Planning Decisions from SDC

SE/17/03084/HOUSE	13 Sandilands Sevenoaks TN13 2SP	Erection of a detached summerhouse/gym and retaining wall to rear	No comment	Robbie	Granted
SE/17/03064/HOUSE	1 Darent Close Chipstead TN13 2RX	Demolition of existing garden shed and erection of a single storey cabin style wooden garage to side of property	No comment	Barbara	Granted
SE/17/02963/HOUSE	59 High Street, Chipstead, TN13 2RW	Formation of a new driveway and access to the main road plus alterations to the existing front wall and side access	No comment	John B	Granted
SE/17/03217/HOUSE	9 Westerham Road Bessels Green TN13 2PX	Second storey rear extension with fenestration alterations	No Comment	Barbara	Granted