

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Zoom Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 4th January 2021

Present:	Mr N Williams	Chairman
	Ms R Burgess	Councillor (phone)
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Mr N Chard	KCC
	Members of the Public	1
Apologies	Mr J Branton	Vice-Chairman

1 Apologies and Absences

Apologies were received from Cllr Branton and duly accepted by the Chairman

2 Declarations of interest or lobbying

There were no declarations of interest or lobbying

3 Minutes of Previous Meeting

The minutes of the meeting on 7-12-20 previously agreed by email were formally resolved and signed by the Chairman as a true record

4 Questions from the Public

There were no specific questions from the member of the public present.

Cllr Chard asked for future agenda to have a KCC/SDC session to allow any specific questions to Cllrs Chard and London to be addressed in person.

Cllr Chard asked for feedback concerning the recent Storm Bella and potential flooding. The Clerk confirmed that although there was a considerable amount of water flowing from the lagoon, no flooding had occurred. The Flood Warden had praised his volunteers who had been out clearing sluices. And the Council expressed their thanks for their hard work.

Cllr London asked about the flooding in the lay by at Rivermere. It was intended to have a meeting as early as possible in January to discuss this on-site, but this may now be on hold with the latest lockdown announcement

5 Open Spaces

a Open Space Inspection

The Chairman and Clerk had walked to Chipstead Common to see the area cleared of shrubbery. It will need seeding/turfing in the Spring and the Clerk is obtaining quotes for that.

b Playground Inspection

There are no issues with the playground. The installation of a soakaway has not taken place as the workman discovered a completely blocked drain which now cleared should make the installation of a soakaway unnecessary

6 Council Standing Orders, Statement of Internal Control and Financial Regulations

The documents were circulated prior to the meeting for review and comment and were resolved without amendment

7 Budget for 2021/22

The budget for 2021/22 was resolved by the Council and the precept set at £65,000. The Chairman thanked Cllr Eastwood for all his continuing hard work in putting the budget together.

8 Defibrillator

A defibrillator and unlocked cabinet will cost £1395. The Council debated whether to buy another defibrillator which was resolved by majority vote. The Council then debated whether the best location would be near Bessels Green or near Chipstead Common. As there is much more sporting activity on Chipstead Common it was felt that this would be the most suitable location. Cllrs Firmager and Jarrett will undertake to scout a suitable location and report back to the Council. The Clerk will then endeavour to obtain permission to locate the defibrillator and only then will it be ordered.

The Chairman mentioned there are defibrillators in the George & Dragon and Bullfinch. The Clerk will write to both to ensure they have signs up to alert the public to the presence of a defibrillator

9 Height barrier at Recreation Ground

The height barrier at the Recreation Ground is incredibly heavy and the Council resolved to have a bracket welded onto the horizontal bar so that it stays horizontal and swings. The Council felt the Health and Safety risk of the barrier falling to the ground was too great and the proposal was resolved

10 Barbed wire down Sailing Club Road

The Clerk had received a complaint from a Parishioner concerning the barbed wire all down Sailing Club Road (much more noticeable as there are no leaves on the undergrowth). The Council debated the issue, with focus on the situation last year with no-one wishing to see a repeat, and that the Council was pressing landowners and occupiers to secure their land. The Council confirmed that any complaints about the fencing put up should be addressed to those who erected it (in this case the Angling Club). It is not a matter the Parish Council can intervene in.

11 Request for a tree or bench in memorial for former residents

The family of a couple who lived in Woodfields for almost 50 years would like a tree to commemorate them, preferably near the lake. The Clerk suggested the area near the Parking bays which currently has brambles on it and this could be landscaped and a tree planted. Cllr London commented that it would be best to plant a larger pot grown tree than a sapling which would get easily broken.

12 Planning:-

a Planning Applications

The plans associated with any planning application will only be available to view online from 4th January. No further paper copies will be sent out

b Chevening Parkland

The Parkland Scheme has now been formally submitted as a Planning Application. As the Council has engaged consultants to review the impact of the development. The Clerk produced a brief summary of potential issues from the planning documents but the main issues remain those of traffic movements during the development which are not considered to be material considerations from a planning perspective. There is a proposal to restrict the flow of lorries through Riverhead so as not to exceed Air Quality restrictions. The Council asked whether there would be ongoing monitoring of Air Quality in Riverhead by SDC/KCC as part of the monitoring of compliance of the commitments in the Planning Application.

The Clerk will contact the Planning Officer to discuss a potential extension to the timeframe for Parish council comment. The Clerk will create a list of issues to be shared at the Council's request via Facebook , Next Door and the Mailer and to confirm the date of the additional meeting to discuss the planning application

13 Correspondence Received and General Issues

a Letters of thanks received from both football clubs, and from the Charities for the recent donations

b The Clerk had received an email from a Parishioner on 2 subjects an hour before the meeting which the Council then debated:-

Please may I ask why the Parish Council allowed / did not stop Chipstead FC to play football on parish land, facilitating the mixing of children / different households during high levels of Covid 19 infection – 50,000+ per day? If local primary schools will not reopen, isn't it the social responsibility of the Parish Council to temporarily stop all organised children sports on Parish land?

The Council confirmed that it was acting within the published tier 4 guidelines in allowing the Football Club to have Saturday football and were fully supportive of the procedures and processes to protect the public which the club has in place. Cllr Jarrett confirmed the Football Club had held an emergency meeting on Friday evening to discuss whether football should carry on for U18's on Saturday 2nd. The Club strictly follows the FA guidelines, they temperature check each child, everything is sanitised and the Welfare Officer was on site all the time the club activities were on. The Council re-confirmed it's confidence in the compliance of the Club to Government and FA Guidelines

Please may I ask why the Parish Council allowed and facilitated the mixing of households, adults and children on the village green, during high levels of Covid 19 infection? Why the Parish Council did not approach the Bricklayers Arms about how it was attracting visitors to the village? And why the Parish Council didn't provide signs on the village green, asking people not to socialise, to go home, and to respect tier 4 restrictions? (The Bricklayers Arms did have a small sign stating 'Please respect Tier 4 restrictions', which I find a contradiction, as their Facebook posts encouraged people to leave their home, visit the village, buy takeaway food, without encouraging them to go home, UNTIL after there was a visit from the police.

The Parish Council does not have notices discouraging Social Distancing on any of its open spaces – the Parish is not just Chipstead, but includes the open spaces of Bessels Green, Chipstead Common and overlooking the lake at Chesterfield Drive. It is not the Parish Council's intention to patrol these spaces to ensure there is compliance with Government Guidelines, as we simply do not have the resources to do so, however if it had been brought to our attention we would have discussed what steps to take. Our understanding of the situation when the police attended (confirmed by the Police) was that the main "offenders" were two groups, drinking on the Green, but not drinking or eating anything purchased from the pub. The provision of take away food was absolutely permissible under the tier 4 Government Regulations

c Planning Tutorial

The Chairman has arranged a planning training tutorial with SDC Planning for 9.3-am on 2nd February. Cllrs Burgess, Clark and Firmager are unable to attend due to work commitments but the other members of the Council agreed to the meeting being recorded to share the output with those unable to attend

14 General Information and proposals for Future Agenda Items

There were no items raised

15 Finance

Income Received and Cheques Payable

the payments for January were resolved and the Payments and Receipts for December were reviewed

16 Planning Applications

Applications Granted or Refused – the outcome of these was reported by the Chairman

The meeting closed at 21.00

Payments and Receipts for December

Opening Balance	£39,264.30
09/12/2020 Transfer from Co-op Account - CIL payment of UKPN charge	£4,771.80
16/12/2020 Eastwood - Burial plot 73	£145.00
17/12/2020 FASTER PAYMENTS RECEIPT REF.PEGGY SMITH FROM KNOCKER & FOSK CLT	£245.00
31/12/2020 BANK GIRO CREDIT REF SDC GENERAL ACCOUN, PRECEPT	£32,500.82
08/12/2020 TRANSFER VIA FASTER PAYMENT TO PSR LIGHTING REFERENCE INV6583	£5,726.16
08/12/2020 TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC 026	£40.00
08/12/2020 TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 117841181011823	£351.90
08/12/2020 TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2095	£60.00
08/12/2020 TRANSFER VIA FASTER PAYMENT TO OLIVER HOAD REFERENCE 806	£207.25
08/12/2020 TRANSFER VIA FASTER PAYMENT TO NSARDA REFERENCE CHEVENING PARISH	£100.00
08/12/2020 TRANSFER VIA FASTER PAYMENT TO VC HANDYMAN REFERENCE CPC	£80.00
08/12/2020 TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC022	£900.00
08/12/2020 TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE EXPENSES	£227.67
08/12/2020 TRANSFER VIA FASTER PAYMENT TO CHIPSTEAD SAILING CLUB REFERENCE SECURITY REFUND	£233.67
08/12/2020 TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2094	£298.28
08/12/2020 TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE SALARY	£1,085.90
08/12/2020 TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£230.67
08/12/2020 TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2093	£1,452.60
11/12/2020 TRANSFER VIA FASTER PAYMENT TO EDF ENERGY REFERENCE 671134363198	£59.78
11/12/2020 CHARGES FROM 2020-10-22 TO 2020-11-21	£7.50
16/12/2020 DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£31.68
18/12/2020 TRANSFER VIA FASTER PAYMENT TO ADN PLANNING LTD REFERENCE CHEVENING PC	£420.00
24/12/2020 DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£429.91
Closing Balance	£64,983.95

Signed as a true record

1st February 2021

Payments to be made January 2021

Santander Payments					
744	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,210.50	£242.10	£1,452.60
745	HMRC	Tax & NI	£230.87		£230.87
746	J Hayton	Salary	£1,085.70		£1,085.70
747	MDH Horticultural Services	Monthly Gang Mowing	£248.57	£49.71	£298.28
748	J Hayton	Expenses phone, bin, gifts	£354.30		£354.30
749	Oliver Hoad	Repiar Pavilion locks	£15.00		£15.00
750	SDC	Emptying Dog waste bins	£718.90	£143.78	£862.68
751	VC Handyman	Drain Repairs- Recreation Ground	£95.00		£95.00
752	West Kent Mediation	Donation	£200.00		£200.00
753	DRM Trees	Removal of dead tree at Recreation Ground	£455.00		£455.00
754	DRM Trees	Reducing the tree by the Cricketers shed by 30% and remove overhanging branches	£1,150.00		£1,150.00
755	DRM Trees	Reducing by 30% the trees between the Cricketers shed & Pavilion	£450.00		£450.00
					£6,649.43

Signed as a true record

1st February 2021

SDC Decisions on Previous Planning Applications					
20/03023/HOUSE	20 Nursery Place Chipstead KENT TN13 2RH	Erection of a two-story side extension with roof light, single-story infill between the house and garage, new porch and extension to existing driveway.	The alterations made to previous proposals are not enough for a change of the Parish Council's view. It still represents a development too big for the plot, it would change the street scene from clearly discernible well-spaced detached developments to appearing semi-detached with no 22 and no 22 would suffer significant loss of light. Other developments in the road have chosen to go backwards into their gardens reducing impact on neighbours.	Robbie	Refused
20/02842/HOUSE	April Cottage 53 High Street Chipstead KENT TN13 2RW	Removal of attached store, erection of single storey side and rear extension wrapping around existing rear projection, remove and replace stairs and rail with alterations to fenestration.	No comment	Nigel	Granted
20/02873/HOUSE	Ahuru 32 Chevening Road Chipstead KENT TN13 2RZ	Removal of existing shed outbuildings and erection of detached double garage	No objection	Nick	Granted
20/03157/HOUSE	Nightingale Cottage Wheatsheaf Hill Ide Hill KENT TN14 6BW	Demolition of the existing tractor store and replace it with a single storey garage, demolition of the existing garage to be replaced with a new home office and studio and to provide a small sauna	No objection	Jamie	Granted
20/03215/HOUSE	25 Woodfields Chipstead KENT TN13 2RA	Single storey rear extension and raised patio area	No objection	Nick	Granted