



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the telephone Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 4th May 2020

Present:	Mr A Clark	Chairman – video
	Ms R Burgess	Councillor – video
	Mr N Clark	Councillor – video
	Mr A de Turberville	Councillor -video
	Mr J Eastwood	Councillor – video
	Mr J Firmager	Councillor
	Mrs L Weavers	Councillor – video
	Mr N Williams	Councillor - video
	Mrs J Hayton	Clerk - video
	Mr J London	SDC - video
Apologies	Mr J Branton	Vice-Chairman

80. Apologies for absence

Apologies were received from Cllr Branton and duly accepted by the Chairman

81. Update on the Current Situation

There are currently 55 people registered as vulnerable and 97 Volunteers. There are no issues reported and the support system is working well. The majority of new enquiries are single prescription requests

82. To resolve the Council's Annual Governance Statement for 2019/20

The Council reviewed the Governance statement, previously circulated by email. This was resolved by the Council as being accurate and signed by the Chairman and the Clerk on behalf of the Council

83. To resolve the 2019/20 Accounting statements and Standing Documents

The Council reviewed the Accounting Statements, Standing Orders and Risk Assessment previously circulated by email. The Accounting Statements, signed by the Clerk as RFO. Cllr Eastwood confirmed he had also reviewed the numbers and had received the Internal Auditors report which gave the Financial and Governance matters a clean bill of health. These Statements were resolved by the Council as being accurate and signed by the Chairman on behalf of the Council

84. To Resolve the Listing of the War Memorial.

The War Memorial has now been Grade II listed. The Chairman asked the implication of this as far as any future restorations. The Clerk confirmed that it would require both SDC and further permissions from the War Memorials Trust who were challenging in their requirements to the restoration in the first place. No major restoration had been done to the Memorial in living memory, just some cleaning and touching up of missing lettering. In future this would need to be done with permissions. The Chairman thanked Cllr de Turberville and the Clerk on behalf of the Council for all their hard work in getting the Memorial restored and listed. The Council acknowledged what a great piece of work the restoration had been and was widely appreciated by Parishioners, the quality of the restoration has now been recognised and endorsed by the awarding of the Grade II listing status.

85. Correspondence received and future agenda items

a) Cllr Weavers asked whether the Council had experienced an increased number of Burials as a result of the Covid-19 crisis.

The Clerk confirmed there had only been 2 burials in the last month and both were not unexpected.

b) A parishioner had enquired whether having a bonfire to burn a fallen tree would be permitted.

The Council felt that there was no way a bonfire could be condoned which the current pandemic and its affect on breathing difficulties. Cllr de Turberville undertook to discuss alternative solutions with the parishioner

86. To resolve the Payments for May and review the Payments and Receipts for April

On reviewing the payments and receipts for April there were 2 items of note. The receipt for £35639.80 which is a maturing bond held in Santander (£35k plus interest) This will be reinvested as soon as Santander will take instructions again. A receipt of £105 from the Football Club which was due to Chevening School and paid to us in error.

87. To review the SDC Planning Decisions

The two granted planning applications for which the Parish Council offered no objection were reviewed

The meeting closed at 20.30

Payments and Receipts for April

Opening Balance		£42,016.66
01/04/2020	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC FROM CHIP FC	£325.00
27/04/2020	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFCWATER FROM CHIP FC	£12.91
27/04/2020	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFCSELECT FROM CHIP FC	£76.19
24/04/2020	BANK GIRO CREDIT REF HMRC VTR, XWV126000106443	£2,831.06
22/04/2020	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£1.96
14/04/2020	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC-PITCH FROM CHIP FC	£105.00
09/04/2020	FASTER PAYMENTS RECEIPT REF.PLOT 418 Lamb	£525.00
09/04/2020	TRANSFER FROM BOND MATURITY IPA NUMBER THREE, REFERENCE CHEVENING PARISH COUNCIL	£35,659.80
07/04/2020	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 11233	£127.50
07/04/2020	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS DISTRICT COUNCIL REFERENCE 30571350	£196.20
07/04/2020	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS DISTRICT COUNCIL REFERENCE 30667350	£364.27
07/04/2020	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£6.33
07/04/2020	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL REFERENCE 1924	£293.88
07/04/2020	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£821.54
07/04/2020	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£375.34
07/04/2020	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL REFERENCE 1923	£1,431.13
07/04/2020	CHARGES FROM 2020-02-22 TO 2020-03-21	£7.50
29/04/2020	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£445.14
Closing Balance		£77,484.75

Payments to be Resolved for May

			Santander Payments		
628	MDH Horticultural Contractors	Monthly Open Spaces Maintenance	£1,192.61	238.52	£1,431.13
629	HMRC	Tax & NI	£192.30		£192.30
630	J Hayton	Salary	£1,004.58		£1,004.58
631	MDH Horticultural Contractors	Monthly Gang Mowing	£244.90	£48.98	£293.88
632	J Hayton	Expenses Mobile phone Printer paper	£16.83		£16.83
633	EDF Energy	Electricity Football Hut	£72.56	£3.63	£76.19
634	Zurich Insurance	Annual Insurance Payment	£1,612.90		£1,612.90
635	Streetlights	Qtrly maintenance contract	£626.06	£125.21	£751.27
636	Steph McNamara	Clean windows at Pavilion	£30.00		£30.00
637	Julia Chamberlain	Internal Audit Fee	£160.00		£160.00
638	Oasis Landscapes	Barrel at SCR Clear brambles at Chesterfield Drive & hedge on Green	£167.25	£12.75	£180.00
					£0.00

Signed as a true record

SDC Decisions on Previous Planning Applications					
19/03486/LBCALT 19/03485/HOUSE	1 Chevening Road Chipstead KENT TN13 2RY	Internal changes to a Listed Building, single storey rear extension, alterations to existing single storey storage building, changes to hardstanding to the front of the house, erection of picket fence to perimeter of front garden and erection of garden shed.	No objection	Nick	Granted
20/00023/LBCALT 20/00022/HOUSE	West Lodge 60 High Street Chipstead KENT TN13 2RR	Replacement of existing conservatory with a garden room to facilitate alterations to the roof, eaves with an addition of a new rainwater good, woodburner and alterations to fenestration and doors.	No objection	Robbie	Granted

Signed as a true record