

# CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Zoom Council Meeting of Chevening Parish Council,  
held at 7.30pm on Tuesday 4<sup>th</sup> May 2021

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Mr N Chard	KCC
	Members of the Public	7

Apologies Mr J Firmager Councillor

The Chair began by thanking Cllr Weavers on behalf of the Parish for completing 30 years as a Parish Councillor. Cllr Weavers in turn thanked the Council for their flowers card and gift.

## **78 Election of Chair**

Cllr Williams expressed his willingness to stand as Chair but invited any other Councillors to stand should they wish to do so. Cllr Williams was proposed by Cllr Branton and seconded by Cllr Weavers and the Chair was re-elected unanimously

## **79 Election of Vice Chair**

Cllr Branton expressed his willingness to stand as Vice-Chair but invited any other Councillors to stand should they wish to do so. Cllr Branton was proposed by Cllr Williams and seconded by Cllr Burgess and the Vice-Chair was re-elected unanimously

## **80 Appointment of Responsible Financial Officer**

Cllr Williams proposed the Clerk be reappointed as RFO. This was seconded by Cllr Branton and resolved unanimously

## **81 Election of Working Parties, Representatives and Other Posts**

The list of Working Parties and representatives were resolved and are included in Appendix A

## **82 Apologies and Absences**

Cllr Firmager sent his apologies for absence which were duly accepted by the Chair

## **83 Declarations of interest or lobbying**

Cllrs Weavers and Burgess declared an interest in item 92a and therefore took no part in the vote

#### **84 Minutes of Previous Meeting**

The minutes of the meeting on 6<sup>th</sup> April 2021 were formally resolved having been previously agreed by email and signed by the Chair as a true record

#### **85 Update from KCC Councillor Nick Chard**

Cllr Chard confirmed that the key issue for him concerning the Parish was the Chevening parkland development. He had objected and was working with District Colleagues (Cllrs London and Firth) to do all they could to prevent the application going ahead in its current form

With regards to Drains there is one outstanding issue, which is the flooding opposite Rivermere. The recent investigations have confirmed the drain is broken and will have to be replaced

20mph to Chevening School – following the success of getting a speed reduction at Chevening Crossroads, Cllr Chard is now working to get the 20mph extended up to the School

A member of the public raised the issue of the problems of crossing Witches Lane at school times and the potential danger to children

Cllr Chard confirmed that he believed the only way to effectively tackle the situation is for the School to employ a new Crossing Warden. The proposal for a zebra crossing would do more harm than good as it would give many less places for parents to park at school times.

Both Schools have a Travel to School plan designed to encourage people to walk and to car share but this is not being adhered to by Parents

Another member of the public asked if 20mph in Witches Lane could be the answer. Cllr Chard confirmed he did not think this would serve any useful purpose as the danger is not from speed, it is from children running out from between parked cars when they may be hit irrespective the speed the vehicle is travelling

The Chair thanked Cllr Chard for his attendance and he left the meeting

#### **86 Questions from the Public**

A member of the public raised the recent sad death of John Fletcher who was a long term Chipstead resident. The Chair expressed sadness and condolences on behalf of the Council

Most members of the public present were attending to discuss the issues under item 87d and their comments are reflected under that minute

#### **87 Open Spaces**

##### **a Open Space Inspection**

Cllr Clark raised the “speed bump” sign which has been knocked over and is in undergrowth on Sailing Club Rd. The Clerk will ask the handyman to schedule reinstating it

##### **b Playground Inspection**

There are no issues with the Playground

##### **c Footpaths**

Graham Birch, the Parish Footpath warden provided his Annual update. The Clerk confirmed his praise at how quickly a number of issues with footpaths had been sorted out and she had passed those compliments onto KCC. The Chair thanked the Footpath warden for his ongoing commitment to the Parish and for diligently walking the paths and reporting any issues.

##### **d Mobile food outlets on Chipstead Common**

A member of the public wished to speak to the Council about the increase in mobile food units on Chipstead Common and the issues they are raising. This includes noise pollution, traffic and litter. There is a coffee van parked from early morning to late at night which is the main issue. The ice cream van attends in the afternoon and has done for many years. There is a pizza van who comes on Tuesday afternoon and a burger van on a Friday. The presence of the large vehicles also blocks sight lines for children crossing the road and vehicles travelling past. The residents have reported these to

KCC Highways and to SDC for the noise nuisance but neither can take any action. The residents requested support for some parking restriction. Cllr London confirmed a petition would be required to request parking restrictions. The Chairman will speak to the Coffee van proprietor, the Council will revisit the issue in September to see if the problem alleviates as lockdown eases and the residents will produce a petition to request parking restriction (either double yellows or single yellow with a parking restriction) which can be presented to the September meeting for consideration

**e Request to use the round bench at the base of the Chipstead sign for people wanting a drink only at the Bricklayers Arms**

The pub will currently only serve those who are seated at the tables as previously agreed. Request to allow people who want to drink only to be served on the round bench round the Chipstead sign.

Andy Hogg confirmed he only wanted the round bench around the Chipstead sign to be able to serve a drink at, not the benches on the green. The Council resolved the use of the round bench

**f Use of the Green post 17<sup>th</sup> May.**

Andy Hogg confirmed that from 17<sup>th</sup> May he request Council permission to serve to the green until 11pm (realistically around 10.45 and have the Green cleared by 11. Even though his licence indoors runs until 12.30 am his proposal is to close both indoors and outdoors at the same time. The Council resolved that position unanimously

**88 The Old Carriageway**

There had previously been a petition presented to the Council for parking restrictions at the Old Carriageway which was not supported by the Council at that time. The petition goes to JTB in June and the residents requested the Council re-examines it's decision. The Council debated the issues with parking near the pinch point. Cllr Clark expressed concern that imposing parking restrictions in one area may simply push the problem somewhere else.

The Council resolved to support the petition with a majority vote (with 2 abstentions)

**89 Request the Parish Council rejoins Kent Association of Local Councils.**

The Council discussed the value of belonging to KALC. The Clerk confirmed she was unaware of losing out any benefits by not belonging to KALC as the Council has used her membership of SLCC for legal advice. However the clerk mentioned KALC was for Councillors in terms of training and advice The Council resolved to invite Terry Martin to the next meeting to explain the benefits to the Council of belonging to KALC

**90 Request to replicate the minutes in the Chevening Mailer**

The Chairman received a request from the Editor of the Chevening Mailer to replicate the minutes rather than supply a link. The Council debated whether providing just a link would be adequate given the Council's stated position that the only place to read Council documents is on the Council website. Cllr Burgess explained there was a way of counting the number of people who clicked through the link to see how effective it is. A member of the public volunteered to explain how to do this to the Editor

The Council resolved to allow only links to Council Documents rather than replicating them with a majority vote (with 1 abstention)

**91 Parliamentary Petition to Prioritise in law Brownfield Development to protect our Greenbelt Land and Farm Land**

The Council received a request to promote a petition to protect the Green Belt. The Council debated whether there was any value in such a petition but felt that anything to try and offer protection to the Green Belt should be encouraged

The Council resolved to support the petition with a majority vote (with 1 abstention)

## **92 Correspondence Received and General Issues**

### **a Church Survey**

The Council resolved to include the Church Survey information in the Annual printing distribution (with Cllrs Weavers and Burgess declaring an interest and not voting)

### **b New storage sheds at the Sailing Club.**

For information the Sailing Club are looking to replace 2 existing storage sheds with 3. These will not be visible from Sailing Club Road but will be subject to a planning application in due course

### **c Possible date for Family Fun Day in August (restrictions permitting)**

SDC were unable to organise the Family Fun Day last year. There are plans to hold them in August, providing the lifting of restrictions takes place as forecast. We have a date booked if they go ahead

### **d “Cheshire Home Day” at Bricklayers Arms**

Andy Hogg explained he wanted to have a “day” on Chipstead Green for all the residents and staff of the Cheshire Home as they have been so isolated during lockdown. It is likely to be early September (restrictions permitting). The Council praised Mr Hogg for a wonderful initiative.

### **e Confirmation of Distribution list for Chair’s report and other documents**

The distribution list was agreed. The printing will be completed next week and distribution can take place during May

### **f Removable signs to go on Chipstead Green to deter trespassers**

Following a meeting with the Anglers concerning the potential problems of trespass at the Lake, 2 removable signs will be erected at the entrance to the PRoW at Chipstead Green reminding that it is private property and there is no access to the Lake

### **g Wildflowers down Sailing Club Road**

The Clerk is working with the School to plant wildflowers in Sailing Club Road

## **93 General Information and proposals for Future Agenda Items**

### **a Future of the Chevening News**

Cllr de Turberville stated that 2021 is the 50<sup>th</sup> year of the Chevening News. Logically, the time to restart the Chevening News post lockdown would be September. However, the current Chevening News committee were finding fulfilling their commitments to the Chevening News increasingly difficult during 2019/20 and as there have been no editions since the start of the pandemic, the Chevening News will not be produced again unless there are new people to run it. The Council all expressed their dismay as the Chevening News is much valued. Cllr de Turberville will prepare a notice to be included with the Annual Distribution

### **b Accounts for the Lucy Countess of Stanhope Charity**

Presented to the Council for information. It was noted the Accounts look very healthy.

### **c Bus Services**

The Chairman mentioned the lack of a bus service through Chipstead and requested it go the agenda as something for the Council to consider how to lobby the bus companies

### **d Next Meeting**

Following a recent High Court judgement, all meetings must go back to being in person after 7<sup>th</sup> May. A hybrid meeting (part zoom, part in person) is not permitted as the Councillors attending by zoom would be considered to be only “observers” and would have no voting rights. The Clerk stated that if a meeting was held virtually, and resolutions made would have to be ratified at the first face to face meeting. Given the impossibility of holding such a meeting the Council resolved not to hold a meeting in June.

## **94 Finance**

### **Income Received and Cheques Payable**

the payments for May were resolved and review the Payments and Receipts for April

**95 Planning Applications**

The Applications Granted or Refused were reviewed.

The meeting closed at 22.00

## Appendix A

### Election of Working Parties, Representatives and Other Posts

#### List of Offices and Working Parties etc

##### Position

Chair

Vice Chair

Finance Working Party

Pavilion Committee

Chevening News Reports

4-5-2021

Incumbents from May 2021

NW

JB

JE(Ch) NW NC

NW (Ch) RB NC

JB

#### Open Spaces Special Interests

Chipstead Common

NC

Chesterfield Drive

JE

Chipstead Green

RB

Land South of Lake

Howard Dilley

Recreation Ground

JJ

Bullfinch Close

JB

Bessels Green

AdeT

Burial Ground

LW

Churchyard

AdeT

War Memorial

AdeT

Fort Halstead Observers & Monitoring progress of Local Plan

NW + RB

Grievance Committee

JB LW JE

Appeals Committee

NW NC RB

Ground Maintenance

AdeT JH

Web Site Maintenance

JH

#### Other Reps Appointed by Chevening Parish Council

Lucy Stanhope Charity Reps

Annie Brook Alec Elmer

Footpaths

Graham Birch

Flood Defences

JB (chair) Mick Ryan Peter

Woodruff

## Payments and Receipts for April

	Opening balance	£47,590.72
30/04/2021	Storey Burial Fees 513	£525.00
30/04/2021	SDC – Precept	£32,500.00
27/04/2021	FASTER PAYMENTS RECEIPT REF. 30CONRAD BOYD MEMORIAL N38	£110.00
13/04/2021	BANK GIRO CREDIT REF HMRC VTR, XWV126000106443	£9,022.40
28/04/2021	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£458.77
16/04/2021	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£31.68
10/04/2021	CHARGES FROM 2021-02-22 TO 2021-03-21	£7.50
08/04/2021	DIRECT DEBIT PAYMENT TO EDF ENERGY REF 673109647889, MANDATE NO 0009	£8.00
07/04/2021	TRANSFER VIA FASTER PAYMENT TO KENT SURREY AND SUSSEX AIR AMBULANCE REFERENCE CHEVENING PC	£100.00
07/04/2021	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS DISTRICT COUNCIL REFERENCE 30571350	£225.63
07/04/2021	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS DISTRICT COUNCIL REFERENCE 2064347	£862.68
07/04/2021	TRANSFER VIA FASTER PAYMENT TO SEVENOAKS DISTRICT COUNCIL REFERENCE 30667350	£364.27
07/04/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£220.33
07/04/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2182	£298.28
07/04/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£1,085.90
07/04/2021	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£230.67
07/04/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2181	£1,452.60
	<b>Closing Balance</b>	<b>£84,401.81</b>

## Payments to be agreed for May

### Santander Payments

807	MDH Horticultural Contractors	Monthly Open Spaces Maintenance	£1,210.50	242.1	£1,452.60
808	HMRC	Tax & NI	£273.27		£273.27
809	J Hayton	Salary	£1,043.30		£1,043.30
810	MDH Horticultural Contractors	Monthly Gang Mowing	£248.57	£49.71	£298.28
811	ADN Planning	Chevening Estates - rebuttal letter	£320.00	£64.00	£384.00
812	Oasis Landscapes	Supply tree for Sailing Club Road	£361.67	£38.33	£400.00
813	PSR Lighting	Replacement Street Columns	£13,542.91	£2,708.59	£16,251.50
814	J Hayton	Expenses - phone batteries for CCTV wild flowers	£128.46	£18.34	£146.80
815	Liz Lake Associates	Chevening Parkland rebuttal	£500.00	£100.00	£600.00
816	Zurich Insurance	Annual Insurance	£1,651.86		£1,651.86



SDC Decisions on Previous Planning Applications					
21/00707/FUL	5 Woodfields Chipstead KENT TN13 2RA	Demolition of existing dwelling including entrance lobby and attached garage and erection of new 4 bedroom dwelling. Alterations to vehicular access.	No objection	Jason	<b>Granted</b>
21/00653/HOUSE	12 Nursery Place Chipstead KENT TN13 2RH	Rear single and two-storey extension, part single storey extension over garage, minor internal alterations and replacement front porch.	No objection	Nick	<b>Granted</b>
21/00613/HOUSE	18 Woodfields Chipstead KENT TN13 2RA	Front porch, two storey rear/side extension, alterations to fenestration, new finishes to external walls and internal refurbishment	Objection:- the two storey side/rear extension would be overbearing, and cause a significant loss of light for the neighbours.	Jamie	<b>Refused</b>
21/00652/HOUSE	47 Chipstead Park Sevenoaks KENT TN13 2SL	Rebuild the existing garage and utility whilst also creating a first floor bedroom above with en suite bathroom, new porch, internal alterations and alterations to fenestration.	No objection	Nigel	<b>Granted</b>