

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255 E-mail: clerk@cheveningparishcouncil.gov.uk

Minutes of the Zoom Council Meeting of Chevening Parish Council,
held at 7.30pm on Monday 5th July 2021

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Ms R Burgess	Councillor
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Mr N Chard	KCC

Members of the Public 6

96 Apologies and Absences

All Councillors were present and therefore there were no apologies for absence

97 Declarations of interest or lobbying

Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously

98 Minutes of Previous Meeting –

The minutes of the meeting on 4-5-21 previously agreed by email were formally reyt the Council and signed by the Chairman as a true record

99 Questions from the Public

Three members of the public were in attendance to discuss planning application and their comments are incorporated there. The Clerk had received email correspondence from a Parishioner which is covered under open spaces. There were no other questions from the public in attendance

100 Updates from KCC.

Cllr Chard updated the meeting on two issues

Lagoon

Recent correspondence indicates that the EA, KCC, Darent Landscape Partnership and Chevening Estate (as landowner) have developed a solution to the potential flooding issues generated by the Lagoon. This is a concern to both Cllr Chard and the Parish Council as neither have seen what the proposals are to give reassurance to Parishioners that the problem will finally be resolved. The Chairman commented that the Parishioners deserve better than having this problem hanging over for 8 years or more. Cllr Chard agreed and will chase for actions.

The Chairman asked if there were any other remaining flood issues.

The clerk confirmed that the issue with the drain opposite Rivermere and flooding into Moat Close was still outstanding but she recently had a meeting with KCC Highways and a resident of Moat Close so this was still ongoing.

The other issue was clearing an arm of the Darent but that was a Chevening Estate issue not a KCC one.

Covers Farm

Cllr Chard mentioned that there was a meeting being held predominantly led by Westerham but to which all affected Parishes would be invited prior to the Covers Farm development going to Planning Committee

The Chairman asked Cllr Chard whether he had any further information concerning the Chevening Parkland development. Cllr Chard confirmed he had heard nothing further but remained concerned because of the amount of material being imported and the impact on the Community and the village

101 Open Spaces

a Open Space Inspection

There were no reported open spaces issues from Councillors. The Clerk mentioned an email received from a Parishioner concerning certain items on the Recreation Ground. Cllr Jarrett confirmed that the pallet behind the Pavilion was from a recent delivery of sand and not left from last October as was stated. He confirmed the Football Club will remove it. The Clerk advised that the Groundsman who has cut the grass for over 25 years advised the two metal rollers mentioned by the Parishioner had been there for all that time without incident. There are some metal floodlight posts which are too long to go in a car to be disposed of. Cllr Weavers asked whether the Council could see if a scrap metal merchant might be interested in removing the metal items (and potentially whether the Council could receive some money for them) The Clerk will investigate

b Playground Inspection

There were no reported issues with the Playground

102 Request for a Horse Box to park on Chipstead Common to serves coffee and sandwiches

Following the complaints from the neighbouring properties concerning the presence of the catering van adjacent to the Common, the Councillors expressed surprise that they would feel the neighbours would welcome such a venture on the Common. The use of the Football Hut for power and water could potentially lead to the requirement for a change of use which the Council would not welcome. The Council considers the Open Space a valuable asset and would not wish to see anything parked on there on a permanent or semi permanent basis. The Council voted unanimously against the request.

103 Request to use part of the unconsecrated area of the Burial Ground for a Sunday School building for the Church

Following the demise of the Church bus which was used for Sunday School the Council received an enquiry as to whether a small building might be constructed on the unconsecrated area of the Burial Ground for use as a Sunday School. The Council noted that Chevening Estates had refused permission for anything near the garages next to the Church, which was regrettable as this would be a perfect site. The burial ground was given to the parish by Chevening Estates specifically for the purpose of burials and therefore could not be used for any other purpose. The Council recommended the Church investigate potentially using the hut in the burial ground, which is owned by the Council but the Church uses and pays rates on, however the planning permissions connected to a potential change of use may render it unusable for the purpose.

104 Sign off of Governance documents previously circulated by email

The Council's Complaints policy, Information available under FOI requests and Data Privacy notice were duly resolved by the Council. Each Councillor in future will take lead responsibility to review one Governance document before presenting to the Council for sign off

105 Queen's Platinum Jubilee Celebrations 2022

The "official" date for celebrations next year is 2nd June. The Whitsun Bank Holiday will therefore be Thursday 2nd and Friday 3rd June instead of 30th May. The Council paid a 50%

deposit towards a marquee for the VE day celebrations which were curtailed due to Covid and this will be a perfect opportunity to use the marquee. Cllr Weavers and Branton both spoke in favour of having a street party in Chevening Road during the day. There are plans to have a countryside beacon lighting ceremony in the evening. Unfortunately we are unable to use the base of the beacon from the 1st World War commemorations, we have to purchase the whole thing again. The Clerk will confirm the date to the hire company and will put the celebrations on the agenda later in 2021 to start to develop requirements for the day.

106 Request for funding from Kent Neighbourhood Watch

The Council agreed it's support for the Neighbourhood Watch and resolved a donation of £100

107 Electric Vehicle Charge points.

KCC are now supplying these and the Council considered putting points in Sailing Club Road. The current issues with parking in the village are an obvious barrier. Cllr Burgess expressed that having them mounted on pillars in what is essentially a rural location would be unsightly and mounting in a car park against a building would be preferred. The Council resolved to take no action and review the situation in 12 months when demand for charging points might be more of a pressing issue

108 Chevening News.

Cllr de Turberville had only one person interested in taking on production of the Chevening News. He expressed his regret at being the Editor who effectively closed down the Chevening News but can see no alternative to it. He feels the magazine has lost it's place with the immediacy of social media and that it struggles to be relevant. The Council decided to have one more attempt to try and get volunteers to take on the role

109 Buses

Cllr Eastwood produced a summary of the current bus service - For our parish, there are just 4 services a day on the No1 route. The route goes along the A25 and turn left at Witches Lane. No buses go through Chipstead itself. Go-coach augment their services with Go2 and Go2 direct. Go-2 is an on demand shared service accessed by an app or by phone This works quite well but there is no certainty as to timing as you have to wait for an available vehicle and then travel to pick up other passengers on the way. Concessions now have to pay 50% of the fare for this service This is an option for residents in Chipstead. Go2 direct is a quasi taxi service and is bookable It is reportedly cheaper than a conventional taxi.

The Chairman commented that many more people would use the services if they knew what they were. The Chairman requested a meeting with Nick Chard and the Bus Companies to discuss how to promote their services and get more Parishioners using buses

110 Correspondence Received and General Issues

a Concerns about streetlights and potential thefts after cars stolen

A resident had questioned whether keeping the streetlights on all night would be a good deterrent for theft as they recently had their car stolen. The PCSO's locally can find no evidence of less theft around the location of streetlights and the Council felt leaving lights on all night was more detrimental to the public good, both in terms of environment and cost and the light pollution with no evidence of any benefit. The Clerk advised that the Community Support Unit from SDC were running crime prevention evenings prior to the pandemic and she will arrange one as soon as they start back up again too which all Parishioners can be invited.

b Suggestions/Proposals for Parking Restrictions in the Parish

A parishioner had expressed concerns over the number of cars parked around Chipstead creating bottlenecks and making it very difficult for the emergency services to get through. Cllr London mentioned that this linked into the next agenda item and there were several areas of concern around the parish in terms of the safety issues raised by parked cars. These were Witches Lane, High Street Chipstead and Chevening Road Chipstead. The Council resolved to have a group comprising the Chairman, Cllrs Branon and de Turberville and Cllr London to

brainstorm what could be done to alleviate some of these parking problems and report back to the Council

- c Update on petition re parking at The Old Carriageway following JTB on 9th June
Cllr London confirmed that JTB had recognised the safety issues with the parking on the High Street adjacent to the Old Carriageway and KCC Officers had been tasked with coming up with a solution as soon as possible

- d Trees
There are 2 trees in Chesterfield Drive (overlooking the lake) requiring attention plus overhanging branches at the Recreation Ground. The Clerk confirmed there is plenty in the budget to deal with these

- e Meetings in 2022
It was resolved that the Parish Council meetings for 2022 will take place on 2nd Monday of the month, with Light Up a Life on 1st Monday in December

111 General Information and proposals for Future Agenda Items

- a Chipstead Common
The Council resolved to allocate a sum of money annually to fund maintenance/improvement of the grass on Chipstead Common

- b Meeting in August
The Council resolved to hold a face to face meeting in August in the Pavilion

112 Finance

- a Income Received and Cheques Payable
the payments for July were resolved and the Payments and Receipts for May and June reviewed (attached to the minutes as a matter of record)

- b Q1 Finance Update
Cllr Eastwood presented the financial position as at 30th June. There are no areas of concern and the Council funds are looking healthy. The Council thanked Cllr Eastwood once again for his report

113 Planning Applications

- a Garages at the Terrace.
The owner of 3 garages at The Terrace has approached SDC for pre planning approval to build a house on the site. He confirmed to the Council he had written to all the neighbours and is attempting to address any concerns they have. Although not a planning consideration the main concern of neighbours is the access to their properties whilst the building work is going on. One member of the public asked about a window in the property which she believed would overlook her garden. The applicant agreed to go back and discuss with his architect. The Chairman thanked the applicant for trying to resolve any issues with neighbours prior to applying for planning permission

- b Applications for consideration by the Council

18 Woodfields

The owners of 18 Woodfields were present at the meeting whilst the Council deliberated their planning proposals. Cllr Firmager confirmed that the applicants had addressed all the previous issues raised by the District and Parish Council in their resubmitted plans and there were no further objections registered on the website. At Cllr Firmager's recommendation the Council unanimously agreed a response of "No Objection" to SDC. The Chairman thanked the applicants for amending their plans and for taking the time to talk through what they intended with their neighbours, confirming that this was exactly how the process should work.

Tall Trees

In 2017 a builder accidentally knocked down one of the pillars. They promised at that time to rebuild it. The application now is to widen the driveway and remove a section of the listed ragstone wall in order to accommodate the pillar. The Chairman recommended objecting to the proposal on the

grounds that it effectively makes a mockery of listed status if things can be removed without good reason. The Council unanimously agreed the following response

Objection. The Parish Council considers the pillar should be reinstated in their previously listed condition and regulations should be abided by

c Applications Granted or Refused

The previous planning applications decided since the last meeting were all granted, and the Council offered no objection in all cases

The meeting closed at 21.55

Payments and Receipts for May

		£84,401.81
	Opening Balance	
05/05/2021	FASTER PAYMENTS RECEIPT REF.BURIAL PLOT 153 FROM HEAPS MPM+P	£200.00
06/05/2021	BILL PAYMENT FROM MR NEIL HUTCHINSON, REFERENCE TREE DONATION	£361.67
12/05/2021	CHEQUE PAID IN AT SEVENOAKS HS CIL for light columns	£13,542.91
16/05/2021	FASTER PAYMENTS RECEIPT REF.BURIAL GROUND RATE FROM CHEVENING PAR CH Refund of rates from the Church	£225.63
24/05/2021	BANK GIRO CREDIT REF WELH FUNERAL, WELHAM JONES John Fletcher - 319	£350.00
25/05/2021	FASTER PAYMENTS RECEIPT REF.CHAVASSE FROM WISE STONECRAFT 476	£220.00
27/05/2021	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£486.97
17/05/2021	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£31.68
11/05/2021	CHARGES FROM 2021-03-22 TO 2021-04-21	£7.50
10/05/2021	DIRECT DEBIT PAYMENT TO EDF ENERGY REF 673109647889, MANDATE NO 0009	£8.00
05/05/2021	TRANSFER VIA FASTER PAYMENT TO PSR LIGHTING REFERENCE 6971	£16,251.50
05/05/2021	TRANSFER VIA FASTER PAYMENT TO CHIPSTEAD FC REFERENCE CHEVENING PC	£206.40
05/05/2021	TRANSFER VIA FASTER PAYMENT TO ZURICH TOWN AND PARISH INSURER TRUST ACC REFERENCE 50619699	£1,651.86
05/05/2021	TRANSFER VIA FASTER PAYMENT TO LIZ LAKE ASSOCIATES REFERENCE 2444 405	£600.00
05/05/2021	TRANSFER VIA FASTER PAYMENT TO OASIS LANDSCAPES REFERENCE CHEVENING PC	£400.00
05/05/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£146.80
05/05/2021	TRANSFER VIA FASTER PAYMENT TO ADN PLANNING REFERENCE 1259003	£384.00
05/05/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL CONTRACTORS REFERENCE 2201	£298.28
05/05/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE SALARY	£1,043.30
05/05/2021	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£273.27
05/05/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL CONTRACTORS REFERENCE 2200	£1,452.60
	Closing Balance	£76,059.86

Payments and Receipts for June

	Opening Balance	£76,059.86
28/06/2021	WELHAM JONES Olorenshaw NEB27	£110.00
27/06/2021	MRS MARY MACDONALD HUSBAND,W4	£400.00
24/06/2021	BANK GIRO CREDIT REF SOUTHERN ELECTRIC, 910036741	£176.16
22/06/2021	CHIPSTEADFC-PITCH	£228.00
22/06/2021	CHIPSTEADFC-PITCH	£5,265.50
21/06/2021	Olorenshaw NEB27	£290.00
12/06/2021	BILL PAYMENT FROM MRS DOROTHY LYNNE MADDEN, REFERENCE MADDEN W2 & 3	£290.00
16/06/2021	DIRECT DEBIT PAYMENT TO GOCARDLESS REF KENTCABLES- 77MEMBH, MANDATE NO 0008	£31.68
10/06/2021	CHARGES FROM 2021-04-22 TO 2021-05-21	£7.50
09/06/2021	TRANSFER TO RBS RIALTAS REFERENCE SM23576	£148.80
09/06/2021	TO GREEN HIPPO REFERENCE 12567	£144.00
09/06/2021	TO HMRC REFERENCE 577PV00161414	£273.27
09/06/2021	TO J HAYTON REFERENCE TRANSFER	£1,043.30
09/06/2021	TO J HAYTON REFERENCE TRANSFER	£339.64
09/06/2021	TO MDH HORTICULTURAL SERVICES REFERENCE 2211	£1,481.65
09/06/2021	TO MDH HORTICULTURAL SERVICES REFERENCE 2212	£304.25
09/06/2021	TO MDH HORTICULTURAL SERVICES REFERENCE 2207	£240.00
09/06/2021	TO MUSKETEERS REFERENCE 71167 2845	£177.60
09/06/2021	TO OLIVER HOAD REFERENCE 840	£87.38
09/06/2021	TO PSR LIGHTING REFERENCE 7044	£1,799.69
09/06/2021	TO COMPLETE WEED CONTROL REFERENCE KT 15165	£273.60
09/06/2021	TO BOURNE SPORTS REFERENCE 1627	£9,318.60
08/06/2021	DIRECT DEBIT PAYMENT TO EDF ENERGY REF 673109647889, MANDATE NO 0009	£8.00
	Closing Balance	£67,140.56

Payments to be made in July

			Santander Payments		
831	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,222.61	£244.32	£1,466.93
832	HMRC	Tax & NI	£273.27		£273.27
833	J Hayton	Salary	£1,043.30		£1,043.30
834	MDH Horticultural Services	Monthly Gang Mowing	£251.06	£50.21	£301.27
835	J Hayton	Phone, no waiting bollards dog bags	£168.32	£32.30	£200.62
836	K M Finch	Additional support for barrier at recreation ground	£500.00	£100.00	£600.00
837	Juila Chamberlain	Internal Audit Fee	£160.00		£160.00
838	J V Geer	Gas boiler service at Pavilion	£145.00	£29.00	£174.00
839	Complete Weed Control	Fertiliser at Recreation Ground	£456.00	£91.20	£547.20
840	MDH Horticultural Services	Strimming round new posts	£280.00	£56.00	£336.00
841	Sevenoaks District Council	Emptying poo bins and litter bins	£718.09	£143.78	£861.87

