



Chevening Parish Council

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 6th March 2023 at 7.30pm
at the Pavilion, Chipstead Recreation Ground Chevening Road Chipstead TN13 2SA.

Present:	Mr N Williams	Chairman
	Mr J Branton	Vice - Chair
	Mr N Clark	Councillor (Via zoom)
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs V Woodruff	Councillor
	Mrs L Weavers	Councillor
	Mrs J Hayton	Clerk
	Members of the Public	3
Apologies	Mr J London	SDC

30 Apologies and Absences

Apologies were received from Cllr London from SDC. Cllr Clark attended via zoom and therefore attended as a member of the public and took no part in the voting

31 Declarations of interest or lobbying

Cllr Eastwood declared an interest in agenda item 36 as he is a resident of Chesterfield Drive

32 Minutes of Previous Meeting

The minutes of the meeting on 6th February 2023 previously agreed by email were formally resolved by the Council and signed by the Chairman as a true record

33 Updates from KCC.

Cllr Chard did not attend the meeting

34 Questions from the Public

The members of the public in attendance were all attending for agenda item 36 and had no other questions for the Council

35 Open Spaces

a) Open Space Inspection

- Cllr Jarrett asked whether it was correct that the Cricket Club were groundsharing with another league club. The Clerk confirmed that this was correct, although as far as the Council are concerned they are dealing with Chevening Amblers both in terms of booking and for reimbursement. The Clerk confirmed that this will generate almost twice the income from 2022 under the pay to play model as the Cricket Club will be using the ground every weekend
- Cllr Branton mentioned there were a number of loose cobbles in the High Street in Chipstead. The Clerk confirmed she would investigate and report to KCC who are responsible for maintaining the pavements
- The Clerk informed the Council that she had received 2 bequests from late Parishioners for the maintenance and upkeep of the Burial Ground. These total £4600 and will be kept in a separate

Signed as a true record

3rd April 2023

account and reserve. Cllr Woodruff suggested purchasing bulbs to plant in the unconsecrated ground to make the area look pretty in Spring and the Council resolved to spend a small amount of the money this way

- The Clerk advised that the churchwarden has requested a meeting to discuss repairs identified by the Church Architect to the wall surrounding the Churchyard. As the Council took on maintenance of the Churchyard when it was closed the cost of repairs now falls to the Council. It is believed the wall may be listed but the Clerk and Chairman will attend the meeting to ascertain what needs to be done and report back at the next meeting

b) Playground Inspection

There are no reported issues with the Playground

36 Defibrillator in Chesterfield Drive

A member of the public outlined the progress made to date with the provision of a defibrillator in Chesterfield Drive and what the Residents are asking the Council to do.

The original proposal was to attach the defibrillator to one of the Council's lampposts and the Council resolved to pay the electricity costs to support the frost prevention of the Defibrillator cabinet.

Minute 140 31-10-22 "The Parish Council confirmed that they would happily help to facilitate the installation of the defibrillators including allowing the boxes to be powered from our street lights if the residents were minded to pay for the defibrillators and the boxes themselves"

The Residents have had a Defibrillator given to them and have raised the money to purchase the box and the fixings for a lamppost.

They confirmed they were asking the Parish Council for:-

- Arranging and paying for the installation of the box
- Access to the electricity (via the streetlight) and permission to house the unit on the streetlight
- Commit to the ongoing maintenance of the Defibrillator (new pads every 2 years and new batteries every 5 years)
- Adopt the equipment onto the Council's asset register and insurance

The Clerk confirmed she had chased the Council's streetlighting contractor for costings and would continue to do so. They have not installed a defib onto a lamppost before so they want to ensure they are not compromising themselves or the Parish Council with UKPN with what is being proposed. The Clerk asked whether the residents had considered asking a resident to supply the electricity (with potentially the PC making a donation) rather than siting on a lamppost.

The Clerk will continue to chase the Contractor and in the meantime the residents will investigate the possibility of using a residents domestic supply.

The Council resolved they would be happy to adopt and maintain the defibrillator and box, taking it onto their asset register and insurance and to supply the electricity.

The unknown is the cost of installation which the Council cannot agree to without first knowing the cost implications.

37 Request for the Parish Council to contribute towards the cost of the Stairfoot Lane light

A resident of Stairfoot Lane has a gas powered streetlight attached to his home and powered by his domestic gas supply. He also undertakes the maintenance of the light. He requested a contribution from the Council to support the cost of the gas and the required annual maintenance. The Council resolved a payment of £100 p.a

38 Chevening News

The Council resolve a payment of £300 to get the Chevening News up and running again. The production team have found a less expensive print studio than SDC (who were used in the past) to print the booklet for them.

Cllr de Turberville mentioned that the plan was to produce a quarterly publication, it was previously bi-monthly. The challenge is always to make the publication current, as future events are difficult to promote in a quarterly publication and "news" items can be out of date by the time it comes round to publication

39 Flood concerns

a) At the Rec.

A resident expressed concerned by email about the number of times the flood channel in the Rec has been running with water over the past few months and whether there is any agency we need to get in to make sure it is safe. The Council confirmed that the flood relief channel is exactly that and seems to be working well.

Volunteers regularly keep the sluices clear of debris. In the event of any overspill from the flood channel the ground levels are such that the water will flow onto the Recreation Ground and not towards the homes on Chevening Road

b) Sailing Club Road

A resident had asked by email whether there are any plans to clear the reeds from the river adjacent to Sailing Club Road. The EA inspect the river annually and have not raised any concerns. The riparian responsibility runs down the centre of the river, with the Council on the road side and the householders on the Darent Close side. The Council felt there was no action to be taken at the present time

40 Request for a new bench

A parishioner would like to put a new bench either on Bessels Green or in the Burial Ground. The Council confirmed that if as the parishioner suggested, there is a empty concrete base on Bessels Green then that is an appropriate place to put it and the Council has no objection provided it is supplied by our normal bench supplier

41 Plans for the King's Coronation

The marquee and tables have been ordered and tablecloths and bunting purchased. The 5 pubs and Eat n Mess have been contacted but only 2 responses have been received (from Eat n Mess and the Pheasant Plucker to regretfully decline). Cllr Firmager suggested asking the Big Red Pizza Van whether they may be interested. Ian Fox unfortunately has a booking for that day so Cllr Firmager will see if one of the acts who play at the Bricklayers might be available. A resident of Chevening Road had requested that any celebrations take place a distance from the houses on Chevening Road so as not to disturb any private festivities taking place in gardens overlooking the Recreation Ground. This request was duly noted by the Council

42 Election 2023

Parish Council elections will take place on 4th May. The Clerk confirmed that all nomination forms must be delivered by hand to the District Council Offices before 4pm on 4th April. Once that deadline has passed, candidates cannot withdraw from the election. Therefore if there are 10 candidates declared as standing for election to the Parish Council on 4th April, 1 cannot simply stand down, an election must take place. The Clerk produced guidance on completing the forms and has the elector numbers for the parish should anyone need them for completion of the forms. The voter number of the proposer and seconder are required

43 Resolve Chairman's report and letter

The contents of the Chairman's report and letter were reviewed and resolved by the Council. Cllr Weavers asked if the flyer promoting the Lucy Countess of Stanhope Charity could once again be included within the distribution and the Council confirmed they were very happy to do so.

44 Correspondence Received and General Issues

a) Parish Open Spaces.

Football Club may want the "football" part of the Rec cut at a different height to the "Cricket" part during the summer months. The Council felt that a consistent cut at 20mm should be fine for both Football and Cricket as the Cricket Club never request changes to the mowing height

b) Dragon Boat Festival

Cllr Firmager confirmed the Dragon Boat Festival would be going ahead this year. He thanked the Council for resolving to pay the cost of St John's Ambulance for the event

45 Finance

The payments for March were resolved and the Payments and Receipts for February reviewed by the Council. At the Clerk's request the Council resolved to make an additional payment schedule for an invoices received in March to ensure all invoices are paid in the 2022-3 Financial Year

46 Planning Applications

Applications for consideration by the Council

a) 8 Westerham Road Bessels Green Sevenoaks Kent TN13 2PU - Cllr Branton

The Council resolved they had No objection to the application

b) Darenth Cottage 23 Chevening Road Chipstead Sevenoaks Kent TN13 2RZ - Cllr Jarrett

The Council resolved they had No objection to the application

c) 3 Martins Shaw Chipstead Sevenoaks Kent TN13 2SE - Cllr de Turberville

The Council resolved they had No objection to the application

d) Applications granted or refused see Appendix 2

The meeting closed at 21.05

Payments and Receipts for February

	Opening Balance	£66,859.94
03/02/2023	Amherst School Chipstead Common	£318.00
06/02/2023	CHIPSTEADFC-PITCH FROM CHIP FC	£4,225.00
17/02/2023	HODGES LEGACY FROM BAKER MAC OFF 1	£1,613.03
06/02/2023	GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008	£30.00
07/02/2023	NEWLAND NUSRERY REFERENCE 73	£228.00
07/02/2023	SEVENOAKS CPR CHARITY REFERENCE CHEVENING PC	£100.00
07/02/2023	SEVENOAKS CPR CHARITY REFERENCE CHEVENING PC	£100.00
07/02/2023	KENT SURREYAND SUSSEX AIR AMBULANCE REFERENCE CHEVENING PC	£100.00
07/02/2023	J HAYTON REFERENCE TRANSFER	£33.09
07/02/2023	MDH HORTICULTURAL SERVICES REFERENCE 2717	£355.20
07/02/2023	J HAYTON REFERENCE TRANSFER	£1,225.73
07/02/2023	HMRC REFERENCE 577PV00161414	£446.40
07/02/2023	MDH HORTICULTURAL SERVICES REFERENCE 2716	£1,663.60
08/02/2023	EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
10/02/2023	CHARGES FROM 2022-12-22 TO 2023-01-21	£7.50
13/02/2023	MDH HORTICULTURAL SERVICES REFERENCE 2716	£20.00
20/02/2023	SEVENOAKS SAMARITANS REFERENCE CHEVENING PC	£100.00
21/02/2023	CAMPAIGN TO PROTEC REF 017255, MANDATE NO 0003	£36.00
24/02/2023	SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£148.11
28/02/2023	Veolia - Pavilion Bin Collection	£44.60
	Closing Balance	£68,466.74

Payments to be resolved for March

Santander Payments

1078	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,403.00	£280.60	£1,683.60
1079	HMRC	Tax & NI	£446.40		£446.40
1080	J Hayton	Salary	£1,225.73		£1,225.73
1081	MDH Horticultural Services	Monthly Gang Mowing	£296.00	£59.20	£355.20
1082	J Hayton	Tablecloths, Dog bags and bin, Octopus payment	£911.12	£66.63	£977.75
1083	Chevening PC	Football Club Rental to Pavilion Account	£2,112.50		£2,112.50
1084	Chevening PC	Donation from Robert Hodges to Co-op Account	£1,613.03		£1,613.03
1085	Chic Event Hire	Tables for street party	£375.00	£75.00	£450.00
1086	Eureka Sales	Marquee for street party	£765.32		£765.32

Planning Applications

Planning Applications for Consideration at the Meeting

23/00279/HOUSE	8 Westerham Road Bessels Green Sevenoaks Kent TN13 2PU	To demolish the conservatory and erect single storey side and rear extensions with crown roofs and roof lights.	No objection	John B
23/00339/HOUSE	Darenth Cottage 23 Chevening Road Chipstead Sevenoaks Kent TN13 2RZ	Ground and first floor rear extension with sun room. Increase ridge height with roof alterations with dormers. Alterations to chimneystack. Internal and fenestration alterations. Electric car charge point installation.	No objection	Jason
23/00417/HOUSE	3 Martins Shaw Chipstead Sevenoaks Kent TN13 2SE	Removal of conservatory and single storey rear extension	No objection	Allan
Planning Decisions				

22/03465/FUL	7 Bullfinch Close Sevenoaks Kent TN13 2BB	Partial demolition of existing house and erection of two dwellings. Associated parking.	OBJECTION on the following grounds Overdevelopment of site. Insufficient parking available Overlooking and loss of privacy Loss of light Loss of trees due to the development	John E	Refused
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