



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Zoom Council Meeting of Chevening Parish Council, held at 7.30pm
on Monday 6th July 2020

Present:	Mr A Clark	Chairman – video
	Ms R Burgess	Councillor – video
	Mr N Clark	Councillor – video
	Mr A de Turberville	Councillor – video
	Mr J Eastwood	Councillor – video
	Mr J Firmager	Councillor – video
	Mrs L Weavers	Councillor – video
	Mr N Williams	Councillor – video
	Mrs J Hayton	Clerk - video
	Mr J London	SDC - video
	Mr N Chard	KCC – video
	Members of the Public	1

Apologies Mr J Branton Vice-Chairman

112. Apologies for absence

Apologies were received from Cllr Branton who had IT issues and were duly accepted by the Chairman

113. Declarations of Interest or lobbying

There were no declarations of interest or lobbying for any items on the agenda

114. Questions from the Public

The member of the public present confirmed he was there to listen to the debates but did not have any specific questions he wished to raise

115. Update on the Current Situation

Vulnerable and Volunteers

there were no issues and no more vulnerable declared since the 12th May. SDC are currently looking at any issues should there be a second wave but we are confident with the number of volunteers we have that everybody can continue to be looked after

Anti Social Behaviour

CCTV at Pavilion

2 quotes obtained to install CCTV at the Pavilion The clerk confirmed that although two quotes had been received they were for two very different solutions. She showed a

photograph overview from the pavilion down to the gate which shows that the gate itself is not visible from the pavilion and therefore no images of anyone turning into the recreation ground would be captured on a camera mounted at the pavilion. The Council ruled out the simplest option of cameras mounted on the pavilion and also agreed to upscale the option so that ultimately we could run 8 cameras from the pavilion rather than 4 to give the ability to cover a greater area if we needed to. It was also agreed to run the system via an app rather than having someone having to physically go to the pavilion to review any footage and download it. Councillor Firmager will get a comparable quote from his source to the one already received. The Council felt that this would address the issues raised by a member of the public by email who was concerned that the gates at the Pavilion Car park should be locked on a daily basis. This is not felt to be practical given the number of parishioners who park in there to keep their cars off Chevening Rd

Chipstead Lake

The Chairman gave an update on the current situation. He confirmed that the weather is helping as the heatwave has died down and therefore there are many less visitors and the Lake is less attractive when the weather is not so good. There was a fantastic village effort over the weekend to clean up and put up fences and signs and with that, the farmers measures on the North bank and the police dispersal notice everyone is coming together really well to support the village in these efforts

Closure of Sailing Club Road

The Tri Swimmers engage security on Thursday Saturday and Sunday evenings between 4:00 PM and 9:00 PM. On Saturday the security guards were there from 10 am turning people away who would did not have business down the road. Although it was a success again the impact of the weather was a huge contributing factor. The security guards not only turned cars away to stop the anti social parking they also turn back any groups of young adults going down Sailing Club Rd as they have no reason to go beyond Stairfoot Lane Bridge. This presence is designed to prevent the gatherings at the Sailing Club that had been seen over the previous weeks. The Parish Council will take a view on a Tuesday as to the prevailing weather conditions and whether to engage security during the day for the following weekend

Update on the impact of Covid on Parish Financials.

Cllr Eastwood confirmed that he and the Clerk had reviewed the financials. The Parish Council finances remain in a robust condition and he has adjusted the forecasts to reflect spend the council is unlikely to make this year and income the council is unlikely to receive, together with the additional spend identified. He remains confident that the finances are robust and confirmed that he and the Clerk would alert the Council immediately if there were concerns about the financials

116. Holmesdale Anglers.

The Council debated a draft proposal from the Angling Club to offer bailiff roles to members of the Council. The Council felt this would be a welcome opportunity to walk the fisherman's land with them and understand their issues but did not see this as assuming the full bailiff role more as a notional title. The Clerk will revert to the Angling Club to ask them to formally put the proposal to their members

117. Street Lighting

Cllr de Turberville and Clerk had obtained quotes from three companies to provide an upgrade of the Council's street lighting to LED's. The Council resolved the recommendation to proceed with PSR lighting for the LED upgrade and to replace the four damaged street light columns. The Clerk confirmed that Dunton Green had used CIL money for their LED upgrade and therefore we should be able to do the same

118. Proposed Street Party 31st August

The Chairman confirmed that at present time it was still planned to go ahead with street party on the 31st August although situation is very fluid. The Clerk confirmed she had applied to SDC for the road closure and Cllr Williams has obtained quotes from the marquee company. In order to secure the marquee for that date a 50% deposit is required although the company has confirmed that should we cancel due to Covid issues they would hold the booking for us until we needed it in the future. It was resolved to pay the 50% deposit as soon as possible and the Clerk confirmed she would ask the Chairman and Cllr Eastwood to authorise the payment the next day. The Council confirmed the next two zoom meeting dates for the Council being 20th July and 3rd August. These meetings will have agenda items relating to Covid, ASBO issues and progress towards the street party only as it is normal for no Parish business to be resolved in August

119. Welcome Pack

The Clerk had circulated the Welcome Pack which had been created as a result of the Local Plan in 2014. Much of the information is now out of date and as it is a living document the clerk expressed concerns that keeping it up to date especially if paper copies were created would be a huge issue. The original intention after feedback from the plan was to supply hard copies to estate agents. The Council resolved that electronic copies would be made available to the estate agents once the details had been tidied up and it would also be available on the website. Cllr Burgess undertook to give the pack a review from a GDPR perspective

120. Speedwatch

The Parish Council expressed it's sincere and heartfelt thanks to Dick and Hilary Dorward for their 6 years running Speedwatch and for their commitment and dedication to the task

121. Burial Ground.

The Council resolved that the offer to both plant a tree and put in a new bench at Chevening Burial Ground would be gratefully accepted. There has been money left by a parishioner to maintain a grave and enhance the surroundings of the grave and therefore the Council was grateful for the offer and very pleased to accept. The Clerk will liaise to agree the type of tree and also details of the bench

122. Gate at Rec onto Brickfield Lane

Following a Request from Parishioner to consider putting a gate in the corner of the Recreation Ground to prevent children bring able to onto Brickfield Lane and then onto Chevening Road the Council debated this issue. A similar request to block off that entrance was received last year and debated by the Council at that time. The Council felt there was

no reason to change the resolution reached last year that the risk was minimal and no action from the Council was required

123. Correspondence received and future agenda items

The Chairman referred to an email

received from a household concerning the parking spaces on Sailing Club Rd. He confirmed he would write to the parishioners personally to address their concerns as parking is a perennial problem in the village and the removal of the kerbstones and unsightly beds has created extra space but cannot be considered to be encouraging people to come to the village

Chevening Estates

Chevening Estate have confirmed they will be doing an online consultation on their Parkland Enhancement Scheme. The consultation commences 13th July and will run for two weeks. The Chairman will mention the consultation in his weekly update and encourage as many parishioners as possible to feedback. The Chairman confirmed that he had had confirmation from the Estate that lorries accessing the site would only use jct 4 and come down Polhill they would not use jct 5 and come through Riverhead and Dunton Green and they would not come through Chipstead village. This was felt to be very difficult to police and therefore the clerk was instructed to publicise the Parkland consultation to her colleagues in Riverhead, Dunton Green Knockholt and Halstead

124. AOB

Playground

The Council debated the opening of the playground and advice from the Association of Play Industries who quote Sevenoaks Town Council as their case study in how to open playgrounds under the new guidelines. The Council felt that simply doing a risk assessment would not give comfort that they are following government guidelines. Restricting the time the equipment was used by a single child or the number of people in the playground itself was impossible without it being supervised at all times. The Council resolved not to open the playground for the foreseeable future

KCC

Nick Chard gave an update from KCC. He was interested to hear about the anti social behaviour at Chipstead as he was there with Laura Trott on Friday. He confirmed that she was a good asset for the district and was very involved in the local community. KCC are very concerned with the impact on Covid financially and government support will go on for some time looking to move businesses to recovery and getting back to the new normal. Obviously going forward money will be more tight. Cllr Chard confirmed that in his experience enforcing lorries going a certain route was very hard to achieve as Chevening Estates had proposed and this would be something to look very closely at in the consultation document

125. Financials

The payments and receipts for June were reviewed and the payments for July were resolved with the additional payment for the marquee also resolved

126. Planning Decisions made by SDC

see appendix 2

Payments and Receipts for June

		£71,983.71
	Opening Balance	
05/06/2020	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFCSELECT FROM CHIP FC Electricity bill Football Hut	£76.19
05/06/2020	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC-PITCH FROM CHIP FC Bourne Invoice	£2,676.75
08/06/2020	BANK GIRO CREDIT REF FUNERAL PARTNERS, Lancefield NEF 14	£217.50
20/06/2020	FASTER PAYMENTS RECEIPT REF.HARRINGTON125 FROM M HARRINGTON	£400.00
30/06/2020	BANK GIRO CREDIT REF Barber 732	£300.00
02/06/2020	TRANSFER VIA FASTER PAYMENT TO VC HANDYMAN REFERENCE CHEVENING PC	£1,400.00
02/06/2020	TRANSFER VIA FASTER PAYMENT TO MUSKETEER SERVICES REFERENCE 64776 2845	£177.60
02/06/2020	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 11403	£326.70
02/06/2020	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 11399	£117.30
02/06/2020	TRANSFER VIA FASTER PAYMENT TO STEPH MCNAMARA REFERENCE CHEVENING PC	£50.00
02/06/2020	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRAVIS PERKINS	£610.46
02/06/2020	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE DOG WASTE BAGS	£96.32
02/06/2020	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE SKIP	£252.00
02/06/2020	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE PHONE	£6.33
02/06/2020	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1963	£302.70
02/06/2020	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE SALARY MAY	£1,167.23
02/06/2020	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£269.03
02/06/2020	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1962	£1,474.07
02/06/2020	TRANSFER VIA FASTER PAYMENT TO BOURNE SPORT REFERENCE 1236	£6,338.10
02/06/2020	DIRECT DEBIT PAYMENT TO GOCARDLESS REF SEVENOAKSDC-ZHQZ5G, MANDATE NO 0007	£400.00
06/06/2020	CHARGES FROM 2020-04-22 TO 2020-05-21	£7.50
24/06/2020	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£458.78
	Closing Balance	£62,200.03

Payments to be made in July

For information – the 2 cheques are for payments previously made which are now covered under CIL

Cheque No	Payee	Reason	Net	VAT	Total
200535	Chevening PC	Parking Bays in Sailing Club Road			£2,118.72
200536	Chevening PC	Posts on Open Spaces			£7,377.49
Santander Payments					
653	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,310.50	£262.10	£1,452.60
654	HMRC	Tax & NI	£269.23		£269.23
655	J Hayton	Salary	£1,167.03		£1,167.03
656	MDH Horticultural Services	Monthly Gang Mowing	£248.57	£49.71	£298.28
657	J Hayton	Expenses Mobile phone	£6.33		£6.33
658	Signs 4 Less	40 Warning signs for lake	£222.00	£44.40	£266.40
659	SDC	Emptying dog bins	£614.90	£94.38	£709.28
660	HCI Data	Renewal of cheveningparishcouncil.gov.uk	£75.00	£15.00	£90.00
661	Rialtas	Accounting Software	£124.00	£24.80	£148.80
662	Kent Playing Fields Association	Annual Subscription	£20.00		£20.00
					£4,427.95

SDC Decisions on Previous Planning Applications

20/01197/HOUSE	34 Larkfield Road Bessels Green KENT TN13 2QJ	Demolish garage and carport, 2 storey side/rear extension, new front porch, steps at the rear and alterations to fenestration.	No objection	Nigel	Granted
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