

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 6th September 2021
at 7.30pm at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA.

Present:	Mr N Williams	Chair
	Mr J Branton	Vice-Chair
	Mr A de Turberville	Councillor
	Mr J Eastwood	Councillor
	Mr J Firmager	Councillor
	Mr J Jarrett	Councillor
	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	6
Apologies	Mr N Clark	Councillor
	Mrs L Weavers	Councillor

130 Apologies and Absences

Apologies for absence were received from Cllrs Clark and Weavers. Cllr Chard also sent apologies but left comments with the Clerk which are recorded under agenda item 113

131 Declarations of interest or lobbying

There were no declarations of interest or lobbying regarding items on the agenda

132 Minutes of Previous Meeting -

The minutes of the meeting on 2-8-21 previously agreed by email were resolved and signed by the Chairman as a true record

133 Updates from KCC.

Cllr Chard briefed the Clerk beforehand concerning Covers Farm. There will be a site inspection on 12th October with a likely date for committee in November
Cllr London took the opportunity to update on parking restrictions around the Old Carriageway. The KCC Engineers have completed their review of the parking issues and are presenting their recommendations to JTB on 12th September. The proposal reflects what the residents have requested (yellow lines both sides of the junction). The proposal then goes to consultation. If 10 neighbours oppose it, the proposal must return to JTB. If there are less than 10 opposing views, the parking restrictions will go ahead – hopefully implemented by year end

134 Questions from the Public

The members of the Public were there to discuss items 135a, 137 and 144c and their comments are incorporated in those minutes

135 Open Spaces

a Open Space Inspection

A member of the public reported that the posts on Chipstead Green had not been strimmed at all in 2021. The Clerk confirmed the contractors should strim 5 times a year (the grass is cut more frequently) and confirmed she would verify with the Open Spaces Contractor.
The broken bridge handrail at Stairfoot Lane was also mentioned. This was reported by the Clerk to KCC over the Bank Holiday weekend and the now collapsed state of the had rail reported on 6th September. Repairing the handrail is KCC's responsibility and the Council debated whether it was appropriate to put warning notices up. It was felt that as this is KCC's responsibility and liability no Parish Council action should be taken

The Chairman mentioned that next year he would like to see many more planters around the Parish (as Riverhead have) to make the Parish as attractive as possible.

A member of the public mentioned the patch of uncut grass on Sailing Club Road. The Chairman confirmed they had been planted with wild flower seeds and should be very colourful next year. Cllr de Turberville confirmed wild flower meadows should be cut annually in Autumn and the clerk confirmed she would arrange this

b Playground Inspection

There are no issues with the Playground

136 Dates of Parish Council Meetings for 2022

The meeting dates for 2022 were resolved by the Council and will be published on the website

137 Concern about the state of the undergrowth next to the steps by Chipstead Green

A member of the public had raised concerns about the undergrowth on the Darent Close side of the bridge. The Clerk had previously checked with a past Chairman who confirmed the deeds for the Parish Council land show ownership only from the centre of the river and do not include that piece of land. The Parishioner at no 2 will check their deeds to see if they do own the land. The Chairman will arrange a working party to put some weed proof membrane and chippings there if the ownership of the land cannot be established

138 Concern about the state of the undergrowth in Homedean Road & the Eyebrow

A member of the public had raised with the Chairman the state of the undergrowth in Homedean Road (beside the wall opposite Moat Close) and the hedgerow in the eyebrow. These are all areas owned by KCC. The Parish Council debated whether there was anything they could do. It was noted that when KCC have cut back the grass on the eyebrow in the past, the PC received complaints about the destruction of habitat for wildlife. The Council felt that the same was true of the plants down Homedean Road. With regards to Homedean Road, Cllr Jarrett mentioned that there appeared to be a drain obscured by the plants and the Council resolved to contact KCC to have them clear the obstructed drain.

139 Centaur Bus customers parking in Sailing Club Road

Cllr Branton had received reports that the parking in Sailing Club Road is being used by commuters on the Centaur coach. A member of the public stated that they have parked in Chevening Road when parking is available. The Council debated whether to prevent parking for commuters in Sailing Club Rd but it was thought to be unenforceable and would simply cause them to park elsewhere in the High Street or Chevening Road. The Chairman suggested extending the parking bays down Sailing Club Road to provide more parking and the Clerk will obtain a quote for the next meeting

140 Open Spaces Contract

The Open Spaces contract was reviewed and the Council resolved to increase the requirement for strimming round posts to monthly. The Clerk will put the contract to tender with responses by 31st October. The Council can review the tenders at the November meeting and the revised pricing can be budgeted for in December for 1-4-22

141 Governance Documents

The Councils Equality and Diversity, Discipline and Grievance and Media Policies were reviewed and resolved by the Council

142 Update on Green Projects

The recommendation from the Little Green Energy Company is to have less panels and have a battery for energy storage as this would be the most efficient way to maximise benefit from the panels. The Clerk confirm this would cost a further £3k but advised that she would be obtaining more information from the suppliers as to both the storage capability of the battery and the life of the battery itself to update at the next PC meeting

143 Correspondence Received and General Issues

a Cheshire Home Day

The Council commended the landlord for the BBQ planned by Bricklayers Arms for the Cheshire Home residents which will take place on 13th September

b Pavilion

The Council thanked the Football Club for the Deep cleaning being undertaken and purchase of new fridge both paid for by the Football Club

144 General Information and proposals for Future Agenda Items

a External Audit

The Chairman thanked Cllr Eastwood for his ongoing oversight of the accounts following the sign off by Auditor of the External Audit with no comment

b Fly tipper in Sailing Club Road

The Clerk confirmed she had been advised by SDC Enforcement that the fly tipper (Pressure Washing Company from Sevenoaks) who left his plastic cannisters in the parking bays will be issued with a fixed penalty notice of £400

c Chevening Parkland

The Chairman confirmed the Development Control Committee meeting was to be held on 9th September and it was imperative to get a member of the public to speak at that meeting. The members of the public present agreed to get together and prepare a statement which one of them would read. The Chairman confirmed that if the Committee grant the application there is no further action that can be taken and the development will go ahead. Cllr London confirmed that all 3 District councillors will be speaking in opposition to the application.

d Fly tipping initiative from SDC

SDC have launched a fly tipping initiative where they are trying to harness all local CCTV to identify and eliminate fly tippers. It has been piloted in Brasted and SDC have offered a zoom presentation to promote the initiative to the Council. It was resolved to invite them to the next PC meeting to present

e Sign of the outside of Hann House

The Chairman mentioned that as part of trying to make the Parish more visually attractive he would like to see the sign on the side of Hann House advertising the old ironmongery business sympathetically restored. The Clerk confirm the house was currently up for sale. It was resolved the Clerk would contact the Estate Agents to ask them to obtain the owners permission. If granted enquiries as to sympathetic restoration by a sign writer can be made

f Willow Farm

Cllr Firmager has received comments concerning the use of Willow Farm and whether it was being used as some sort of hostel without the relevant planning permission. The Clerk confirmed she had previously received reports from Parishioners and had spoken to Planning Enforcement. They had also received anecdotal comments but had seen no evidence to support the claim. Cllr Firmager will investigate further and report back to the Council

145 Finance

Income Received and Cheques Payable

The payments for September were resolved and Payments and Receipts for August reviewed with no comment

146 Planning Applications

a Applications for consideration by the Council were all resolved as no objection

b Applications Granted or Refused – Circulated for information and Chairman to report

Payments and Receipts for August

	Opening Balance	£67,881.34
25/08/2021	FASTER PAYMENTS RECEIPT REF.RENOVATION DEPOSIT FROM CHEVENING AMBLERS	£777.18
17/08/2021	CHEQUE PAID IN AT SEVENOAKS HS - Stewart 492	£220.00
12/08/2021	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC-PITCH FROM CHIP FC	£548.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO OASIS LANDSCAPES REFERENCE TRANSFER	£24.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO PLAY INSPECTION COMPANY REFERENCE 48248	£102.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO WK NEIGHBOURHOOD WATCH REFERENCE CHEVENING PC	£100.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO VC HANDYMAN REFERENCE CHEVENING PC	£450.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO COMPLETE WEED CONTROL REFERENCE KT 15227	£657.60
03/08/2021	TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC028	£222.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO DRM TREES REFERENCE CPC027	£300.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO K TUDOR REFERENCE CHEVENING PC	£75.00
03/08/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£6.83
03/08/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2267	£301.27
03/08/2021	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£1,043.10
03/08/2021	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£273.47
03/08/2021	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 2268	£1,467.13
09/08/2021	DIRECT DEBIT PAYMENT TO EDF ENERGY REF 673109647889, MANDATE NO 0009	£11.00
10/08/2021	CHARGES FROM 2021-06-22 TO 2021-07-21	£7.50
12/08/2021	TRANSFER VIA FASTER PAYMENT TO OLIVER HOAD REFERENCE 864	£145.98
12/08/2021	TRANSFER VIA FASTER PAYMENT TO CASTLE WATER REFERENCE 2319393	£735.66
27/08/2021	TRANSFER VIA FASTER PAYMENT TO PORTAL PLAN QUEST REFERENCE PP10134764V1SLQ	£58.50
	Closing Balance	£63,445.48

Payments to be made in September

858	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,222.61	£244.52	£1,467.13
859	HMRC	Tax & NI	£273.27		£273.27
860	J Hayton	Salary	£1,043.30		£1,043.30
861	MDH Horticultural Services	Monthly Gang Mowing	£251.06	£50.21	£301.27
862	J Hayton	Mobile phone	£202.43	£36.22	£238.65
863	Playplace	Activities for Family Fun Day	£300.00		£300.00
864	AND Planning	Additional comments - Chevening Parkland	£320.00	£64.00	£384.00
865	Chevening Estates	Allotment Rental	£60.00		£60.00
866	Scribe	Burial Ground Software	£145.00	£29.00	£174.00
867	PKF Littlejohn	External Audit Fee	£400.00	£80.00	£480.00
868	JGC Sportsturf	Cricket loam for square	£696.64	£80.54	£777.18
869	MDH Horticultural Services Kent Playing Fields	Cutting branches and undergrowth at the Rec	£155.00	£31.00	£186.00
870	Association	Subscription	£20.00		£20.00
871	SLCC	Annual Membership	£166.00		£166.00
872	DRM Trees	Reduce ash tree in Burial Ground	£350.00	£70.00	£420.00
					£0.00
					£4,550.40

Planning Applications for Consideration at the Meeting

21/02334/HOUSE	Kipps Cottage Back Lane Ide Hill KENT TN14 6BP	Single storey rear extension	No objection	07/09/2021	Nigel
21/02613/HOUSE	49 Chipstead Lane Sevenoaks KENT TN13 2AJ	Single storey glazed rear extension, removal of existing chimney, alterations to fenestration,, extend raised patio level and internal alterations.	No objection	08/09/2021	John B
21/02640/HOUSE	21 Woodfields Chipstead KENT TN13 2RA	Demolition of existing single storey garage and entrance hall. Construction of 2 storey side extension with pitched roof	No objection	08/09/2021	Jamie
SDC Decisions on Previous Planning Applications					
21/01964/FUL	Land Opposite Star House Star Hill Road Dunton Green KENT TN14 6HA	Demolition of outbuildings and replacement with single dwelling and garage with access, parking and replacement of boundary wall with hedge		Jamie	Refused
21/01249/FUL	Staywell Occupational Health Third Floor Watermill House Chevening Road Chipstead KENT	Installation of air conditioning plant and associated pipework	No objection	Jason	Refused
21/02180/HOUSE	13 Bullfinch Lane Riverhead KENT TN13 2DY	Demolition of conservatory and erection of single storey side and rear extension and converting existing garage to living accommodation	No objection	John E	Granted
21/01927/LBCALT	Tall Trees Chipstead Lane Sevenoaks KENT TN13 2RF	Construction of new columns.	Objection. The Parish Council considers the pillar should be reinstated in their previously listed condition and regulations should be abided by	Nigel	Granted
21/02080/HOUSE	Southdown House Park Place Bessels Green KENT TN13 2QD	Installation of a free standing greenhouse	No objection	Allan	Granted

Signed as a true record

4th October 2021