



Chevening Parish Council

**Minutes of the Ordinary Meeting of the Parish Council
held on Monday 8th April 2024 at 7.30pm
at the Pavilion, Chipstead Recreation Ground Chevening Road Chipstead TN13 2SA.**

| | | |
|----------|-----------------------|------------|
| Present: | Mr J Firmager | Chairman |
| | Mr A de Turberville | Councillor |
| | Mr J Eastwood | Councillor |
| | Mr J Jarrett | Councillor |
| | Mr J London | Councillor |
| | Ms J Nielsen | Councillor |
| | Mrs L Weavers | Councillor |
| | Mrs V Woodruff | Councillor |
| | Mrs J Hayton | Clerk |
| | Members of the Public | 1 |

| | | |
|-----------|---------------|------------|
| Apologies | Mr N Williams | Councillor |
|-----------|---------------|------------|

48 Apologies and Absences

Apologies were received from Cllr Williams and from SDC Councillors Alger and Robinson

49 Declarations of interest or lobbying

There were no declarations of interest or lobbying

50 Minutes of Previous Meeting

The minutes of the meeting on 4th March 2024 previously agreed by email were formally resolved by the Council and signed by the Charman as a true record

51 Updates from KCC.

Cllr Chard did not attend the meeting

52 Updates from SDC

The SDC Councillors were attending the Brasted Annual Meeting and sent their apologies

53 Questions from the Public –

The member of the public was present to discuss item 54 a) Overnight parking in Sailing Club Road and their comments are recorded there

54 Open Space Inspection

a) Camper vans parked down Sailing Club Road.

The member of the public outlined the concerns with the overnight (& long term) presence of camper vans overlooking the lake on Sailing Club Road. His concerns were of safety issues (children playing in gardens nearby) and the disposal of waste from the camper vans as people are regularly seen pouring waste water into the bushes. The Council debates the issue and resolved to install removable posts on the stretch of road where the vans park to prevent parking there.

b) Bins left outside the Bin Store (now repaired).

A complaint has been received from a resident concerning the bins not being put away in the bin store in Sailing Club Road. The Chairman will speak to the landlord to get the bins put away.

c) North East Quadrant of the Churchyard.

Cllr Nielsen commented that although the NE quadrant of the Churchyard is left as a wildflower meadow, it needs a high power strimmer to give it an annual cut. The Clerk will arrange with MDH

d) Playground Inspection

There were no issues with the Playground

55 Year End Financial Review

Cllr Eastwood presented the year end numbers and reported the Council was £313 under budget for the Financial year. The Chairman thanked Cllr Eastwood for his hard work throughout the year

56 The Council’s Annual Governance Statement 2023-4

The Governance Statement was resolved by the Council and signed by the Chairman and RFO

57 The Council’s Accounting Statement 2023-4

The Accounting Statement was resolved by the Council and signed by the Chairman and RFO

58 Council’s policies and procedures.

It was resolved to review and resolve the Council’s policies and procedures at a single meeting annually

59 Update on Ground Maintenance

Following the response from the Football Club concerning the use of Purity and further information from supplier and manufacturer and other groundsmen, the Council resolved only to pay the agreed maintenance budget (£3,500 in 2024-5) if the football club carry out vertidrainning, top dressing and seeding, which are all required to keep the drainage operating successfully, as a minimum, annually. The Council maintains it’s prohibition on the use of “Purity” because of the risks to the watercourse and especially given the Manufacturer recommended not to use it in the circumstances. The Council also reaffirmed it’s wish to see the accounts of the Football Club and quotes for works from Qualified Companies only. The Council reaffirmed it’s enthusiastic support for sports activities, especially those for children and young people and looks forward to working collaboratively with the football club sharing information to meet the needs of the club and the requirements of the Parish Councils governance procedures

60 Correspondence Received and General Issues

Cllr de Turberville confirmed there is now a newly formed Bessels Green Residents Association

61 General Information and proposals for Future Agenda Items

Cllr Weavers advised that although to date she had heard nothing further from Chevening Estate concerning the Parkland since the first liaison meeting, she recently saw George Back who advised there would be another meeting “very shortly”

62 Finance Income Received and Cheques Payable

The payments for April were resolved and the Payments and Receipts for March reviewed

63 Planning Applications

| | | |
|---|--|--------------|
| 27 Chipstead Park Sevenoaks Kent TN13 2SL | First floor rear window on left side bedroom to be french doors with glazed Juliette balcony | No objection |
| 3 Springshaw Close Bessels Green Kent TN13 2QE | Single and 2 storey extensions to the rear of the property. First floor front extension. | No objection |

Payments & Receipts for March

| | | Unity Payments |
|------------------------|---|---------------------------|
| Closing Balance | | £693.56 |
| 26-Mar-24 | SDC | -£800.28 |
| 27-Mar-24 | Oliver Hoad | -£273.45 |
| 28-Mar-24 | SDC | -£270.74 |
| 29-Mar-24 | Judith Hayton | -£527.24 |
| 30-Mar-24 | Stenic Electrical | -£116.40 |
| 31-Mar-24 | Service Charge | -£20.55 |
| 30-Mar-24 | Transfer from 20493587 | £1,000.00 |
| 19-Mar-24 | Transfer from 20493587 | £1,500.00 |
| 05-Mar-24 | Judith Hayton | -£1,291.86 |
| 05-Mar-24 | HMRC | -£607.99 |
| 05-Mar-24 | Judith Hayton | -£348.23 |
| 05-Mar-24 | MDH Horticultural | -£386.10 |
| 05-Mar-24 | MDH Horticultural | -£1,830.07 |
| Opening Balance | | £4,666.47 |
| | | Santander Payments |
| Closing Balance | | £44,834.40 |
| 28/03/2024 | VEOLIA ES UK LTD REF 04937801, MANDATE NO 0010 | £34.54 |
| 28/03/2024 | SSE ENERGY SUPPLY REF 0014194, MANDATE NO 0013 | £373.09 |
| 25/03/2024 | PUBLIC WORKS LOANS REF CHEVENING, MANDATE NO 0006 | £2,549.93 |
| 25/03/2024 | VALDA ENERGY LIMIT REF VALDAENERGY, MANDATE NO 0014 | £10.31 |
| 24/03/2024 | Amherst pitch rental | £318.00 |
| 23/03/2024 | WELHAM JONE DRAPER 689 | £110.00 |
| 21/03/2024 | BANK GIRO CREDIT REF FUNERAL PARTNERS, INV BG 478A | £220.00 |
| 19/03/2024 | CASTLE WATER LTD REF 546134, MANDATE NO 0011 | £5.60 |
| 16/03/2024 | CHIPSTEADFC-CLEAN FROM CHIP FC | £200.00 |
| 12/03/2024 | CHARGES FROM 2024-01-22 TO 2024-02-21 | £7.50 |
| 04/03/2024 | SSE ENERGY SUPPLY REF 0014194, MANDATE NO 0013 | £278.67 |
| 04/03/2024 | GOCARDLESS REF KENTCABLES-77MEMBH, MANDATE NO 0008 | £30.00 |
| 01/03/2024 | FUNERAL PARTNERS, LATE MARGARET EVE | £100.00 |
| Opening Balance | | £47,176.04 |

Payments for April

Unity Payments

| | | | | | |
|------|----------------------------|--|-----------|---------|------------|
| 1220 | MDH Horticultural Services | Open Spaces | £1,525.06 | £305.01 | £1,830.07 |
| 1221 | HMRC | Tax & NI | £692.14 | | £692.14 |
| 1222 | J Hayton | Salary | £1,207.71 | | £1,207.71 |
| 1223 | MDH Horticultural Services | Gang mowing | £321.75 | £64.35 | £386.10 |
| 1224 | J Hayton | Expenses | £57.58 | | £57.58 |
| 1225 | Rialtas Business Solutions | Accounting Software | £192.00 | £38.40 | £230.40 |
| 1226 | SDC | Rates for Burial Ground Hut | £305.46 | | £305.46 |
| 1227 | SDC | Rates for Football Hut | £364.27 | | £364.27 |
| 1228 | MDH Horticultural Services | Additional cut - March | £430.00 | £86.00 | £516.00 |
| 1229 | JGC Sportsturf | Cricket Square Maintenance Nov - March | £4,166.68 | £833.34 | £5,000.02 |
| | | | | | £10,589.75 |

Planning Applications

Planning Applications for Consideration at the Meeting

| Planning Decisions | | | | | |
|---------------------------|--|---|--------------|-------|----------------|
| 23/03513/HOUSE | 7 Chipstead Park Close Sevenoaks Kent TN13 2SJ | Demolition of existing ground floor conservatory to be replaced with new conservatory. New ground floor terrace area with railings, stairs and incorporated lower ground storage area. Two story infill extension to rear. New portico porch with new steps. Landscaping. Alteration to fenestration. | No objection | Val | Granted |
| 24/00061/HOUSE | 27 Bullfinch Lane Riverhead Kent TN13 2EB | Proposed single-storey outbuilding in the garden with rooflight. | No objection | Nigel | Granted |