



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255 E-mail: clerk@cheveningparishcouncil.gov.uk

Minutes of the Council Meeting of Chevening Parish Council, held at 7.30pm on Monday 9th December 2019

at the Recreation Ground Pavilion, Chevening Road, Chipstead TN13 2SA

Present:	Mr A Clark	Chairman
	Mr J Branton	Vice-Chairman
	Mr N Clark	Councillor
	Mr A de Turberville	Councillor
	Mr J Firmager	Councillor (from Agenda Item 161)
	Mrs L Weavers	Councillor
	Mr N Williams	Councillor
In Attendance:	Mrs J Hayton	Clerk
	Mr J London	SDC
	Members of the Public	1
Apologies	Ms R Burgess	Councillor
	Mr J Eastwood	Councillor

158. Apologies and Absences

- apologies for absence were received from Cllrs Eastwood and Burgess and accepted by the Chairman

159. Declarations of interest or lobbying

– There were no declarations of interest or lobbying regarding items on this agenda

160. Minutes of Previous Meeting

- the minutes of the meeting on 11-11-19 which were previously agreed by email were signed by the Chairman as a true record

161. To co-opt a new Council member

The Council debated the application to join the Council from Jamie Firmager. He was unanimously endorsed by the Council and welcomed by the Chairman

162. Questions from the Public

– the member of the Public present raised a question as to the costs for item 168 and his comments are incorporated under that agenda item. He also mentioned the recent spate of cars falling off the roadside in Sailing Club Road. The Clerk confirmed the Council is looking to install reflective posts

163. Open Spaces

A) Open Space Inspection

No issues were raised with Open Spaces

B) Playground Inspection

There continue to be no issues with the playground

C) Update on River Darent where Council has riparian responsibility

We have had a company examine the areas of river where there is reed growth and tree roots restricting the flow of the river. The areas where there are reeds are not a problem as any flood water will flow easily over the reeds in flood conditions. There is an area of silt growth where planting has taken place by residents of Darent Close. This has had to be cleared as those plants are not naturally water plants and will severely restrict the flow in any flood situation and put the village at risk. The planting was supposed to shelter the view of the cars on Sailing Club Road but the planting is over 6ft below the road surface and therefore were never going to serve that purpose. It was

resolved that a further inspection of the river takes place in the Spring to identify and eliminate any other potential areas of risk

D) Request from a Parishioner to form a working party to clear the brambles from the Riverbank on Sailing Club Road up to the bridge

The initiative was welcomed by the Council. A tentative date of 1st February was proposed and the Chairman will liaise with the Parishioner who raised the idea. It was resolved to provide a sandwich lunch for everyone taking part in the working party at Parish Council expense.

164. Access to Brickfield Lane

The Council debated the issue with parking opposite Brickfield Lane. It was felt that it was unfortunate that someone new into the village would cause a problem. The Council debated putting double yellow lines (on safety grounds) and the Clerk will provide an estimate of this from KCC Highways. In the meantime a warning sign confirming tractors turn out of Brickfield Lane and parking is at the owners own risk should be erected.

165. Bus Service

Following the published changes to the timetable the bus service appears to be serving Chipstead and Bessels Green well. The Chairman requested Cllr Eastwood give recommendations as to where to consider putting a bus shelter given the route the buses now run

166. Chipstead Common

The Council reviewed the current rental for the Common and how much maintenance the Council currently provides. Apart from gang mowing there is no maintenance provided on the Common. The Football Clubs had offered to contribute toward slit rolling if the Council would agree to do it twice in a year. The Council thanked the Clubs for their offer and agreed to undertake 6 monthly ground maintenance for a year with the Clubs invited to give a review to the Council in 12 months to review the effectiveness of the treatment and how to progress going forward. The Chairman confirmed the treatment on the Common would not mean the Clubs should increase their current usage of the Common from that currently agreed (Saturday for Amherst and Sunday for Chipstead FC)

167. 2020 Council Meetings

It was resolved to move the February meeting to 3rd February. Cllr Weavers requested the PC meetings should take place on 1st Monday of the Month rather than 2nd as at present. The Clerk will produce a revised list of dates to be agreed at the next meeting. Cllr Branton confirmed he would be absent if the Annual Assembly took place on 27th April and requested it take place on 20th April instead. The Council resolved this change

168. To consider replacing all streetlights with LED's

The member of the public present questioned why the cost of replacing streetlighting was so high and whether the Council would obtain further quotes. The Clerk confirmed this was an initial agenda item to gauge Council support for this "green initiative" and with the value of the contract 3 quoted will be needed. The member of the public confirmed he thought it was an excellent proposal to save energy and maintenance costs.

169. The Council resolved to support the Local Electricity Bill.

Chevening Parish Council notes that the Local Electricity Bill aims to address the current situation, whereby the very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,

if made law, would make these financial costs proportionate to the scale of a renewable electricity supplier's operation and therefore empower councils, together with their communities, to sell locally generated renewable electricity directly to local people, businesses and organisations, and would result in councils or community organisations that set up local renewable electricity companies receiving revenues that could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities

accordingly resolves to support the Local Electricity Bill, supported by a cross-party group of 115 MPs during the 2017-19 Parliamentary session; and

further resolves to write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support

170. Holmesdale Anglers

The Council considered whether it is able to contribute under S137 powers. The Council felt that without a specific proposal from the Anglers it was impossible to definitively rule under S137 as to benefit to the Parish or cost vs benefit

171. Correspondence Received and General Issues

A) A Request was received after the publishing of the agenda from Chipstead FC to put up two further trophy cabinets in the Pavilion.

The Council responded that as the request was received too late for the Published agenda the item will be considered at the January meeting along with consideration of the recent redecoration

B) Height barrier at the Recreation Ground.

The height barrier at the Recreation Ground has been badly damaged. The Council agreed it should be replaced rather than repaired and the Council asked the Clerk to provide costs for a stronger barrier than the existing one.

72. General Information and proposals for Future Agenda Items

A) Sailing Club Road

Given the shortage of parking in Chevening Road the Council resolved to obtaining quotes to remove the 3 “flower beds” between the parking bays in Sailing Club Road

B) Standing Documents.

Cllr Eastwood and the Clerk have reviewed and amended the Financial Regulations, Statement of Internal Control, Standing Orders & Asset Register. These are required to be signed off annually by the Council and will be circulated prior to the January meeting for agreement

C) Park Enhancement Scheme at Chevening.

The Council welcomed the invitation from Cluttons and Chevening Estates to discuss the proposed Park Enhancement Scheme. The Council felt that an invitation to the Annual Assembly would be the most appropriate forum to share the next stage of the plan with the Council and Parishioners

173. Finance

A) Income Received and Cheques Payable

–the payments for December were resolved and the Payments and Receipts for November reviewed

B) Draft Budget for 2020/21

the draft budget for 2020/21 was presented with a reduction in Precept from £70,000 to £65,000 proposed. This will be reviewed in detail for sign off in January

174. Planning Applications

A) Notices received

B) Applications Granted or Refused –

Circulated for information and Chairman to report

Payments to be Resolved

Santander Payments					
559	MDH Horticultural Services	Monthly Open Spaces Maintenance	£1,192.61	£238.52	£1,431.13
560	HMRC	Tax & NI	£188.99		£188.99
561	J Hayton	Salary	£962.28		£962.28
562	MDH Horticultural Services	Monthly Gang Mowing	£244.90	£48.98	£293.88
563	J Hayton	Expenses	£104.22		£104.22
564	FCS Vegetation Care & Control	Clearing Darent at Sailing Club Road	£80.00	£16.00	£96.00
565	Newlands Nursery	Christmas Tree	£130.00	£26.00	£156.00
566	Streetlights	Col 82	£97.75	£19.55	£117.30
567	Streetlights	Col 91	£41.25	£8.25	£49.50
568	Streetlights	Col 31; 49 & 54	£525.00	£105.00	£630.00
569	MDH Horticultural Services	Extra cut Common	£80.00	£16.00	£96.00
570	MDH Horticultural Services	Posts Chesterfield Drive & Common	£1,408.00	£281.60	£1,689.60

Payments and Receipts for November

	Opening balance	£46,565.14
29/11/2019	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC FROM CHIP FC	£678.33
29/11/2019	FASTER PAYMENTS RECEIPT REF.CHIPSTEADFC FROM CHIP FC	£861.37
26/11/2019	FASTER PAYMENTS RECEIPT REF.E CHAPMAN 4/12/19 FROM CHAPMAN&CARTWRIG NEB 15	£255.00
22/11/2019	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£3.50
19/11/2019	FASTER PAYMENTS RECEIPT REF.BURIAL OF ASHES FROM S BEAMISH	£290.00
27/11/2019	DIRECT DEBIT PAYMENT TO SOUTHERN ELECTRIC REF 910036741, MANDATE NO 0005	£459.50
12/11/2019	TRANSFER VIA FASTER PAYMENT TO JS ELECTRICAL REFERENCE 77	£450.00
12/11/2019	TRANSFER VIA FASTER PAYMENT TO JRB ENTERPRISE REFERENCE 20517	£117.42
12/11/2019	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 10834	£735.11
12/11/2019	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 10791	£127.50
12/11/2019	TRANSFER VIA FASTER PAYMENT TO STREETLIGHTS REFERENCE 10935	£117.30
12/11/2019	TRANSFER VIA FASTER PAYMENT TO JGC SPORTSTURF MAINTENANCE REFERENCE 1446	£1,691.29
12/11/2019	TRANSFER VIA FASTER PAYMENT TO 3RD SEVENOAKS SCOUT GROUP REFERENCE CHEVENING PC	£75.00
12/11/2019	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1797	£96.00
12/11/2019	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1798	£576.00
12/11/2019	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£102.83
12/11/2019	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1800	£293.88
12/11/2019	TRANSFER VIA FASTER PAYMENT TO J HAYTON REFERENCE TRANSFER	£962.48
12/11/2019	TRANSFER VIA FASTER PAYMENT TO MDH HORTICULTURAL SERVICES REFERENCE 1799	£1,431.13
12/11/2019	TRANSFER VIA FASTER PAYMENT TO HMRC REFERENCE 577PV00161414	£188.79
12/11/2019	TRANSFER VIA FASTER PAYMENT TO CHEVENING PARISH COUNCIL REFERENCE CIL	£6,313.88
06/11/2019	CHARGES FROM 2019-09-22 TO 2019-10-21	£7.50
	Closing Balance	£34,907.73

Signed as a true record

3rd February 2020

Planning Applications for Consideration at the Meeting

19/03257/HOUSE	36 Bullfinch Dene Sevenoaks KENT TN13 2BA	Proposed loft conversion with crown top dormer/s to front & rear elevations and alterations to fenestration	Recommendation to be made by email	Allan	
19/03308/HOUSE	5 Larkfield Road Bessels Green KENT TN13 2QH	Demolition of garage and store and erection of a two storey side and part single, part two storey rear extensions. Alterations to fenestration	No objection	Nigel	
KCC/SE/0239/2019	Riverhead Infants School, Worships Hill, Riverhead, Sevenoaks, Kent TN13 2AS	Erection of single storey activity hall on existing car park and relocation of 11 parking spaces within the site	<p>Proposed response to additional statement:- The additional statement provided states that “65 children attending Breakfast Club are driven to school and use the turning loop drop off facility”. 12 others have permits which in the morning leaves 6 children who are driven to school and therefore must be able to use the drop off facility without impacting the traffic on Worships Hill or impacting on class start times.</p> <p>“Similar numbers” attend the after school clubs.</p> <p>There is therefore no obvious reason that the Parish Council can see to explain the necessity to park anywhere other than on the school premises.</p> <p>The Parish Council is very well aware of the issues with parking in the surrounding roads – exacerbated by the District Council’s planning policy allowing multiple houses being built on single sites down Witches Lane which intensifies the parking issues in that area.</p> <p>The Parish Council is concerned about the impact on Parishioners of the school parking, both pick up and drop off and for staff parking on the site all day</p>	John E	

			<p>The statement says</p> <p><i>The drop off loop and existing on-site parking provision are retained and will be unaffected by the proposals. Whilst a number of parking bays are relocated to accommodate the proposed new building, there is no reduction in the total number of on-site parking bays.</i></p> <p>If there is no impact on the overall number of parking bays and the drop off loop as you claim, then the Parish Council is a little confused as to why this has been brought back to the Council for comment</p>		
SDC Decision on Previous Planning Applications					
19/02501/FUL	Dunbrik Main Road Sundridge KENT TN14 6EP	Temporary use of land as a depot for civil engineering contractors	No comment	Nigel	Withdrawn
19/02625/HOUSE	5 Larkfield Road Bessels Green KENT TN13 2QH	Demolition of garage and store and erection of a two storey side and part single, part two storey rear extensions. Alterations to fenestration	No objection	Nick	Refused
19/02819/HOUSE	6 Stanhope Way Sevenoaks KENT TN13 2DZ	Replacement balcony to rear at first floor level.	No objection	John E	Granted