



## CHEVENING PARISH COUNCIL

Judith Hayton - Clerk  
16 Beaconfields Sevenoaks Kent TN13 2NH  
Tel: 07981 759255 E-mail: [clerk@cheveningparishcouncil.gov.uk](mailto:clerk@cheveningparishcouncil.gov.uk)

**Members of the Council are summoned and members of the Public are invited** to attend an Ordinary Meeting of the Parish Council on **Monday 11<sup>th</sup> February 2019** at **7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

### AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Co-option onto the Council of Nigel Williams** To resolve to co-opt Mr Williams to the Council following the resignation of Councillor Ide
4. **Minutes of Previous Meeting** - to agree and sign the minutes of the meeting on 7-1-19
5. **Questions from the Public** – to receive questions from the public in attendance
6. **Open Spaces**
  - a) **Open Space Inspection**
  - b) **Playground Inspection**
  - c) **Defibrillator** to resolve one of the options put forward by the Football Club for sharing the cost of ongoing maintenance
  - d) **Football Hut on Chipstead Common** To resolve to repair the missing slat and 2 coats of stain on the whole Football Hut at a cost of £320
7. **Fort Halstead** KCC position on Fort Halstead concerning infrastructure to inform planning recommendations
8. **Update on potentially extending the 20mph limit past Chevening School** KCC have commissioned speed and traffic count as the first stage of the process to see whether the 20 mph could be implemented without traffic calming
9. **Heathrow airspace and flightpath consultation** Deadline for comments on the Consultation is 4<sup>th</sup> March
10. **CIL Money** – to resolve whether to make Parish CIL money available to Parish organisations
11. **Questionnaire for Annual Assembly** – Cllr Burgess to present first draft of questionnaire for review
12. **Election timetable** Timetable for the forthcoming elections for information
13. **Correspondence Received and General Issues**
  - a) **Request for funding** – Sevenoaks Volunteer Transport
14. **General Information and proposals for Future Agenda Items**
15. **Finance**
  - a) **Income Received and Cheques Payable** – to approve the payments for January and review the Payments and Receipts for December
16. **Planning Applications**

- a) Notices received
- b) Applications Granted or Refused – Circulated for information and Chairman to report

The following meeting of the Council will be the held on  
Monday 11<sup>th</sup> March 2019, 7.30pm, at the same venue

04 February 2019

Clerk to the Council

### **CHEVENING PARISH COUNCIL MEETINGS**

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.