



## CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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**Members of the Council are summoned and members of the Public are invited** to attend an Ordinary Meeting of the Parish Council on **Monday 12<sup>th</sup> November 2018** at **7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

### AGENDA

1. **Exclusion of Press & Public – to resolve to make these exclusions when considering Item 18**
2. **Apologies and Absences** - to receive and accept apologies for absence
3. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
4. **Minutes of Previous Meeting** - to agree and sign the minutes of the meeting on 9-10-18
5. **Questions from the Public** – to receive questions from the public in attendance
6. **Open Spaces**
  - a) **Open Space Inspection**
    - i. Bushes overlooking Chipstead Lake – whether to pursue attempts to get them cut back.
    - ii. Fallen tree in Sailing Club Road. Whether to pollard remaining trunk £140 or remove the remaining tree £200. Tree surgeon recommendation is to pollard every 6-8 years and it should be fine (subject to the results of subsequent tree inspections)
  - b) **Playground Inspection**
7. **Flood risk for plant growth in River Darent.**
  - a) Feedback from the meeting 31<sup>st</sup> October concerning about the build up of plant growth in the Darent and the potential impact on the Village.
  - b) The Angling Club have installed new sluice gates in their small lake (Minute 105 a) – July 2018). The Environment Agency have confirmed this presents less flood risk than the previous arrangement. The Angling Club have offered to allow the Parish Council to install a “manned” sluice (which will be easier to manage the flood risk) at the Parish Councils expense (circa £5k)
8. **Membership of HWCAAG** A number of Parish Councils are becoming more active concerning the impact of Airport expansion. To resolve the level of involvement the Parish Council wishes to take at this forum
9. **Salt Bins in Chesterfield Drive** The salt bins in Chesterfield Drive were purchased by the PC in 2013-4. KCC will not fill them as they are not KCC bins (and will not “adopt” them). To resolve to buy a bag of rock salt (£165 excl vat) from Travis Perkins and arrange a working group to clear and fill the bins
10. **First World War Commemorations & War Memorial** – Feedback on the Commemorations on 11<sup>th</sup> November
11. **New key lock for Pavilion** To resolve to pay for new locks for the Pavilion main shutter and door at a cost of £350 plus vat
12. **Sandbag Storage at Chipstead Pavilion.** Parish Council resolved a spend of £500. Quotes so far and in excess of that
13. **Storage of Parish Archives.** Response from Chevening House offering storage of the archives but with restricted access.

#### **14. Correspondence Received and General Issues**

#### **15. General Information and proposals for Future Agenda Items**

- a) The running of Chipstead Pavilion. The Clerk is obtaining advice as to the best way to manage the Pavilion costs going forward
- b) Street Lighting. Does the Council wish to undertake a programme of converting streetlights to LED's (cheaper to run and less maintenance) – costs prepared for next meeting

#### **16. Finance**

- a) **Income Received and Cheques Payable** – to approve the payments for November and review the Payments and Receipts for October

#### **17. Planning Applications**

- a) Notices received –
- b) Applications Granted or Refused – Circulated for information and Chairman to report

#### **18. Operation London Bridge**

The following meeting of the Council will be held on  
Monday 3<sup>rd</sup> December 2018, 7.30pm, at the same venue  
following the Light up a Life Commemoration on Chipstead Green at 7pm

04 November 2018

Clerk to the Council

#### **CHEVENING PARISH COUNCIL MEETINGS**

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.