



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255 E-mail: clerk@cheveningparishcouncil.gov.uk

Members of the Council are summoned and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on **Monday 13th January 2020** at **7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 7-12-19 previously agreed by email
4. **Questions from the Public** – to receive questions from the public in attendance
5. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
6. **Revised meeting dates for 2020** following the resolution at the December meeting – revised meeting dates for 2020
7. **Council Standing Orders, Statement of Internal Control and Financial Regulations** for resolution by the Council
8. **40 mph at Chevening Cross Roads.** The proposed 40 mph limit would extend from the crossroads to Chevening House. The Estate feel that having 40 mph signs down Chevening Road will make cars go faster than if it was national speed limit (with no reminder signs down the road as now).
9. **Flood Risk** Concerns from the Flood Warden that the clearing of the Darent at Brasted and Sundridge has put Chipstead under more risk of flooding.
10. **Parish Council Purchases** Suggestion from Cllr Eastwood to upgrade hand driers in the Pavilion and purchase a microphone and amplifier for Parish events
11. **Trees.** Result of tree survey report and report of tree falling on a spectator at a football match 14th December. Required 6 month tree work can be completed within 3 months by contractor at a cost of £1580 – within 2019/20 budget
12. **Park Enhancement Scheme at Chevening.** Feedback from the meeting concerning the proposed Park Enhancement Scheme
13. **Request from Chipstead FC to put up two further trophy cabinets in the Pavilion**
14. **To resolve in principal to bring the Pavilion financials under the control of the Parish Council**
15. **Correspondence Received and General Issues**
 - a) **Reports of attempted break in at Football and Cricket storage on Rec.** No action required – for information only. Break in's were attempted 1st/2nd January
16. **General Information and proposals for Future Agenda Items**

- a) **LED Streetlighting.** Christmas break has delayed alternative quotes
- b) **Better power supply to Chipstead Green.** The current power supply was installed over 10 years ago (as a “temporary measure”) and is only powerful enough for lights. If we wanted to hold other events on the Green (and not run a supply across the road) should the Council give consideration to running a better supply?

17. Finance

- a) **Income Received and Cheques Payable** – to approve the payments for December and review the Payments and Receipts for November
- b) **Budget for 2020/21** To resolve the budget for 2020/21 and set the precept at £65,000

18. Planning Applications

- a) Notices received
- b) Applications Granted or Refused – Circulated for information and Chairman to report

The next meeting of the Council will be held on Monday 3rd February 2020, 7.30pm, at the same venue

08 January 2020

Clerk to the Council

CHEVENING PARISH COUNCIL MEETINGS

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.