



## **CHEVENING PARISH COUNCIL**

Judith Hayton - Clerk

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**Members of the Council are summoned and members of the Public are invited**  
to attend the **Annual Meeting** of the Parish Council on **Monday 13<sup>th</sup> May 2018** at **7.30pm**  
at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA,  
for the purpose of transacting the following business:

### **AGENDA**

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Appointment of Responsible Financial Officer**
- 4. Election of Working Parties, Representatives and Other Posts**
- 5. Apologies and Absences** - to receive and accept apologies for absence
- 6. Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
- 7. Minutes of Previous Meeting** - to agree and sign the minutes of the meeting on 8<sup>th</sup> April 2019
- 8. Questions from the Public** – to receive questions from the public in attendance
- 9. Footpaths – Annual update from Graham Birch**
- 10. Open Spaces**
  - a) **Open Space Inspection**
  - b) **Playground Inspection**
  - c) **Planters in Sailing Club Road** to resolve to refill planters and arrange for twice yearly maintenance
- 11. Insurance** To resolve Insurance provider for the next 3 years. Currently quote from Zurich is £600 less than we pay at present from Hiscox. Other quotes being obtained from Broker
- 12. Review of Annual Assembly & findings from Questionnaires**
- 13. Family Fun Day** – Play Place who have previously provided entertainment and bouncy castle are no longer able to provide services for the Fun Day
- 14. Bus Services** Following on from the Annual Assembly, whether to approach the Town Council to ask if the No 8 bus service could be extended to include Chipstead and Bessels Green in it's route.
- 15. Correspondence Received and General Issues**
  - a) **Dragon Boat Festival** – to confirm the Council will donate the First Aid costs to the Dragon Boat Festival
- 16. General Information and proposals for Future Agenda Items**
  - a) **Football Club**. The Football Club are having a prize giving day at the Recreation Ground on Sunday 16<sup>th</sup> June to which all Parishioners are welcome

**17. Finance**

- a) **Income Received and Cheques Payable** – to approve the payments for May and to review payments and receipts for April

**18. Planning Applications**

- a) Applications Granted or Refused, and Notices received – *Chairman to report*
- b) Appeals and Applications for Consideration by the Council – *Responses to be agreed*

*The following meeting of the Council will be held on Monday 10<sup>th</sup> June 2018, 7.30pm, at the same venue.*