



# Chevening Parish Council

## CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255

E-mail: [clerk@cheveningparishcouncil.gov.uk](mailto:clerk@cheveningparishcouncil.gov.uk)

**Members of the Council are summoned and members of the Public are invited**  
to attend the **Annual Meeting** of the Parish Council on **Monday 13<sup>th</sup> May 2024** at **7.30pm**  
for the purpose of transacting the following business:

### AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Appointment of Responsible Financial Officer**
4. **Election of Working Parties, Representatives and Other Posts**
5. **Apologies and Absences** - to receive and accept apologies for absence
6. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
7. **Minutes of Previous Meeting** - to agree and sign the minutes of the meeting on 8th April 2024
8. **Update from KCC Councillor Nick Chard**
9. **Update from SDC Councillors**
10. **Update from Beat PC Peter Wilson**
  - Concerns raised about burglaries in Chipstead – what can the community do?
  - Reports of Nitrous oxide canisters in Sailing Club Road

#### Update from Footpath Warden Graham Birch

11. **Questions from the Public** – to receive questions from the public in attendance
12. **Open Spaces**
  - a) **Open Space Inspection**
  - b) **Playground Inspection**
13. **To resolve the Council's Policies and Procedures for the year 2024-5**
14. **Correspondence Received and General Issues**
15. **General Information and proposals for Future Agenda Items**
16. **Finance**
  - a) **Income Received and Cheques Payable** – to approve the payments for May and review the Payments and Receipts for April
17. **Planning Applications**
  - a) **Resolve response to Planning Application**
    - Shrubs Corner Wheatsheaf Hill Ide Hill Kent TN14 6BS
    - 61 Chevening Road Chipstead Kent TN13 2RZ
  - b) **Applications Granted or Refused** – Circulated for information and Chairman to report