

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Members of the Council are summoned and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on **Monday 1st March 2021** at **7.30pm** by zoom, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 1-2-21 previously agreed by email
4. **Questions from the Public** – to receive questions from the public in attendance
5. **Updates from KCC.** Cllr Chard to provide any updates and take questions from the Public
6. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
 - c) **Football Club Signage.** The Football Club have a sign they put on the Rec when they have matches taking place and seek permission for this to continue. They want to potentially commission 3 more – advertising parking at the School and Sailing Club Road to ease congestion and at the entrance to the Rec. All their signs would only be out when matches/training was taking place
 - d) **Defibrillator on Chipstead Common.** To formally resolve to put a defibrillator at the Football Hut on Chipstead Common
7. **Green Initiatives** The Clerk has identified 3 green initiatives for the Council to consider. Solar panels on Pavilion Roof, an electric charge point in the car park and an outdoor water fountain to reduce the waste from single use plastic bottles. A potential grant funding is available (Enovert Community Trust) but the funding closes end September with the closure of Greatness Quarry. 1 company estimates cost of solar panels and EV charging point would be £7.5k with payback in 9 years
8. **Census** To confirm the Census date of 21st March and the Council's support off completing the Census
9. **Chairman's Annual Report and Letter** To agree the first draft of the content of the Chairman's Annual Report
10. **Chipstead Green** To resolve the Parish Council's permission for the Bricklayers Arms to use Chipstead Green for outside eating when restrictions lift on 12th April
11. **Correspondence Received and General Issues**
 - a) To resolve the Council's subscription to Action with Communities in Rural Kent £80
12. **General Information and proposals for Future Agenda Items**

13. Finance

- a) **Income Received and Cheques Payable** – to approve the payments for March and review the Payments and Receipts for February

14. Planning Applications

- a) Applications Granted or Refused – Circulated for information and Chairman to report

The next meeting of the Council will be held on **Tuesday 6th April 2021**, 7.30pm, by Zoom

22 February 2021

Clerk to the Council

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.