



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Members of the Council are summoned and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on **Monday 3rd February 2020** at **7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 13-1-20 previously agreed by email
4. **Questions from the Public** – to receive questions from the public in attendance
5. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
 - c) **Chipstead Rec** Request from footballers that all dogs should be kept on leads to further control the fouling on the Rec.
 - d) **Chipstead Common** Should the teams using the Common use their own discretion as to when to call off games when the pitch is wet? Amherst played 25/1 when Chipstead groundman advised them it was still too wet.
6. **Flood Risk** Feedback on meetings with the owners of Willow Farm and Sundridge Lakes and the much better understanding of the flood risks the village faces.
7. **Annual Assembly** To discuss the initial outline of the Chairman's report and the content of the questionnaire
8. **75th Anniversary of VE Day** To discuss what activities may be arranged to commemorate the occasion
9. **Bringing the Pavilion financials under the control of the Parish Council** Proposal to simplify the charging structure for the Football and Cricket Clubs
10. **Correspondence Received and General Issues**
 - a) **Light Up a Life.** The Light Up a Life service on Chipstead Green on 9th December raised £279.09 for the Hospice in the Weald.
 - b) **Letters of thanks** from Sevenoaks Volunteer Transport for the donation and Cheshire Home for putting the posts on the corner of Sailing Club Road
11. **General Information and proposals for Future Agenda Items**
 - a)

12. Finance

- a) **Income Received and Cheques Payable** – to approve the payments for February and review the Payments and Receipts for January

13. Planning Applications

- a) Notices received
- b) Response to KCC Planning at Covers Farm Westerham
- c) Applications Granted or Refused – Circulated for information and Chairman to report

The next meeting of the Council will be held on Monday 2nd March 2020, 7.30pm, at the same venue

26 January 2020
Council

Clerk to the

CHEVENING PARISH COUNCIL MEETINGS

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.