

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Members of the Council are summoned and members of the Public are invited
to attend the **Annual Meeting** of the Parish Council on zoom on **Tuesday 4th May 2021 at 7.30pm**
for the purpose of transacting the following business:

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Appointment of Responsible Financial Officer**
4. **Election of Working Parties, Representatives and Other Posts**
5. **Apologies and Absences** - to receive and accept apologies for absence
6. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
7. **Minutes of Previous Meeting** - to agree and sign the minutes of the meeting on 6th April 2021
8. **Update from KCC Councillor Nick Chard**
9. **Questions from the Public** – to receive questions from the public in attendance
10. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
 - c) **Footpaths** – Annual update from Graham Birch – provided by email
 - d) **Mobile food outlets on Chipstead Common** Request from a member of the public to speak to the council about the increase in mobile food units on Chipstead Common and the issues they are raising. This includes noise pollution, traffic and litter.
 - e) **Request to use the round bench at the base of the Chipstead sign for people wanting a drink only at the Bricklayers Arms** The pub will currently only serve those who are seated at the tables as previously agreed. Request to allow people who want to drink only to be served on the round bench round the Chipstead sign and the benches overlooking the lake
 - f) **Use of the Green post 17th May.** Request to serve people on the Green as would normally happen during Summer i.e. anyone wanting to simply sit on the Green, not just at the tables until closing time
11. **The Old Carriageway** As over 6 months has passed since the resolution the Council is asked to reconsider their (non) support of the petition to have a white line at The Old Carriageway prior to the item going to JTB in June
12. **Request the Parish Council rejoins Kent Association of Local Councils.**
13. **Request to replicate the minutes in the Chevening Mailer** Request to replicate the minutes in the Mailer as the Editor believes that simply providing a link means people will not read them

14. Parliamentary Petition to Prioritise in law Brownfield Development to protect our Greenbelt Land and Farm Land

15. Correspondence Received and General Issues

- a) Church Survey
- b) New storage sheds at the Sailing Club.
- c) Possible date for Family Fun Day in August (restrictions permitting)
- d) "Cheshire Home Day" at Bricklayers Arms
- e) Confirmation of Distribution list for Chairman's report and other documents

16. General Information and proposals for Future Agenda Items

17. Finance

- a) **Income Received and Cheques Payable** – to approve the payments for May and review the Payments and Receipts for April

18. Planning Applications

- a) Applications Granted or Refused – Circulated for information and Chairman to report

CHEVENING PARISH COUNCIL MEETINGS

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.