



# Chevening Parish Council

## CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255

E-mail: [clerk@cheveningparishcouncil.gov.uk](mailto:clerk@cheveningparishcouncil.gov.uk)

**Members of the Council are summoned and members of the Public are invited** to attend an Ordinary Meeting of the Parish Council on **Monday 6<sup>th</sup> November 2023 at 7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

### AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 2<sup>nd</sup> October 2023 previously agreed by email
4. **Updates from KCC.** Cllr Chard to provide any updates and take questions from the Public
5. **Updates from SDC** SDC Councillors to provide any updates and take questions from the Public
6. **Questions from the Public** – to receive questions from the public in attendance
7. **Open Spaces**
  - a) **Open Space Inspection**
  - b) **Playground Inspection**
8. **To review and resolve the Council's Asset Register, Insurance Cover, Standing Orders & CCTV Policy**
9. **Draft budget for 2024-5** To consider whether any spending needs to be considered for the playground or the Pavilion before agreement of budget in January
10. **Clerk's Salary. To formally resolve the Clerk's salary increase for 2023**
11. **Unity Trust Bank** To resolve to open an account with Unity Trust Bank for day to day online payments
12. **Request for grant from Beams**
13. **Request from HedgehogsRus to provide Hedgehogs highways for residents (£150 for 50)**
14. **Trees**

Request from resident of Chevening Road to cut down the tree behind her house (it would not be visible from the pavilion or car park) £200 + VAT. Request from residents of Barnfield Road to raise crowns on the trees on the Common £500 + VAT
15. **Correspondence Received and General Issues**
16. **General Information and proposals for Future Agenda Items**
17. **Finance**
  - a) **Income Received and Cheques Payable** – to approve the payments for November and to review the Payments and Receipts for October
18. **Planning Applications**
  - a) Applications for consideration by the Council
  - b) Applications granted or refused – for review