



CHEVENING PARISH COUNCIL

Judith Hayton - Clerk
16 Beaconfields Sevenoaks Kent TN13 2NH
Tel: 07981 759255 E-mail: clerk@cheveningparishcouncil.gov.uk

Members of the Council are summoned and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on **Monday 7th January 2019 at 7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to agree and sign the minutes of the meeting on 3-12-18
4. **Questions from the Public** – to receive questions from the public in attendance
5. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
 - c) **Chipstead Common** – request from the Football Club to have the pitch on Chipstead Common deep tine slitted. This will help immensely with the drainage/aeration and ensure the teams can continue playing during the winter months – cost £200.
 - d) **Defibrillator** The defibrillator battery (£250 + vat) and pads £36 + vat) will need to be replaced shortly. As it is available to anyone 24x7 the Football Club have asked whether the PC would consider sharing the cost of ongoing maintenance
6. **CIL Money** – request from Chevening School to use Parish Council CIL money (if it is deemed infrastructure) to contribute towards swimming pool as they were turned down by SDC
7. **Trinity School Admissions Policy** – for Comment
8. **PCSO's – offer to organise a "Crime Prevention" evening** which will include the Crime Prevention Panel, who are experts in offering security advice for homes, gardens and personal safety, they will also be bringing a large array of security products which can be purchased for a small cost.
9. **Questionnaire for Annual Assembly** – whether to issue a questionnaire and if so whether to include recent mailer suggestions re streetlights and dog bins.
10. **Correspondence Received and General Issues**
 - a) **Request for funding** – Samaritans
11. **General Information and proposals for Future Agenda Items**
12. **Finance**
 - a) **Income Received and Cheques Payable** – to approve the payments for December and review the Payments and Receipts for November
 - b) **Draft Budget for 2019-20** To resolve the Budget and Precept for 2019-20 Financial Year.
13. **Planning Applications**
 - a) Notices received
 - b) Applications Granted or Refused – Circulated for information and Chairman to report

The following meeting of the Council will be held on
Monday 11th February 2019, 7.30pm, at the same venue

04 January 2019

Clerk to the Council

CHEVENING PARISH COUNCIL MEETINGS

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.