



# CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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**Members of the Council are summoned and members of the Public are invited** to attend an Ordinary Meeting of the Parish Council on **Monday 8<sup>th</sup> April 2019** at **7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

## AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 11-3-19 previously agreed by email
4. **Questions from the Public** – to receive questions from the public in attendance
5. **Open Spaces**
  - a) **Open Space Inspection**
  - b) **Playground Inspection**
6. **Annual Governance Statement** To resolve the Annual Governance Statement for 2018/9
7. **Accounting Statements for 2018/9** To resolve the Accounting Statements for 2018/9
8. **Membership of KALC** Request from KALC that the Parish Council rejoins
9. **Update on potentially extending the 20mph limit past Chevening School** KCC advise that in order to extend the 20 mph limit to the School a minimum of four or five traffic calming features would be required and advise a chicane would not work.
10. **Insurance & Asset Register.** To review the Asset Register for 2019-20 and confirm those Assets requiring insurance cover
11. **Update on Election** Update on whether the Council is required to have an election on 2<sup>nd</sup> May.
12. **Annual Assembly** To discuss any key areas of to highlight at the Annual Assembly and to resolve the spend to provide food and drink.
13. **Correspondence Received and General Issues**
  - a) **Heathrow Expansion.** Following further concerns raised from a Parishioner to resolve whether to take any further action at this time
14. **General Information and proposals for Future Agenda Items**
15. **Finance**
  - a) **Income Received and Cheques Payable** – to approve the payments for March and review the Payments and Receipts for February

**b) Annual Financial Report** Cllr Eastwood to present his Annual Financial Report

**16. Planning Applications**

a) Notices received

b) Applications Granted or Refused – Circulated for information and Chairman to report

The Annual meeting of the Council will be held on Monday 13<sup>th</sup> May 2019, 7.30pm, at the same venue

02 April 2019

Clerk to the Council

**CHEVENING PARISH COUNCIL MEETINGS**

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.