

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

16 Beaconfields Sevenoaks Kent TN13 2NH

Tel: 07981 759255 E-mail: clerk@cheveningparishcouncil.gov.uk

Members of the Council are summoned and members of the Public are invited to attend an Ordinary Meeting of the Parish Council on **Monday 8th July 2019 at 7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 10-6-19 previously agreed by email
4. **Questions from the Public** – to receive questions from the public in attendance
5. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
 - c) **Update on Sailing Club Road**
6. **Chipstead Common Football Hut** To resolve a maximum spend of £500 to replace the toilet and put in kitchen cupboards worksurfaces and a sink and hot water heater
7. **Air balloon on Chipstead Recreation Ground** Rev Chris Smith would like to leave the Parish by Hot Air Balloon on 25th August from the Recreation Ground
8. **Highways Improvement Plan** To agree and prioritise the actions required from KCC Highways prior to the meeting 10th July 9.30 am
9. **Posts on Bessels Green** Solid Oak Bollards are £14 each. Installation costs will also be greater so likely costs will be £35 per post rather than around £7 per post for softwood
10. **Holmdene Baden Powell Road** The Parish Council's objection to this planning application was not forwarded to Development Control Committee owing to a "administrative error" at SDC. To resolve a new process to ensure the PC's objections to Planning Applications are referred to DCC.
11. **Correspondence Received and General Issues**
 - a) Letter of thanks from CAB
 - b) **Metal Detecting.** A gentleman has been seen with a metal detector on Chipstead Common. Resolve the Council policy with regard to allowing this practice. (Not on playing area of Rec and Common – any other Council area providing the ground is made good?)
12. **General Information and proposals for Future Agenda Items**
13. **Finance**
 - a) **Income Received and Cheques Payable** – to approve the payments for June and review the Payments and Receipts for May
 - b) **Quarterly Financial Report.** Cllr Eastwood to give Financial Update for Q1 2019-20

14. Planning Applications

- a) Notices received
- b) Applications Granted or Refused – Circulated for information and Chairman to report

The next meeting of the Council will be held on Monday 9th September 2019, 7.30pm, at the same venue

04 July 2019

Clerk to the Council

CHEVENING PARISH COUNCIL MEETINGS

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.