



## CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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**Members of the Council are summoned and members of the Public are invited** to attend an Ordinary Meeting of the Parish Council on **Monday 9<sup>th</sup> December 2019 at 7.30pm** at the Recreation Ground Pavilion, Chevening Road, Chipstead, TN13 2SA, for the purpose of transacting the following business:

### AGENDA

1. **Apologies and Absences** - to receive and accept apologies for absence
2. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
3. **Minutes of Previous Meeting** - to formally sign the minutes of the meeting on 11-11-19 previously agreed by email
4. **To consider whether to co-opt a new Council member**
5. **Questions from the Public** – to receive questions from the public in attendance
6. **Open Spaces**
  - a) **Open Space Inspection**
  - b) **Playground Inspection**
  - c) **Update on clearance of River Darent where Council has riparian responsibility**
  - d) **Request from a Parishioner to form a working party to clear the brambles from the Riverbank on Sailing Club Road up to the bridge**
7. **Access to Brickfield Lane** To debate the issue with parking opposite Brickfield Lane
8. **Bus Service** Following the published changes to the timetable – to review the bus service now in place and it's impact on the Parish
9. **Chipstead Common** To consider whether to do any treatments on Chipstead Common to make the grass better for Amherst and Chipstead and others using the Common (sanding to help drainage, worm control etc)
10. **February Meeting** To resolve to move the February meeting from 10<sup>th</sup> February to 3<sup>rd</sup> February to accommodate Clerk's absence
11. **To consider replacing all streetlights with LED's** The annual cost of energy for the existing streetlighting is £4000 – cost to replace all our lights is £19725. Dunton Green estimate their energy costs have dropped by 2/3<sup>rd</sup>. having replaced their lights. If we decided to proceed payback would take 7 ½ years
12. **Request for the Council to join 27 Parish, Town and Community Councils that have already resolved to support the Local Electricity Bill.** The Bill, if made law, would empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply
13. **Holmesdale Anglers** To consider a request from a (non-Angling) Parishioner to contribute towards the rebuilding of the sluice on the fishermen's lake
14. **Correspondence Received and General Issues**

## **15. General Information and proposals for Future Agenda Items**

- a) **Sailing Club Road** Given the shortage of parking in Chevening Road should the Council consider obtaining quotes to remove the 3 “flower beds” between the parking bays in Sailing Club Road
- b) **Standing Documents.** Cllr Eastwood and the Clerk have received and amended the Financial Regulations, Statement of Internal Control, Standing Orders, & Asset Register. These are required to be signed off annually by the Council and will be circulated prior to the January meeting for agreement

## **16. Finance**

- a) **Income Received and Cheques Payable** – to approve the payments for December and review the Payments and Receipts for November

## **17. Planning Applications**

- a) Notices received
- b) Applications Granted or Refused – Circulated for information and Chairman to report

The next meeting of the Council will be held on Monday 13<sup>th</sup> January 2020, 7.30pm, at the same venue

03 December 2019

Clerk to the Council

## **CHEVENING PARISH COUNCIL MEETINGS**

Chevening Parish Council have a public forum (at the beginning of every Agenda) as we hugely value Chevening Parish Residents views and opinions.

In the public forum;

- Chevening Parish Residents can only make representations, ask relevant questions and give evidence at a meeting which they are a) entitled to attend and b) during the time allocated for public questions and statements.
- The period of time designated for public participation at a meeting in shall not exceed fifteen minutes unless directed by the chairman of the meeting.
- Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- A person shall raise his hand when requesting to speak (except when a person has a disability or is likely to suffer discomfort).
- A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- Exceptionally, speaking from the floor (after the public forum time) with the discretion though the Chairman if they feel it is that important may be permitted.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.

For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting