



Chevening Parish Council

CHEVENING PARISH COUNCIL

Judith Hayton - Clerk

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Members of the Council are summoned and members of the Public are invited
to attend the **Annual Meeting** of the Parish Council on **Tuesday 9th May 2023 at 7.30pm**
for the purpose of transacting the following business:

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Appointment of Responsible Financial Officer**
4. **Election of Working Parties, Representatives and Other Posts**
5. **Apologies and Absences** - to receive and accept apologies for absence
6. **Declarations of interest or lobbying** - Members are required to declare any interests or lobbying regarding items on this agenda that have not been notified previously
7. **Minutes of Previous Meeting** - to agree and sign the minutes of the meeting on 3rd April 2023
8. **Update from KCC Councillor Nick Chard**
9. **Questions from the Public** – to receive questions from the public in attendance
10. **Open Spaces**
 - a) **Open Space Inspection**
 - b) **Playground Inspection**
11. **Chevening Parkland** To propose the Councillor and Public representation on the liaison committee
12. **Former Cllrs Clark and Branton.** To resolve to remove them from the Bank Mandates
13. **To resolve the Council's Risk Assessment Document**
14. **Correspondence Received and General Issues**
15. **General Information and proposals for Future Agenda Items**
16. **Finance**
 - a) **Income Received and Cheques Payable** – to approve the payments for May and review the Payments and Receipts for April
17. **Planning Applications**
 - a) Resolve response to Planning Application
 - 22 High Street Chipstead Sevenoaks Kent TN13 2RP Cllr Woodruff
 - 116 Chesterfield Drive Sevenoaks Kent TN13 2EF Cllr Eastwood
 - 6 Westerham Road Bessels Green Sevenoaks Kent TN13 2PU Cllr Williams
 - b) Applications Granted or Refused – Circulated for information and Chairman to report